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Canadian Directory of Public Legal Information

Ontario

Government

Public Bodies

Private Organizations

Media

Commercial Publications

compiled under the auspices of

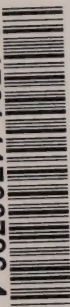


Department of
Justice

Ministère
de la Justice

Canadian Law Information Council

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NOTICE OF CANCELLATION

Les renseignements contenus dans le présent avis sont révisés et les copies

Section of the Federal Department of Justice, Ottawa, Ontario, Canada
The Department of Justice is pleased to announce the publication of the
Canadian Directory of Public Legal Information. This directory is a
comprehensive guide to the various sources of legal information available
in Canada. It includes information on the various branches of the
judiciary, the various levels of government, and the various types of
legal information available. The directory is published in both English
and French. It is available in both print and microfilm formats.
The directory is published by the Department of Justice, Ottawa, Ontario,
Canada. It is available for purchase from the Department of Justice,
Ottawa, Ontario, Canada. The price of the directory is \$15.00.
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CANADIAN DIRECTORY

OF

PUBLIC LEGAL INFORMATION

The Directory is published by the Department of Justice, Ottawa, Ontario,
Canada. It is available for purchase from the Department of Justice,
Ottawa, Ontario, Canada. The price of the directory is \$15.00.

Without the aid of the Department of Justice, Ottawa, Ontario, Canada,
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- ONTARIO -

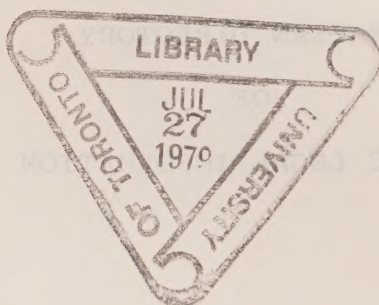
NB. A directory has been done for other
provinces as well. See CA1J-
- C10 -

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and French. It is available in both print and microfilm formats.

1978

NOTICE AU LECTEUR

Les renseignements contenus dans le répertoire ont été publiés dans les deux langues officielles dans la mesure où effectivement les services et la documentation répertoriés sont accessibles dans les deux langues officielles.



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FOREWORD

In 1977 the Programmes and Law Information Development Section of the Federal Department of Justice undertook to organize a survey of existing Law for the Layperson materials and programmes, with a view to identifying what needed to be done to make federal laws more accessible to the public. Using funds available under the Canada Employment Commission's Summer Job Corps Programme, teams of students, each working under the direction of a law student project leader and a law professor as adviser, gathered information in each of the provinces. The survey was so successful that it was decided to edit the results and publish them as a national directory of public legal information. To fill in some obvious gaps and to bring the survey up to date, the Department of Justice obtained additional funds from the Summer Job Corps Programme in 1978. While some of this information may be outdated, and omissions may have been made, the data contained in this Directory reflects, as accurately as possible, the situation as of August, 1978.

The Directory is comprised of thirteen volumes - one for each of the ten provinces, two national volumes (one English, one French) and an Index volume. It is the Department's intention to update the Directory on a regular basis and to publish replacement volumes from time to time as it appears to be necessary.

Without the effort of many people in each province, the publication of this Directory would not have been possible. The Department of Justice wishes to express its sincere appreciation to all those citizens, groups, associations, institutions and agencies who provided the information for the Directory; to the survey teams who laboured with great enthusiasm and dedication on the task; to the law professors and others who volunteered their time and expertise as advisers; and finally to the project leaders who not only were responsible for directing the survey and reporting the results to the Department, but also for administering the project funds. In Ontario the project leader in 1977 was Sheila Budd and in 1978 the project leaders were Robert Beaudoin and Greg Binkley. To them must go special thanks.

The Department is pleased to have the co-operation of the Canadian Law Information Council in the final production and distribution of the Directory. This collaboration is appropriate as the Council is a Federal-Provincial body whose objective is to "enhance the quality and increase the availability of information pertaining to the law in Canada for the Benefit of the Canadian

Community". Copies of this or other volumes of the Directory may be purchased from:

Canadian Law Information Council
Place de Ville, Tower B, Suite 2010
112 Kent Street
Ottawa, Ontario
K1P 5G4

Reader comments and criticisms respecting the Directory are invited and should be sent to the Council at the above address.

Ottawa, March 1979

USER'S GUIDE TO THE DIRECTORY

FOREWORD The 1978 Canadian Directory of Public Legal Information - Ontario is one in a series of 12 volumes which comprise a catalogue of public legal information available in Canada. A separate volume has been published for each province, together with a National volume (available in both French and English) which catalogues legal information available from Federal Government Departments, Federal Agencies, National Organizations and federally-oriented commercial publications. In addition to these 12 volumes, there is also a single-volume index which spans the entire 12-volume collection.

This Directory is subdivided into five categories: Government, Public Groups, Private Groups, Media and Commercial Publications. Organizations are listed under the name of the town/city in which the particular organization is located. Look for the place name under the appropriate category in the Table of Contents.

In the body of the Directory itself, organizations are listed together with their address, the name of a contact person and a short description of the functions and programmes of the organization. Following this you will find a descriptive summary of the law-oriented publications and audio-visual material which are available from that particular source.

At the end of this Directory, you will find two subject indexes: a subject index to organizations and a subject index to publications/audio-visual material. If you are looking for the names of organizations active in the subject area of "Women and the Law" for example, look under the appropriate subject heading in the "Organizations Subject Index" and you will find the names of such organizations together with a page number reference. If you are looking for "Women and the Law" publications, look in the "Publications Subject Index" under the appropriate heading. The reference is to the alpha-numeric part of the publication i.e. under the subject heading "Women and the Law" you will find O-348. Then, look up the publication in the body of the Directory; they are listed in numerical order.

Ministry of the Solicitor General

Ministry of Transportation and Communications

Ministry of Treasury, Economics and Intergovernmental
Affairs

PUBLIC

Colleges of Applied Arts and Technology

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GOVERNMENT

The Government Departments are listed alphabetically. This section contains a listing of Ministries of the Ontario Government only. Other government bodies will be listed under the Public Bodies section.

Other sources of legal information regarding the Ontario Government are as follows:

- a) If the citizen is completely unsure of what ministry could handle his problem, then he or she should contact:

Citizens Inquiry Branch
Ministry of Culture and Recreation
77 Bloor Street West,
6th Floor
Toronto, Ontario
M5S 2V7 (416) 965-3535

This Branch will direct the citizen to the ministry that has the authority to answer his or her questions.

- b) The white pages of the Telephone directory is a convenient place to begin a search of government services. A Toronto directory will contain a more extensive listing.
- c) In addition, there are two extremely useful Government publications that will assist in locating information:
 - 1) The Government of Ontario Telephone Directory lists all ministries and their branches, divisions, programmes and independent boards with the telephone numbers of the officials that should be contacted. It also has an alphabetical listing of all employees and their phone numbers. The Directory is published twice a year and is updated at each publication. Price is \$1.50 and it is available by contacting the Ontario Government Bookstores at (416) 965-2054.
 - 2) The KWIC (Key Word in Contact) Index to the Government of Ontario: This Index uses key words to refer to the branch or division of a ministry that will give information in response to a particular problem. It also lists all legislation in Ontario and the ministry responsible for its application and use. A table also lists all the regional, district and sub-offices within each ministry. The KWIC Index is published yearly at a price of \$4.00. Contact the Ontario Government Bookstore at (416) 965-2054 for a copy.

NAME: Ministry of Agriculture and Food

ADDRESS: 1200 Bay Street
Toronto, Ontario
M7A 1A5 (416) 965-1056

CONTACT: Information Branch
D. Beeney, Director

FUNCTIONS AND PROGRAMMES:

The Ministry operates farm income stabilization programmes, the Crop Insurance Commission of Ontario, which manages an insurance plan for commercial crops, and the Farm Products Marketing Board which oversees 20 commodity boards and their marketing plans. Specialized branches include Agriculture Manpower Services which operates a placement service for farm workers, and the Extension Branch which provides on-the-farm advisory services to farmers through 54 county and district offices. The Foodland Development Branch reviews various land use planning policies and official plans and their impact on agriculture and administers the Tile Drainage Act, the Drainage Act and the Agricultural Tile Drainage Installation Act. The Milk Commission of Ontario oversees the producing and processing of milk and milk products and also acts as an appeal tribunal for decisions of the Ontario Milk Marketing Board, Ontario Cream Products Marketing Board or the Milk Industry Branch.

The Ministry provides technical information to the public, also conducts research into areas of livestock, crop disease control and farm development, and operates five colleges of agricultural technology. A pamphlet listing the publications of the Ministry and how to order them is available. For audio-visual material one can consult the "Agricultural Films and Slides Set Catalogue".

PUBLICATIONS:

- O-1 Drainage law, by R.W. Irwin
Leaflet. Outlines the provincial government's laws to provide assistance in improving the farmer's drainage systems. 1976.
- O-2 Farm credit in Ontario
32 p. Informs the farmers about the costs of credit, the types of loans available, sources of credit, and the preparation of a credit plan, when financing their farm operations. 1976.
- O-3 Farm drainage assistance, by R.W. Irwin
Pamphlet. Answers some questions on the drainage problems that confront the farmer and points out the help available in laying out and financing effective systems of drainage. 1975.

PUBLICATIONS: (Cont'd)

- O-4 Green paper on planning for agriculture: food
land guidelines
8 p. Primarily a guide for municipalities to
identify and designate agricultural resource lands
under Official Plans or Amendments.
- O-5 Guidelines for farm rental agreements
19 p. Outlines some of the main considerations in
rental agreements; discusses different types of
agreements and samples of lease agreements are
included. 1976.
- O-6 Information for beginning part-time farmers
54 p. Provides basic, general information on land
ownership and farming on a part-time basis. 1976.
- O-7 Outline for valuation of farm assests for capital
gains tax
Leaflet. An outline to assist in identifying
assets with forms to complete such information.

NAME: Ministry of Colleges and Universities

ADDRESS: 900 Bay Street, Mowat Block
Toronto, Ontario
M7A 1B9 (416) 965-6134

CONTACT: Information Resources Branch
John Watkinson, Director
Information Officers: 965-7910

FUNCTIONS AND PROGRAMMES:

This Ministry contains three major divisions: the University Affairs Division, College Affairs and Manpower Training Division and the Common Services Division. The first division includes the operation of provincially assisted Universities. The Colleges Affairs Branch administers community colleges and private vocational schools. The Common Services Division includes the Student Awards Branch which administers the OSAP programme, Ontario Special Bursary and the Ontario Student Loan programmes as well as awarding of particular fellowships and Teacher's Summer Language Bursaries. The Information Branch provides information on admissions requirements, apprenticeship programmes and the OSAP programme and general information about colleges and universities in the province.

PUBLICATIONS:

- O-8 Horizons
Lists various colleges, universities and other facilities and their programmes at the post-secondary school level throughout Ontario.
- O-9 Native studies in colleges and universities
48 p. Lists courses in native studies available at post-secondary institutions.
- O-10 Ontario student assistance programme
31 p. Explains the workings of the programme and how to qualify.

BRANCH OFFICES:

Industrial Training Branch - District Offices *(Regional Offices)

Districts 1 and 2

* 32 Grenville Street
Toronto, Ontario
(416) 965-6462

BRANCH OFFICES: (Cont'd)

District 3

*520 First Street, Unit 19
London, Ontario
N5V 3C6 (519) 453-7190

Conestoga College Info Centre
210 Water Street
Stratford, Ontario
(519) 273-1520

District 4

*2197 Riverside Drive
Suite 301, Pebb Bldg.
Ottawa, Ontario
K1H 7X3 (613) 731-7100

St. Lawrence College
P.O. Box 1356
Brockville, Ontario
K6V 5Y6 (613) 342-9447

St. Lawrence College
1111 Montreal Road
Cornwall, Ontario
K6H 1E1 (613) 933-6080, ext. 253

St. Lawrence College Rm. GR-20
P.O. Box 6000
Kingston, Ontario
(613) 544-5400

Algonquin College
315 Pembroke Street East
P.O. Box 203
Pembroke, Ontario
K8A 6X3 (613) 735-1041

c/o Canada Manpower Centre
192 Main Street East
Hawkesbury, Ontario
K6A 1A5 (613) 632-2759

District 5

Mohawk College
Saltfleet Campus
481 Barton Street East
Stoney Creek, Ontario
(416) 664-5116

City Hall, Rm. 229
100 Wellington Square
Brantford, Ontario
(519) 756-5197

1 West Avenue South
Hamilton, Ontario
(416) 527-9105

Box 578
Owen Sound, Ontario
(519) 376-5790

Loyalist College
Pioneer Building
19 Wallbridge Crescent
Belleville, Ontario
(613) 968-8671

P.O. Box 1240
St. Catharines, Ontario
(416) 682-4313

P.O. Box 338
Fort Erie, Ontario
(416) 682-4313

BRANCH OFFICES: (Cont'd)

District 6

*125 Brock Street
Sault Ste. Marie, Ontario
P6A 3B6 (705) 949-3331

1500 Fisher Street
Northgate Plaza
North Bay, Ontario
P1B 2H3 (705) 474-5546

Cambrian College, Rm. 3065
1400 Barrydowne Road
Sudbury, Ontario
P3A 3V8 (705) 560-3440

Box 1183
Timmins, Ontario
P4N 7J5 (705) 235-3644

District 7

151 Elliot Street East
Windsor, Ontario
N9A 3R6 (519) 254-8654

10 Centre Street
Chatham, Ontario
(519) 354-9100

P.O. Box 969
Sarnia, Ontario
(519) 542-7751

District 8

Sir Sandford Fleming College
526 McDonnell Street
Peterborough, Ontario
K9J 7B1 (705) 743-4172

Durham College
Box 385
Oshawa, Ontario
(416) 576-0171

Georgian College
401 Duckworth Street
Barrie, Ontario
L4M 3X9 (705) 728-1951 ext. 220

District 9

Confederation College
Trades Building
Box 398, Station F
Thunder Bay, Ontario
P7C 4W1 (807) 475-1605

808 Robertson Street
Kenora, Ontario
(807) 468-3128

NAME: Ministry of Community and Social Services

ADDRESS: 80 Grosvenor Street
Hepburn Building
Queen's Park
Toronto, Ontario
M7A 1E9 (416) 965-7825 (General Inquiries)

CONTACT: Communications Branch
D. Rennie, Director
(416) 965-7252

FUNCTIONS AND PROGRAMMES:

"The Ministry of Community and Social Services provides programmes and services in Ontario for: children (and their families), senior citizens, the handicapped (physical, emotional or educational handicaps, and the disabled), the mentally retarded, those in financial need (persons in temporary and/or financial distress). The Ministry makes available various kinds of assistance to people in the above categories through local municipal governments, private agencies and charitable organizations. The Ministry's involvement varies and may include funding, developing programmes, setting guidelines, consulting, licensing, supervision, etc.".

For more information on the Ministry's programmes consult the pamphlet "We're here to help".

The Communications Branch answers public inquiries concerning programmes under the Ministry and co-ordinates information projects to inform the public of its programmes. Various pamphlets are available and are mailed out to community information centres, community agencies, volunteer organizations, etc. as well as interested citizens. The Ministry Library is open to the public for reference purposes. It is located at 880 Bay Street, 6th Floor. The Ministry is de-centralized into local offices. These offices administer the Ministry programmes in the community. They are also available for public inquiries and information.

AUDIO-VISUAL:

O-11 A catalogue of child abuse films
8 p. Lists sources for films and summarizes the
films available in this particular area. 1977.

AUDIO-VISUAL: (Cont'd)

Inquiries on films:
Lillian Stewart
Ministry of Community and Social Services
Communications Branch
7th Floor, Hepburn Block
Queen's Park
Toronto, Ontario
M74 1E9 (416) 965-7252

PUBLICATIONS:

- O-12 The abused child, prepared in co-operation with
the Hospital for Sick Children
Leaflet. Discusses child abuse and the help
available through the Children's Aid Society.
1976.
- O-13 Audio-visual resources
47 p. Previews and indexes various films
available and where they can be obtained on such
topics as senior citizens, welfare, the physically
handicapped and child abuse. 1977.
- O-14 How to adopt in Ontario
18 p. Covers the adoption procedures and lists
addresses of adoptive parents groups and
Children's Aid Society. 1976.
- O-15 Institutions for children and youth
30 p. Lists the addresses of the institutions
subsidized by the Ministry under the Children's
Institutions Act, Charitable Institutions Act,
Homes for Retarded Persons Act and the Children's
Boarding Homes Act. 1977.
- O-16 It pays to work
Leaflet. Explains the employment features of the
Family Benefits programme and how to calculate
exemptions, etc.
- O-17 Resources for senior citizens
35 p. Lists and briefly describes various
resources for senior citizens: Senior Citizens
Clubs, Senior Volunteers in Service Programme,
Senior Citizen Housing financial benefits,
continuing education for senior citizens, etc.
- O-18 We're here to help
Pamphlet. Outlines the Ministry's programmes and
services for children, senior citizens, the
handicapped, the mentally retarded and those in
financial need. 1976.

PUBLICATIONS: (Cont'd)

- O-19 A worker like any other
A discussion guide for community groups; describes
a film about handicapped workers and questions
that should arise from this film.
- O-20 You and the abused child; an introduction to a
problem of growing concern in Ontario
14 p. Deals with child abuse and outlines what
the Children's Aid Societies and Ontario are
doing. 1977.

BRANCH OFFICES:

Southern Ontario:

Civic Square Tower
5th Floor, 70 Collier Street
Box 910
Barrie, Ontario
L4M 4Z2 (705) 737-1311

14 Bridge Street West
Box 816
Belleville, Ontario
K8N 5B5 (613) 962-9562

132 Second Street East
Box 1358
Cornwall, Ontario
K6H 5V4 (613) 932-3381

100 Main Street East
39 - 40th Floor
Hamilton, Ontario
L8N 3W6 (416) 526-9300

1055 Princess Street
Suite 103
Kingston, Ontario
K7L 4Y3 (613) 544-6206

322 Kent Street West
Lindsay, Ontario
K9V 4S9 (705) 324-6128

495 Richmond Street
London, Ontario
N6A 5A9 (519) 438-5111

110 Eglinton Avenue West
5th Floor
Toronto, Ontario
M4R 2C9 (416) 487-4392

BRANCH OFFICES: (Cont'd)

2197 East Riverside Drive
Room 201
Ottawa, Ontario
K1H 7X3 (613) 737-5520

110 James Street
Box 176
St. Catharines, Ontario
L2R 6S4 (416) 688-3022

75 King Street South
Suite 501
Waterloo, Ontario
N2V 1P2 (519) 886-4700

2090 Wyandotte Street East
3rd Floor
Windsor, Ontario
N8Y 1E6 (519) 254-1651

20 Nelson Street West
Suite 201
Brampton, Ontario
L6X 2M5 (416) 453-3181

Northern Ontario:

104 Government Road
Box 429
Keewatin, Ontario
P0X 1C0 (807) 547-2801

8 Hundson Bay Avenue
Box 398
Kirkland Lake, Ontario
P2N 3J1 (705) 567-3391

222 McIntyre Street West
Suite 408
North Bay, Ontario
P1B 2Y8 (705) 474-3540

123 March Street
Suite 304
Box 68
Sault Ste. Marie, Ontario
P6A 2Z5 (705) 256-5666

127 Cedar Street
3rd Floor
Box 1120
Sudbury, Ontario
P3E 4S6 (705) 674-3151 ext. 271

BRANCH OFFICES: (Cont'd)

1200 Walsh Street West
Thunder Bay, Ontario
P7E 4X4 (807) 475-1515

NAME: Ministry of Consumer and Commercial Relations

ADDRESS: 555 Yonge Street
Toronto, Ontario
M4Y 1Y7 (416) 965-4239

CONTACT: Consumer Information Centre
for information, educational guides:
963-1111
Director:
963-0200
Consumer Advisory Services Branch
for consumer complaints:
963-0331

FUNCTIONS AND PROGRAMMES:

This Ministry covers a broad range of functions under the general aim to promote high ethical business conduct for the needs of the marketplace.

The Business Practices Division is responsible for the registration and regulation of bailiffs and of collection agencies and mortgage brokers. The collective use of information concerning consumers' credit rating is controlled by the Consumer Reporting Act under this branch, and companies which operate distributorships must register under the Pyramidic Sales Act. Within this branch a Consumer Advisory Service Bureau handles matters concerning consumer complaints. Complaints are researched and consumer's rights explained under the Consumer Protection Act, the Consumer Reporting Act and the Business Practices Act. This Bureau has eight regional offices for local enquiries:

143 Main Street East
Room 206
Hamilton, Ontario
L8N 1G4 (416) 529-8177

New Court House
Box 5600, Terminal A
80 Dundas Street West
London, Ontario
N6A 2P3 (519) 679-7150

Suite 102
1673 Carling Avenue
Ottawa, Ontario
K2A 1C4 (613) 725-3679 or 725-1489

139 George Street North
Peterborough, Ontario
K9J 3G6 (705) 743-8728

444 Queen Street East
Box 550
Sault Ste. Marie, Ontario
P6A 5M8 (705) 949-0332

331 Regent Street South
Sudbury, Ontario
P3C 4E1 (705) 675-8878 or 675-1517

Box 5000
435 James Street South
Thunder Bay, Ontario
P7E 6E3 (807) 475-1641

250 Windsor Avenue
6th Floor
Windsor, Ontario
N9A 6V9 (519) 254-6413

Within this branch the business procedures of various professions are scrutinized and individual agents must be registered, these include: motor vehicle dealers and salesmen, Ontario travel agents (who also must contribute to a compensation fund from which consumers who have paid for but not received contracted travel services can claim), wholesale paperback and periodical distributors and real estate and business brokers and salesmen.

The Commercial Registration Appeal Tribunal hears appeals from decisions to refuse negotiation or to revoke licences of the above professions and businesses.

A Companies Division organizes and maintains files of required information on each corporation in Ontario including the corporation's address, date of incorporation and names of officers and directors. A Co-operative Services Branch supervises co-operative corporations throughout the province.

The Ontario Securities Commission ensures that dealers, salesmen and advisors in the securities business are registered and carry on proper business procedures. The Commission investigates complaints and can cancel licenses.

The Pension Commission of Ontario is responsible for the registration of any pension plans for employees and regulates the provisions of these plans, setting out certain requirements.

A Financial Institutions Division oversees the registration of insurance companies and loan and trust corporations and reviews the types of policies offered in the business. Within this division the Motor Vehicle Accident Claims Fund is operated to offer compensation for victims of accidents caused by uninsured motorists.

A Credit Unions Branch supervises credit unions' activities and a Cemetaries Branch supervises the operation of cemetaries, mausoleums and crematoriums.

The Technical Standards Division maintains certain standards of safety for consumers through various branches such as the Upholstered and Stuffed Articles Branch or the Elevating Devices Branch, the Energy Safety Branch and the Operating Engineers Branch. The Division controls the training and licencing of certain kinds of inspectors or operators and ensures the quality of materials used in the manufacture of certain goods. A Building Code Branch sets uniform standards for the construction industry.

The Ontario Racing Commission is operated under this Ministry and controls and regulates horse racing and the operation of race tracks and conducts hearings concerning racing infractions.

A Theatres Branch administers certain standards and specifications for theatre construction to ensure proper safety standards. This branch also reviews motion pictures and classifies them according to content.

The Lotteries Branch issues licences for games of chance operated by charitable or religious groups.

A Property Rights Division regulates the registration of property through the Personal Property Security Registration System and the local land registering offices. A Legal and Survey Standards Branch sets regulations as to the quality of land registration records and surveys registered under such acts as the Boundaries Act and the Registry Act and Land Titles Act.

The Offices of the Registrar General oversees the registration and filling of births, deaths, marriages, divorces and changes of names in Ontario.

The control of the import, sale and distribution of alcoholic beverages is carried out by the Liquor Control Board, the Liquor Licence Board and the Liquor Licence Appeal Tribunal.

The Rent Review Division holds hearings under the Residential Premises Rent Review Act concerning any rent increases. The Residential Premises Rent Review Board operates as an appeal tribunal for a decision of a rent review officer.

The Consumer Information Centre operates to provide consumer information and education to the public. Public inquiries for information are handled by a bilingual inquiries officer. The Centre also operates an Education Programme designed to work through existing community agencies to reach consumers "disadvantaged" by language, race, culture, income, age or geography. The Centre conducts workshops with various adult educators and helps community organizations design their own consumer programmes. The Centre also acts as a resource centre of consumer information. Pamphlet and periodical files are indexed and photocopies can be made at the Centre or copies ordered. Pamphlets, research reports, government studies and periodicals are all available to the public.

PUBLICATIONS:

- O-21 Balance in the marketplace
A general guide to the Business Practices Act for businessmen - its operation, and how the businessman can protect himself.
- O-22 Buying a car, including tips on rust inhibition
12 p. Discusses things to watch for when buying a car: credit, the contract, insurance transfer, private sales, etc.
- O-23 Buying a condominium
16 p. Generally describes the condominium concept with such aspects as the condominium corporation, corporation rules, voting privileges, privileges as a unit owner.
- O-24 Buying real estate
8 p. Lists a general outline for buying property: explains what an Agreement of Purchase and Sale is, the procedure to be followed by buying, etc.
- O-25 The Consumer Protection Act
8 p. Discusses various aspects of the CPA: cooling-off period, buying on credit, referral selling, false advertising and penalties for offenses.
- O-26 Consumer tips for senior citizens
Outlines various pitfalls the senior consumer may fall into when buying and explains how to complain to the Consumer Protection Bureau.
- O-27 Credit and you: women's access to credit in Ontario
16 p. Explains sources of credit, credit worthiness and how it's evaluated and how to obtain credit, also how married women should be evaluated for credit.

PUBLICATIONS: (Cont'd)

- O-28 Franchising facts
8 p. Explains the advantages and disadvantages of franchising, the general costs, and questions to ask before investing.
- O-29 Getting a mortgage
A general guide to the mortgage maze. Hints on how to obtain the most favourable arrangement are given.
- O-30 Guide to Ministry services
16 p. Outlines the functions and departments of the Ministry of Consumer and Commercial Relations.
- O-31 The inside track on tax sharing
8 p. Explains the functions of the Ontario Racing Commission and the federal and provincial tax sharing of a tax from all bettors and when the funds collected are utilized.
- O-32 Insurance, a basic guide for consumers
8 p. Generally describes the main aspects of life, disability, property and motor vehicle insurance.
- O-33 Living in a condominium
16 p. Examines the various privileges and responsibilities a unit dweller in a condominium has.
- O-34 Maintenance of propane refrigerators
12 p. A technical explanation of the cleaning procedure for propane refrigerators.
- O-35 Mobile homes information kit
A folder of various information of importance to mobile home owners: consumer protection, servicing of the homes and its affect on the environment, the Ontario Building Code Requirements, site selection and zoning requirements, taxes, and rent review and the operation of the Landlord and Tenant Act.
- O-36 The Motor Vehicle Accident Claims Fund
8 p. Explains how the fund operates and why drivers should have liability insurance for their cars.
- O-37 Oil-fired space heaters and your safety
8 p. Supplies technical information on the operation, cleaning and servicing procedures of a space heater.

PUBLICATIONS: (Cont'd)

- O-38 Protecting your travel dollar
8 p. Discusses the rights of the consumer under the Travel Industry Act and explains that travel agents must be registered, etc.
- O-39 Starting a small business
12 p. Explains the planning and financing involved in starting a small business, incorporation under provincial and federal law, taxes, products standards involved, etc.
- O-40 The tricks of the marketplace
8 p. Describes various common gimmicks used by unethical businessmen.
- O-41 Using credit wisely
8 p. Generally examines the advantages, disadvantages and sources of credit.
- O-42 The wise consumer
8 p. Offers tips on how to purchase goods from itinerant sellers and retail merchants, and pitfalls to avoid.

NAME: Ministry of Correctional Services

ADDRESS: 2001 Eglinton Avenue East
Toronto, Ontario
M1L 4P1 (416) 750-3421

CONTACT: Information Services Branch
Information Officer

FUNCTIONS AND PROGRAMMES:

The Ministry is responsible for the probation and parole supervision of adults and for the operation of all provincially-operated correctional facilities for adult men and women. Within institutions, the Ministry operates a wide variety of programmes aimed at the inmate's successful re-integration into the community. These programmes include trades training, academic upgrading, and the opportunity to learn good work habits through general maintenance of the buildings. The Ministry's Temporary Absence Programme permits selected inmates to leave the institution for a variety of humanitarian or rehabilitative reasons. Through this programme inmates may attend educational training courses in the community or work at a regular job, returning to the institution in the evenings and for weekends;

those who work pay towards room and board at the institution. Selected inmates also take part in volunteer projects in the community, such as restoration of historical sites, snow shovelling for the elderly, working with retarded children, and many other activities. Volunteer citizens are involved in a great number of projects in both the Probation and Parole Service and at institutions. The major community service work of the Ministry is carried out by the Probation and Parole Service. This Service has responsibility for the supervision of all probationers and parolees, giving both direct supervision and services through social agencies on a fee-for-service basis. Also, the Probation and Parole Service operates a community service order programme on a pilot project basis in a number of communities across the province, providing a means of dealing with the non-violent offender in his own community. A service order provides for a specified number of hours to be worked at such activities as service to the elderly or handicapped, coaching a sports team, working with the Humane Society, or cleaning up and repairing vandalism caused by the offender.

The Information Services Branch provides information on the Ministry's programmes to the public through exhibits and pamphlets. A bi-monthly newsletter entitled Correctional Update which reports on current Ministry projects and policies is published by the Branch. These publications are offered free of charge to the public. The Ministry's Annual Report is available from the Publications Centre, 880 Bay Street, 5th Floor, Toronto, Ontario, M7A 1N8 at a cost of \$1.00 each (cheques should be made payable to the Treasurer of Ontario).

PUBLICATIONS:

- | | |
|------|---|
| O-43 | <u>Careers in corrections</u> |
| O-44 | <u>Community Resource Centre</u> Pamphlet. Describes the CRC programme which provides a live-in community setting for inmates as part of the process of reintegration into the community. |
| O-45 | <u>Community service order</u> Pamphlet. Briefly describes the issuance of community service orders by a judge as a term of probation orders. Lists seven areas where community groups oversee service orders. |
| O-46 | <u>Correctional education in Ontario</u> Pamphlet. Describes generally the type of educational programmes available at institutions under the Ministry's jurisdiction. |
| O-47 | <u>Correctional Institutions and programmes for the adult male inmate</u> 3 p. Sets out the various kinds of institutions the Ministry administers. |

PUBLICATIONS: (Cont'd)

- O-48 Glossary of correctional terms
- O-49 Ontario Temporary Absence Programme
9 p. Sets out the various aspects of the programme and its apparent success.
- O-50 Probation and parole; a community service for adults
Pamphlet. Sets out the procedure of sentencing and probation and describes the Temporary Absence Programme and Community Service Order.
- O-51 Recreation in corrections
- O-52 Rideau-Carleton Restitution Programme
Pamphlet. Describes a pilot programme set up to allow a person convicted of a non-violent property offense to make restitution to the victims of the offense.
- O-53 The Vanier Centre for women
Pamphlet. Describes the various facilities provided at Vanier Centre as well as the programme's overall philosophy.

BRANCH OFFICES:

Adult Division:

2 Dunbloor Road
Suite 312
Islington, Ontario
(416) 248-3901
(Central Region)

229 Edmund Street
Sudbury, Ontario
(705) 675-7582
(Northern Region)

1055 Princess Street
Kingston, Ontario
(613) 544-0813
(Eastern Region)

101B Holiday Inn Drive
Cambridge, Ontario
(519) 658-5101
(Western Region)

Juvenile Division:

263½ George Street
Peterborough, Ontario
(705) 743-1624
(North Eastern Region)

101B Holiday Inn Drive
Cambridge, Ontario
(519) 658-5101
(South Western Region)

NAME: Ministry of Culture and Recreation

ADDRESS: 77 Bloor Street West
6th Floor
Toronto, Ontario
M7A 1A2 (416) 965-0615

CONTACT: Communications Branch

FUNCTIONS AND PROGRAMMES:

The Ministry operates under four main categories: arts, sports and fitness, citizenship and multicultural support, and heritage and conservation.

In the area of arts, the Ministry operates the Art Gallery of Ontario, as well as the Ontario Arts Council which promotes the study and enjoyment of the arts through grants and other assistance such as ONTOUR which sponsors local appearances of artists and performers. The Ministry also funds the McMichael Canadian Collection, OECA, the Ontario Science Centre and the Royal Botanical Gardens.

The Sports Services Branch, provides assistance for sports-governing bodies and such programmes as the Ontario Summer Games. It administers a Coaching Development Programme and also operates the Ontario Sports Travelcade which carries sports resources to all parts of Ontario. The Office of Athletics Commission is also under this Ministry and licences various sports in Ontario.

Two branches, the Citizenship Branch, and the Multicultural Development Branch, encourage the welcoming and orientation of new citizens to Canada and the development of cultural awareness and intercultural exchange of information in the community. English as a Second Language (ESL) programmes instruct immigrants on government progress and social agencies and provide aid for community citizenship classes. The Multicultural Development Branch assists local groups and communities in the set up of intercultural workshops and provide consultative services for these groups. A bi-monthly newsletter, "Newcomer News", is published by the Citizenship Branch for immigrants.

A Translation Bureau offers the services to immigrants who need official documents translated into English. In the area of heritage conservation, the Ministry operates the Archives of Ontario and also the Conservation Review Board which holds hearings concerning municipal designation of property as historically significant or the Ministry's declaration of an historic site.

The Heritage Administration Branch gives grants or loans for the restoration of historically significant

buildings, aids the Ontario Heritage Foundation in the preservation of historic buildings and provides financial aid to museums owned by municipalities or other groups.

The Ministry administers the Ontario Lottery-Wintario through the Ontario Lottery Corporation. Proceeds from the Lottery are given to the support of cultural, recreational and sports projects. This division has its own Information Office for the Wintario Grants Programme. Phone (416) 965-2390.

The Ministry also operates the Ontario Educational Communications Authority which distributes educational programmes to television and local cable systems and also has a video tape distribution system. CJRT-FM is administered by the Ministry and provides university level courses and other educational programmes.

The Communications Branch of the Ministry provides an information service to the public but the Ministry remains de-centralized and inquiries should be made to the Field Offices which maintain contacts with local community groups.

The Ministry operates a library on the 9th Floor, 77 Bloor Street West, which is open to the public and contains pamphlets and periodicals on sports, the arts, recreation, etc. in Ontario.

The Ministry operates a Citizens' Inquiry Branch whose basic function is to direct persons to the correct source of information within the government. It is a resource available for government departments and private individuals.

For more detailed information on the programmes of the Ministry consult their "Annual Report" and the "KWIK Index to the Government of Ontario".

PUBLICATIONS:

- O-54 Archaeology and the law in Ontario
22 p. Examines the protection of archaeological sites under legislation and also the licencing and permits required for archaeological excavation.
- O-55 Guidelines for designation of buidings of architectural and historic importance
9 p. A guide for municipal councillors to Part IV of an Act to Provide for the Conservation, Protection and Preservation of the Heritage of Ontario describing how to take local action to designate buildings.
- O-56 Guidelines on the designation of heritage conservation districts
9 p. Explains the designation of districts by municipalities under Part V of an Act to Provide for the Conservation, Protection and Preservation of the Heritage of Ontario.

PUBLICATIONS: (Cont'd)

- O-57 Investigation and inquiry into violence in
amateur hockey, by William R. McMrutry
40 p. Summarizes the findings of the Public
Hearing held on this problem and comments on the
causes of such violence and describes
recommendations.
- O-58 Multicultural profile
Leaflet. Describes the functions of the
Multicultural Development Branch and the grants
and resource materials available from the Branch.
- O-59 Wintario and senior citizens
Pamphlet. Describes various equipment or
activities of senior citizens' groups that may be
eligible for Wintario funding. Indicates some
groups that have already received such funds.
- O-60 Wintario and the arts: audience development
project grants
Pamphlet.
- O-61 Wintario and the arts: book projects grants
Pamphlet.
- O-62 Wintario and the arts: performance incentive
grants
Pamphlet.
- O-63 Wintario and the arts: visiting artists programme
grants
A series of pamphlets on how Wintario funding is
carried out and how to apply for such funding.
Lists regional offices.
- O-64 Your Ontario Government
Published by CIB. Pamphlet.
Describes the basic policy fields within which
the ministries of the government operate and
provides a map indicating where the various
departments are located.

REGIONAL FIELD OFFICES:

Northwest Region:

435 James Street South
Box 5000
Thunder Bay "F", Ontario
P7E 2Z5 (805) 475-1255

REGIONAL FIELD OFFICES: (Cont'd)

Ontario Government Building
479 Government Street
Dryden, Ontario
P8N 1B1 (807) 233-2271

Northeastern Region:

215 Oak Street East
2nd Floor
North Bay, Ontario
P1B 1A2 (705) 474-3821

123 March Street
Sault Ste. Marie, Ontario
P6A 5L2 (705) 942-3751

1760 Regent Street South
2nd Floor
Sudbury, Ontario
P3E 3Z8 (705) 522-1416

22 Wilcox Avenue
2nd Floor
Timmins, Ontario
P4N 3K6 (705) 267-7117

Central East Region:

863 Bay Street
2nd Floor
Toronto, Ontario
M7A 2R9 (416) 965-0283

Barrie Court House Complex
Central Registry Building
114 Worsley Street
Barrie, Ontario
L4M 1M1 (705) 737-3307

340 George Street North
Peterborough, Ontario
K9H 7E8 (705) 748-3711

Central West Region:

1083 Barton Street East
2nd Floor
Hamilton, Ontario
L8L 3E2 (416) 549-2471

REGIONAL FIELD OFFICES:

Waterloo Square
2nd Floor
Waterloo, Ontario
N2J 1P2 (519) 886-3520

Eastern Region:

Rideau Trust Building
1 Nicholas Street
11th Floor, Room 116
Ottawa, Ontario
K1N 7B7 (613) 232-5728

14 Bridge Street West
Belleville, Ontario
K8P 1H7 (613) 968-3474

1055 Princess Street
Suite 204
Kingston, Ontario
K7L 5T3 (613) 542-7349

Southwestern Region:

495 Richmond Street
5th Floor
London, Ontario
N6A 5A9 (519) 438-2947

374 Seventh Avenue
Hanover, Ontario
N4N 2H8 (519) 364-1626

251 Goyeau Street
Suite 403
Windsor, Ontario
N9A 6V2 (519) 256-4919

NAME: Ministry of the Environment

ADDRESS: 135 St. Clair Avenue West
Toronto, Ontario
M4P 1E2 (416) 965-7117

CONTACT: D. Nagata
Information Services Branch
Information Programme Officer

FUNCTIONS AND PROGRAMMES:

The Ministry's primary function is to preserve, protect and enhance the natural environment of Ontario. The Ministry acts under the jurisdiction of four major acts: the Environmental Protection Act, the Ontario Water Resources Act, the Pesticides Act and the Environmental Assessment Act.

The Environmental Assessment and Planning Division is responsible for the approval of applications for the design and operation of water, sewage and solid waste reclamation plants in Ontario. The Division also conducts technical research into pollution control programmes and also the construction of treatment plants, etc. A Laboratory Services Branch conducts extensive research into such areas as water quality, pesticides and air quality. The Ministry also oversees the Environmental Appeal Board, the Pesticides Advisory Committee, the Pesticides Appeal Board and the Waste Management Advisory Board.

The Ministry strives to inform the public of pollution dangers through such programmes as the Cottage Pollution Control Programme, in which workers monitor the environmental effects of cottages and report findings to the owners, and also generally inform them of the Ministry's programmes.

The Information Services Branch assimilates information on the environment for release to the public and sets up various educational programmes to inform the public of such items as the cars and bottles regulations under the E.P.A. or boating and marina regulations or the general effects of pollution. The Branch publishes a bi-monthly magazine, Environment Ontario - Legacy, which is available for the public. The Ministry also puts out various Fact Sheets on current environmental types of concern. The Educational Resources Co-ordinator under the Information Services Branch administers programmes to provide information on the environment to elementary and secondary schools. Study aids for teachers in sets for older and younger students are published as well as "newspapers" on environmental issues designed for students, entitled: Envirofacts and Fun and Ontario's Environment Today.

This Ministry is operated on a regionalized basis and regional district offices carry out the assessment and enforcement functions of the Ministry. These local offices handle citizens' complaints and set up pollution control programmes for local industries.

AUDIO-VISUAL:

Films: The Ministry recommends particular films that can be ordered from:

Modern Talking Picture Service
1943 Leslie Street
Don Mills, Ontario
1-416-444-7347

AUDIO-VISUAL: (Cont'd)

Slide Shows: Available from the Ministry for use by the general public, primarily for use by schools.

PUBLICATIONS:

- O-65 Boating and marina regulations
- O-66 Guidelines and criteria for water quality management in Ontario
26 p. Sets out in tables the water quality criteria, for various water uses: agricultural, industrial, recreation, etc.
- O-67 Ontario's environmental legislation
8 p. Describes briefly the major acts under which the Ministry operates.
- O-68 Publications, winter 1977-78
Leaflet. Lists the publications of the Ministry that are available and includes an order form to order these materials from the Publications Ministry of Government Services.
- O-69 Water treatment plant operation
8 p. Describes the kinds of equipment utilized to purify water for community use.
- O-70 "Who cares"
A series of six pamphlets that outlines various kinds of pollution and how the individual can help to minimize pollution and also outlines the Ministry's role in those areas:
 Who Cares About the Air
 Who Cares About the Land
 Who Cares About Noise
 Who Cares About Pesticides
 Who Cares About the Water

BRANCH OFFICES:

12 Fairview Road
Barrie, Ontario
L4N 4P3 (705) 726-1730

15 Victoria Avenue
Belleville, Ontario
K8N 1Z5 (613) 962-9208

400 Clyde Road
P.O. Box 219
Cambridge, Ontario
N1R 5W6 (519) 623-2080

BRANCH OFFICES: (Cont'd)

435 Grand Avenue West
Chatham, Ontario
N7L 3Z4 (519) 352-5107

P.O. Box 688
Clinton, Ontario
N0M 1L0 (519) 482-3428

4 Montreal Road
Cornwall, Ontario
(613) 933-7402

110 Main Street East
Huntsville, Ontario
P0A 1K0 (705) 789-2386

808 Robertson Street
Kenora, Ontario
P9N 1X9 (807) 468-5578

133 Dalton Street
P.O. Box 820
Kingston, Ontario
K7L 4X6 (613) 549-4000

985 Adelaide Street South
London, Ontario
N6E 1V3 (519) 681-3600

2575 Haines Road
Mississauga, Ontario
L4Y 1Y7 (416) 270-1451

Gravenhurst Shopping Centre
Gravenhurst, Ontario
P0C 1G0 (705) 687-3408

1500 Fisher Street
Northgate Plaza
North Bay, Ontario
P1B 2H3 (705) 476-1011

125 Cross Avenue
Oakville, Ontario
L6J 2W8 (416) 844-5747

2378 Holly Lane
Ottawa, Ontario
K1V 7P1 (613) 521-3450

BRANCH OFFICES: (Cont'd)

220 - 11th Street East
Suite 108
Owen Sound, Ontario
N4K 1T9 (519) 371-2901

74 Church Street
Parry Sound, Ontario
P2A 1Z1 (705) 746-2139

1000 MacKay Street
P.O. Box 67
Pembroke, Ontario
K8A 6X1 (613) 732-3643

139 George Street North
Peterborough, Ontario
K9J 3G6 (705) 743-2972

242-A Indian Road South
Suite 209 S
Sarnia, Ontario
N7T 3W4 (519) 336-4030

445 Albert Street East
Sault Ste. Marie, Ontario
P6A 2J9 (705) 949-4640

645 Norfolk Street North
Simcoe, Ontario
N3Y 3R2 (519) 426-1940

469 Bouchard Street
Regency Mall
Sudbury, Ontario
P3E 2K8 (705) 522-8282

140 Centennial Parkway North
Stoney Creek, Ontario
L8E 3H2 (416) 561-7410

435 James Street South
Thunder Bay, Ontario
P7C 5G6 (807) 475-1205

83 Algonquin Blvd. West
Timmins, Ontario
P4N 2R4 (705) 264-9474

Suite 700
150 Ferrand Drive
Don Mills, Ontario
M3C 3C3 (416) 424-3000

BRANCH OFFICES: (Cont'd)

637-641 Niagara Street North
Welland, Ontario
L3C 1L9 (416) 735-0431

3012 Tecumseh Road East
Windsor, Ontario
N8W 1G7 (519) 945-2339

NAME: Ministry of Health

ADDRESS: Communications Branch, Information Services
9th Floor, Hepburn Block
80 Grosvenor Street
Toronto, Ontario
M5Z 2V3 (416) 965-5167

CONTACT: Miss Jean Love

BRANCHES, DIVISIONS AND PROGRAMMES:

Addiction Research Foundation Ambulance Services Branch (595-6100) - (965-8034): Responsible for licencing and inspection of ambulance services. Operates training programme for operators and is responsible for examination of the Ambulance and Emergency Care Programme in community colleges. Provides OHIP approval regarding air transfers.

Children's Mental Health Services Branch (965-8067): Authorizes the establishment, licencing, funding, and setting of standards of facilities for centres for emotionally disturbed, or mentally disordered children and adolescents.

Clinic Services Branch (965-5167): Chest Disease Service (965-2301), provides diagnostic services for respiratory diseases through district chest clinics.

Community Health Protection Branch (965-7678): Evaluates quality of water of non-municipal water supplies. Licences summer camps. Administers regulations regarding public swimming pools.

a) Food Control Services (965-4236): Deals with safety of food production, processing, distribution and service, issues certificates of approval needed to operate pasteurization plants. Provides information to those working to enter food trades.

- b) Inspection Service (965-4164): Provides consultants to municipalities to advise on local health inspection matters.
- c) Northern Ontario Public Health Services (965-1170): Information to unorganized territories not served by local health units.
- d) Venereal Disease (965-4058): Clinics for diagnosis and treatment of venereal disease.
- e) Veterinary (965-4236)
- f) Communicable Diseases (965-4094)

Drugs and Therapeutics Branch (965-6686):

Establishes and maintains quality and cost controls standards for drugs. Provides professional advisory services to the public. Publishes the PARCOST comparative Drug Index that lists drugs assessed for quality and therapeutic value.

Health Enrollment Branch (482-1111): Enrolls ill persons eligible for OHIP and controls insured states. Administers programmes for immigrant coverage: OHIP Premium Assistance which is free or reduced OHIP premiums based on taxable income or age.

Health Boards Secretariat (965-7285): Health Discipline Board of Ontario will hear appeals from the public and health professionals who feel they were not satisfactorily dealt with by the individuals, governing bodies for physicians, dentists, optometrists, pharmacists and nursing.

Health Promotion Branch (965-5055): Consultants provide information and consultation to health agencies in the province in the following areas:

- a) Dental Health (965-5036)
- b) Health Educational - accident prevention, smoking and health, physical fitness (965-4334)
- c) Maternal and Child (965-8176)
- d) Nutrition (965-5884)
- e) Public Health Nursing (965-4441)
- f) The Elderly (965-8177)

Health Inspection Branch:

- a) Laboratory Licencing Services (965-4063)
- b) Nursing Home Inspection Services (965-5081): Licences, inspects and investigates complaints about nursing homes.
- c) X-Ray Inspection Services (965-4061)

Ontario Health Insurance Plan (965-1000):

- 1. Enrollment Branch (965-8307): Enrolls all persons eligible for OHIP. Answers all questions regarding enrollment and insured status. Information on immigrant eligibility. Administers OHIP Premium Assistance based on taxable income and age.

2. Insurance Branch (965-5700): Processes claims under OHIP. Answers all questions about enrollment in OHIP, premium payments, claims payments, and Extended Health Care Benefits.

3. District Offices:

HAMILTON: Director: A.W. Board, 25 Main St. W. (528-3481)
KINGSTON: Director: W.V. Walpole, 1055 Princess St. (546-3811)
LONDON: Director: Jim Davis, 227 Queens Ave. (433-4561)
MISSISSAUGA: Director: Jim Delaney, 55 City Centre Dr.
(275-2730)
OSHAWA: Director: A. Arkelian, Gord Towers, 44 Bond St. W.
(576-2870)
OTTAWA: Director: R.H. Leblanc, 75 Albert St. (237-9100)
SUDBURY: Director: T. Blackhouse, 295 Bond St. (675-9111)
THUNDER BAY: Director: F.G. Field, 435 James St. S.
(475-1431)
TORONTO: Director: D.A. Maclean, 2195 Yonge St. (482-1111)

4. OHIP Sub-offices:

BARRIE: 144 Worsley Street (726-0328)
KENORA: 333 Second Street South (468-9554)
KITCHENER: 665 King Street East, Suite 202 (745-7379)
PETERBOROUGH: P.O. Box 275, Suite 202 (743-2140)
ST. CATHERINES: 15 Church Street, Suite 301 (682-6658)
TIMMINS: 38 Pine Street North, Suite 110 (267-1164)

Laboratory Services Branch (248-3196): Analyzes drinking water for the general public. For drinking water specimen mailing kit: (248-3171).

Manpower Planning Section (965-5021): Provides information on supply and requirements for health manpower (physicians, nurses, etc.).

Ontario Cancer Treatment and Research Foundation (423-4240).

Ontario Drug Benefit Programme (965-9337): Provides prescribed drugs free of charge to senior citizens who have resided in Ontario for the past 12 months. Also persons receiving Family Benefits Act, and General Welfare Act benefits are eligible as well as those receiving vocational rehabilitation, Homes for Special Care and Extended Health Care. Those who get federal Old Age Security automatically get the eligibility card. Those who don't, can get applications at pharmacies or write the programme at the Ministry.

Ontario Mental Health Foundation (920-7721).

Strategic Planning and Research Branch (965-5887): Provides health research grants for a number of purposes. Also, enrouragement programmes for doctors (965-1170) and dentists (965-5036) to set up practice in underserviced areas.

AUDIO-VISUAL:

The Ministry of Health has an extensive film library covering almost every conceivable health topic. To borrow one or more of these films free of charge, Jean Love may be contacted at the Ministry or contact: Associated Films Ltd. 333 Adelaide Street West, Toronto, Ontario. 326-2501 re: Ministry of Health Film Library.

PUBLICATIONS:

Any of the following publications can be obtained free of charge by calling Jean Love (965-5167) at the Ministry of Health.

- O-71 Comfort and care away from home
 Informs on the Ontario's Nursing Home. 1974.

- O-72 Getting well quickly at home
 Leaflet. Describes the Home Care Programme which all OHIP recipients are eligible for. 1974.

- O-73 How doctors are paid, under OHIP
 Leaflet. 1975.

- O-74 The Ontario Health Insurance Plan
 30 p. A general guide containing information on eligibility, premiums, premium assistance and the 16 OHIP offices. 1976.

- O-75 Ontario Health Units
 Pamphlet. Explains what these units are. Provides Health care and advice in areas of school, public water supply, etc. 1976.

- O-76 Ontario Mental Health Centres
 6 p. Lists and explains the Ontario Mental Health Centres. 1976.

- O-77 Ontario's Drug Benefit for senior citizens
 Leaflet. Explains how to qualify and what drugs are available to you. 1975.

- O-78 Physicians Incentive Programmes for underserved areas
 Grants to physicians that locate in under-served areas. List of areas and size of grant. 1976.

- O-79 Serving the public interest
 4 p. Discusses the Health Disciplines Board. Essentially deals with public complaints with respect to a doctor, dentist, etc. 1975.

PUBLICATIONS: (Cont'd)

- O-80 That someone else may live
 Leaflet. Explains how to donate human organs.
 1975.
- O-81 Understanding your prescription
 Leaflet. Information on pharmaceutical drugs.
 1976.

NAME: Ministry of Housing

ADDRESS: Communications Branch
 2nd Floor
 56 Wellesley Street West
 Toronto, Ontario
 M7A 2K4 (416) 965-9780

CONTACT: Information Officers

FUNCTIONS AND PROGRAMMES:

The Ministry is charged with the responsibility of ensuring an adequate supply of housing at affordable prices, directing and co-ordinating all provincial efforts to meet the housing needs of Ontario residents. Ministry programmes help to bring serviced land into production, improve existing housing, broaden the housing mix, facilitate home ownership, speed development approval, foster effective municipal planning, encourage the development of rental accomodation and provide rent-geared-to-income housing families and senior citizens of low and moderate incomes.

BRANCHES, DIVISIONS AND PROGRAMMES:

Communications Branch (965-9780): Serves as the information service for the Ministry, including such components as Ontario Housing Corporation (O.H.C.), Ontario Mortgage (O.M.C.) and North Pickering Development Corporation.

Community Housing Division (965-9652): Assisted rental housing for families and senior citizens through these branches:

1. South-West (965-9652)
2. Central-East (965-9640)
3. North (965-5655)

Division A:

1. Senior Citizens and Family Accomodation in Programme - subsidies to municipalities wishing to construct new housing for low income groups.
2. Rural and Native Housing Programmes - mortgage-geared-to-income housing to people in remote areas.
3. Community Sponsored Housing Programme - encourages community groups and municipalities to form non-profit housing corporations (co-operatives) for low-cost housing.

Division B:

1. Rent Supplement Programme - Private landlords offer up to 25% of units to house tenants selected from OHC waiting lists. Tenants pay rent-geared-to-income. Tenant applicants in Metro Toronto contact Housing Registry (965-9915). Elsewhere, contact local OHC office.

Community Land Development Branch (965-0250):

Develops OHC land and administers the Municipal Land Development which provides information and assistance to municipalities in assembly and servicing of land.

Community Planning Advisory Branch (965-3352):

Promotes community planning by providing services and advice to municipalities, developers and the public. Administers a programme of grants to smaller municipalities (pop. 10,000 or less) for the development of locally oriented community planning programmes.

Community Renewal Branch (965-2826):

- A. This branch administers provincial aid, federal-provincial programmes designed to upgrade existing housing, and to help generate programmes that will improve the total environment of these homes.
 1. Neighborhood Improvement Programme (NIP) - grant and loan assistance to municipalities to upgrade older residential neighborhoods.
 2. Ontario Home Renewal Programme (OHRP) - per capita grants to municipalities, to owner-occupants whose income is under \$12,000/year.
- B. This branch administers provincial programmes designed to improve downtown or business districts. The Ontario Downtown Revitalization Programme provides loans to help improve a city's core area.

Land Marketing and Surveys Branch (965-9830):

- A. Land Marketing Programme - Land developed by the Ministry will be sold to builders for cash.
- B. Marketing Surveys Programme - Ministry Branch studies total housing market for municipalities under population of 10,000.

Management Planning and Evaluation Branch

(965-7025): Ensures that Ministry has a comprehensive planning and evaluation system so that its resources are efficiently used.

- a) Surveys and Statistical Analysis Branch (965-7025)
- b) Programme Planning and Evaluation Branch (965-9788)

North Pickering Development Corporation

(965-9168): Crown agency responsible for community planning and development of the new community at North Pickering land acquisition.

Official Plans Branch (965-1497): Works with municipalities and through government agencies in preparation and approval of official plans. Comments on official plans to OMB.

Subdivisions Branch (965-5506): Approves plans for subdivisions and condominiums except where power delegated to relevant municipality.

Technical Services Division (965-9728): Research and Development Section (965-9108) carries out special studies on building materials in use: energy conservation measures, etc. Complaints Section (965-9866) covers complaints from buyers of houses.

Chief Architect's Branch (965-9929)

Chief Engineer's Branch (965-9616): Ensures that assisted housing projects comply with building code and OHC requirements.

HUDAC New Home Warranty Programme (922-3005): All builders of homes and condominiums must be registered with HUDAC. Homes must be free from defects for one year and from major structural faults for four years.

Ontario Housing Corporation (101 Bloor Street West, Toronto, Ontario M5S 1P8): Provincial Crown Corporation that manages rent-geared-to-income family and senior citizen housing accommodation.

Community Relations Branch (965-9724): Advises tenants on social assistance within the community, and supervises recreation programmes.

Housing Operations Branch (965-9733): Provides direction to 53 Housing Authorities and OHC Direct Management Operations in OHC's rental activities.

OHC Tenant Placement (965-9868): Accepts and processes applications for rent-geared-to-income housing within Metro Toronto.

Ontario Mortgage Corporation (965-9135):
Administers the Ministry's mortgage portfolio.

AUDIO-VISUAL:

The Ministry of Housing has 5 films that they will lend to schools, service clubs, etc. Information on these free films can be obtained by contacting the Communications Branch as they have a pamphlet outlining the programme.

PUBLICATIONS:

- | | |
|------|---|
| O-82 | <u>Assisted rental housing for families</u> Leaflet. 1977. |
| O-83 | <u>Highlights of the Townsend Community Plan</u> 24 p. |
| O-84 | <u>Housing for senior citizens</u> Leaflet. 1977. |
| O-85 | <u>Housing Ontario</u> Magazine published 8 times a year which puts forth articles, studies and other information on topics pertaining to housing. |
| O-86 | <u>Mobile homes information kit</u> For those interested in purchasing or already owning mobile homes; just deals with mobile homes and not trailers or prefabricated homes. |
| O-87 | <u>North Pickering: a new town evolves</u> 3 p. |
| O-88 | <u>Ontario Home Renewal Programme</u> Leaflet. Loan to upgrade existing houses. 1977. |
| O-89 | <u>You and your home</u> 19 p. Answers questions that arise when you move into an OHC home. (for tenants only). 1977. |
| O-90 | <u>Your resident's guide</u> Senior citizens' guide to provincially, federally and municipally built homes and apartments. 1977. |

BRANCH OFFICES:

Ontario Housing Corporation (OHC):

Northern Ontario:

707 Lorne Street
Sudbury, Ontario
P3C 4R9 (705) 675-8351

Eastern Ontario:

1 Nicholas Street
11th Floor
Ottawa, Ontario
K1N 7B7 (613) 237-0612

Central Ontario:

47 Sheppard Avenue East
5th Floor
Willowdale, Ontario
M2N 5X5 (416) 226-9150

Northwestern Ontario:

435 James Street South
P.O. Box 5000,
Thunder Bay, Ontario
P7C 5G6 (807) 475-1465

Southern Ontario:

55 Hess Street South,
Penthouse
Hamilton, Ontario
L8P 4R8 (416) 527-9216

Southwestern Ontario:

80 Dundas West
London, Ontario
N6A 2P3 (519) 679-7110

Ontario Housing Action Programme (OHAP) Field Offices:

Durham Region:

50 Centre Street
5th Floor
Oshawa, Ontario
L1H 3Z7 (416) 728-6261

Haldimand-Norfolk,
Sault Ste. Marie,
Thunder Bay

County Administration Bldg.
Simcoe, Ontario
(519) 426-1536

Halton and Peel
York

7784 Martingrove Road
Suite 2
Woodbridge, Ontario
(416) 851-2837

Hamilton-Wentworth

143 James Street South
Suite 425
Hamilton, Ontario
L8P 3A1 (416) 522-0147

Metro Toronto
Sarnia

101 Bloor Street West
5th Floor
Toronto, Ontario
M7A 2M6 (416) 965-3173

Ottawa-Carleton

Capitol Square Bldg. 3rd Floor
222 Queen Street
Ottawa, Ontario
K1P 5V9 (613) 563-2776

BRANCH OFFICES: (Cont'd)

Community Planning Advisory Branch Regional Offices:

Central Region:

47 Sheppard Avenue East
Willowdale, Ontario
M2N 2Z8 (416) 226-1851

South East Region:

224 Rideau Street
3rd Floor
Ottawa, Ontario
K1N 5Y3 (613) 233-9301

North East Region:

758 La Salle Blvd. West
Sudbury, Ontario
P3A 4V4 (705) 560-0120

North West Region:

435 James Steet South
Thunder Bay, Ontario
P7C 5G6 (807) 475-1651

South Western Region:

495 Richmond Street
London, Ontario
M6A 5A9 (519) 673-1611

NAME: Ministry of Industry and Tourism

ADDRESS: Communications Services Branch
10th Floor, Hearst Block
900 Bay Street
Toronto, Ontario
M7A 2E1 (416) 965-5466

BRANCHES, DIVISIONS AND PROGRAMMES:

Consultative Services Branch (965-0410): Operates Regional Offices around the province which counsel small businesses to increase effectiveness. Helps people start small businesses. Regional office for Metro Toronto (491-7680). Also provides grants for small businesses which use new technology. Also, has programme that encourages businesses and municipal authorities to improve downtown core area.

The Development Corporations (965-4622): Ontario Development Corporation (ODC), Eastern Ontario Development Corporation (EODC), Northern Ontario Development Corporation (NODC) assist and encourage development and diversification of Ontario industry; financial assistance and technological assistance.

Economic Analysis and Research Branch (965-7119):
Analyzes major economic issues to develop recommendations that will enhance Ontario's business environment. Market Research Section (965-4347). Tourism and Services Research Section (965-5725).

Industry and Trade Development Branch (965-5715):
Assists businesses to develop trade leads and sales outlets outside Canada.

Industry Branch, Industrial Development Section (965-7196): Assists businesses in the development of new industrial technology.

Industrial Services Section (965-7299): Assists municipalities in industrial land use planning.

Ontario Research Foundation (822-4111): Provides research in technology for businesses on a contract basis.

Small Business Operations Division (965-3045):
Fifteen regional offices in Ontario provide information and liaison services to the industry community.

Tourism Development Branch (965-4255): Provides technical advice relating to planning operation, management of tourist facilities.

Tourism Marketing Branch (965-4008): Promotes Ontario travel.

AUDIO-VISUAL:

Communications Division (965-5411) operates a library of still and motion pictures to lend to groups interested in tourism. Film catalogues are available.

PUBLICATIONS:

- O-91 Doing business in Ontario/Canada
Gives information on methods of financing, types of ownership, incorporation, tax and labour laws, custom duties, patents and trademarks.
- O-92 The municipal industrial development guide
Provides municipalities with information to develop an industrial development programme.
- O-93 Products and process
Introduces licencing opportunities to principals who have manufacturing, sales and processing facilities in Ontario.

PUBLICATIONS: (Cont'd)

O-94 Starting a small business in Ontario/Canada
Guidelines to financing, regulating, incorporating
a business and gives advice on taxes, licences,
certification and employee standards.

NAME: Ministry of Labour

ADDRESS: Information Services
3rd Floor
400 University Avenue
Toronto, Ontario
M7A 1T7 (416) 965-4108

CONTACT: Nora Quigley
Communications Planner

BRANCHES, DIVISIONS AND PROGRAMMES:

Conciliation and Mediation Services Branch
(965-4108): Provides consultation officers who help labour and
employers to arrive at a settlement of a dispute.

Employment Standards Branch (965-5251): Sets and
enforces standards of wages and working conditions including
minimum wage, overtime pay, vacation pay, hours of work, public
holidays, maternity leave, equal pay for equal work, termination
of employment. Regulates employment agencies (965-0631).
Employment Adjustment Service (965-3303) provides consultation
between labour and employers to help cope with effects on
employment of technological and economic change.

Labour Research Branch (965-6108): Provides
information on wage, labour relations, unemployment. Collects
Ontario Collective Bargaining Agreements (965-6868). Maintains
library containing labour related material (965-1641).

Occupational Health and Safety Division
(965-8710): Activities directed to ensuring the worker's health
and safety.

Occupational Health Branch (965-4125).

Ontario Labour Relations Board (965-0204):
Administers collective bargaining Acts. Also, certifies trade
unions, rules on legality of strikes and lockouts.

Ontario Human Rights Commission (965-6841):
Administers the Ontario Human Rights Code to achieve equal treatment for all people in areas of employment and other areas. Investigates complaints of discrimination. Has regional offices.

Women's Bureau (965-1537): An information service and resources centre for women and women's groups.

Workmen's Compensation Board (965-8722): Public Information Co-ordinator - J. Hollingworth, 20th Floor, 2 Bloor Street East, Toronto, Ontario, M4W 3C3: Administers the Workmen's Compensation Act for employees disabled by workrelated accidents or diseases.

Speaker's Bureau: The Ministry, through the Speaker's Bureau, provides officers of the Ministry to give talks in such areas as: labour standards, labour health and safety, labour harmony, human rights and women in the labour force. To arrange for an officer of the Ministry to speak to your organization on the subject of your choice, write or phone:

Speaker's Bureau
Information Services Branch
Ontario Ministry of Labour
400 University Avenue
Toronto, Ontario
M7A 1T7 (416) 965-7941

Research Library (965-1641) or (965-1642): The library has periodicals, books, research studies in the areas of human rights, employment and employment conditions, labour relations, safety and all publications issued by the Ministry of Labour.

PUBLICATIONS:

The following publications may be obtained free of charge by contacting Nora Quigley (965-7941) or, for Workmen's Compensation Information, J. Hollingworth (965-8722).

- | | |
|------|---|
| O-95 | <u>Claims information for employees and employers</u> 1976. (English, French, Italian, Portuguese and Greek.) |
| O-96 | <u>Employment facts for Ontario students</u> Pamphlet. Information on minimum wages for students, overtime pay, statutory holidays, vacation pay, etc. |
| O-97 | <u>First aid regulations</u> 16 p. |

PUBLICATIONS: (Cont'd)

- O-98 A guide to the Employment Standards Act
Pamphlet. Explains labour standards for employees
working in Ontario. 1978.
- O-99 A guide to the Ontario Labour Relations Act
59 p. Deals with the employer and employee rights
under the Ontario Labour Relations Act which is
the main statute regulating labour relations and
collective bargaining in Ontario. 1977.
- O-100 Human rights in employment
A guide for employers, employees and employment
agencies.
- O-101 Human rights in Ontario
Leaflet. Explains the Human Rights Code and the
Ontario Human Rights Commission.
- O-102 Human rights in public accomodation
Leaflet.
- O-103 Information about the appeals procedure
1977.
(English, French, Italian, Portuguese and Greek.)
- O-104 Information for employers in Schedule 1
30 p. Outlines the industries concerned and the
assessment procedure. 1977.
- O-105 Labour law in action
Pamphlet. Six case studies on discrimination and
women.
- O-106 Law and the woman in Ontario, by the Women's
Bureau of the Ontario Ministry of Labour
50 p. Outlines women's rights in all areas of the
law.
- O-107 Ontario labour legislation of interest to working
women
Leaflet. Highlights important labour legislation
that applies to women. Six languages.
- O-108 Pregnancy leave in Ontario
Leaflet. Outlines pregnancy leave information.
1977.
- O-109 Second Injury Enhancement Fund
The fund is used to encourage employers to hire
disabled workers.

PUBLICATIONS: (Cont'd)

- O-110 A summary - Workmen's Compensation Act, Ontario
4 p. Summary of employee and employers' rights
with respect to a work-related accident. Contains
regional office locations. 1976.
- O-111 Working in Ontario
Pamphlet. Puts forth some of the concerns of the
Ministry for workers in Ontario: employment
standards, workmen's compensation, human rights.
1977.
- O-112 The Workmen's Compensation Board, Ontario: How it
works and who it works for

BRANCH OFFICES:

| | |
|---|--|
| 1 West Avenue South Hamilton, Ontario L8N 2R9 (416) 527-2941 | 808 Robertson Street Kenora, Ontario (807) 468-3128 |
| 1055 Princess Street Kingston, Ontario K7L 1H3 (613) 542-2853 | 824 King Street West Kitchener, Ontario N2G 1G1 (519) 744-7308 |
| 560 Wellington Street London, Ontario (519) 438-5143 | 2197 Riverside Drive Ottawa, Ontario (613) 731-2556 |
| 267 Stewart Street Peterborough, Ontario (705) 743-0361 | 125 Brock Street Sault Ste. Marie, Ontario (705) 949-3331 |
| 1538 Lasalle Blvd. Sudbury, Ontario (705) 566-3071 | 435 James Street South Thunder Bay, Ontario (807) 745-1691 |
| 500 Ouellette Avenue Windsor, Ontario (519) 256-8278 | |

NAME: Ministry of Natural Resources

ADDRESS: Information Services Branch
5th Floor, Whitney Block
99 Wellesley Street West
Toronto, Ontario
M7A 1W3 (416) 965-2756

CONTACT: Robert Keir, Supervisor
Information and Liaison Section

GROUPS, BRANCHES AND PROGRAMMES:

Administrative Services Branch (965-5134): Aerial Photographs (965-1123) provides aerial photographs to the public. Map Information and Distribution (965-6511) provides topographical and geographical maps. Mines publications (965-1348).

Forest Resources Group (965-2785): Responsible for production and harvesting of timber and provision of woodland for recreational purposes. Forest Resources Branch (965-2787) provides scientific and technical knowledge. Ontario Forest Research Centre (832-2761). Timber Sales Branch (965-2731) is responsible for management and licencing of timber sales.

Financial Services Branch: Fish and Wildlife Licences Section (965-2814). Controls fish and wildlife licences. Hunting licences can be secured by contacting Public Services Centre, Room 1622, Whitney Block, Queen's Park, (965-6511).

Fisheries Branch (965-7883): Provides information on fishing conditions and regulations, open seasons, limits of licences. Commercial Fish Section (965-3345) co-ordinates, regulates and licences all commercial fishing.

Land Administration Branch: Public Lands Section (965-4507) is responsible for disposition of Crown Lands and water lots. Titles Section (965-1319) issues Crown leases, land patents, licence of occupation.

Office of Indian and Land Claims (965-6046): Researches and responds to specific Indian land claims and land problems.

Provincial Parks Branch (965-2745). Manages provincial parks, canoe routes, water access points, snowmobile trails, water fowl hunting areas.

Wildlife Branch (965-4251): Recommends and enforces wildlife-related laws and regulations. Wildlife Services Section (965-3345) co-ordinates and regulates use of furbearers and licences fur buyers and tanners.

AUDIO-VISUAL:

For films and talks write to Information Services or nearest field office.

PUBLICATIONS:

O-113 Boating regulations in Ontario
Pamphlet.

PUBLICATIONS: (Cont'd)

- O-114 1978 summary of fishing regulations
Pamphlet. Gives summary of fishing regulations
and how to get angling licence. Also gives fish
seasons.
- O-115 1977 summary of hunting regulations
Pamphlet. Gives a summary of hunting regulations
and explains the cost and procedure in obtaining a
hunting licence.
- O-116 Ontario's public land: a guide to its use
16 p. Explains what public land is and who is
responsible for managing it. Also provides
guidelines for public land use in areas of
recreation, business and residential.
- O-117 Water level regulations in Muskoka
Pamphlet.

Publications may be obtained (some at a small fee)
at the Public Service Centre, Room 1622, Whitney Block, Parliament
Buildings, Toronto, and in the Ontario Government Bookstore at 880
Bay Street at Grosvenor. Outside Toronto, publications can be
obtained or ordered from the Ministry's field offices and Ministry
of Northern Affairs offices. Phone Information Services 965-2756.

REGIONAL AND DISTRICT OFFICES:

Northwestern Region:

808 Robertson Street
Box 5160
Kenora, Ontario
P9N 3X9 (807) 468-3111

Box 640
Dryden, Ontario
P8N 2Z3 (807) 223-3341

922 Scott Street
Fort Frances, Ontario
P9A 1J4 (807) 274-5337

Box 448
Ignace, Ontario
P0T 1T0 (807) 934-2233

Box 5080
Kenora, Ontario
P9N 3X9 (807) 468-9841

Box 323
Red Lake, Ontario
P0V 2M0 (807) 727-2531

Box 309
Sioux Lookout, Ontario
P0V 2T0 (807) 737-1140

REGIONAL AND DISTRICT OFFICES: (Cont'd)

North Central Region:

435 James Street South
Box 5000,
Thunder Bay, Ontario
P7C 5G6 (807) 475-1110

108 Saturn Avenue
Atikokan, Ontario
P0T 1C0 (807) 597-2781

Box 280
Terrace Bay, Ontario
P0T 2W0 (807) 825-3205

Box 670
Geraldton, Ontario
P0T 1M0 (807) 854-1030

435 James Street South
Box 5000,
Thunder Bay, Ontario
P7C 5G6 (807) 475-1471

Box 970
Nipigon, Ontario
P0T 2J0 (807) 887-2120

200 Winnipeg Street
White River, Ontario
P0M 3G0 (807) 822-2250

Northern Region:

140 Fourth Avenue
Box 3000,
Cochrane, Ontario
P0L 1C0 (705) 272-4287

Northern Region Sub-Office
60 Wilson Street
Timmins, Ontario
P4N 2S7 (705) 267-1401

34 Birch Street
Chapleau, Ontario
P0M 1K0 (705) 864-1710

6 Government Road
Kapuskasing, Ontario
P5N 2W4 (705) 335-6191

2 Third Avenue, Box 730
Cochrane, Ontario
P0L 1C0 (705) 272-4365

Box 190,
Moosonee, Ontario
P0L 1Y0 (705) 335-6191

Gogama, Ontario
P0M 1W0 (705) 894-2000

Box 129
Swastika, Ontario
P0K 1T0 (705) 642-3222
(Kirkland Lake District)

Box 670
Hearst, Ontario
P0L 1N0 (705) 362-4346

896 Riverside Drive
Timmins, Ontario
P4N 3W2 (705) 264-1262

REGIONAL AND DISTRICT OFFICES: (Cont'd)

Northeastern Region:

390 Bay Street
Box 1900
Sault Ste. Marie, Ontario
P6A 5N9 (705) 949-1780

Mining Records Office
75 Elgin Street
Sault Ste. Marie, Ontario
P6A 2B4 (705) 254-6884

Forest Research
1219 Queen Street East
Sault Ste. Marie, Ontario
P6A 5M7 (705) 949-9461

Fisheries Research South Baymouth
R.R. #1
Tehkummah, Ontario
P0P 2C0 (705) 859-3137

Fisheries Research Lake Superior
& Geological Branch
875 Queen Street East
Sault Ste. Marie, Ontario
P6A 2B4 (705) 942-1411 and 1414

Northeastern Region Sub-Office
174 Douglas Street West
Sudbury, Ontario
P3E 1G1 (705) 673-1111

Mines Engineering Branch &
Geological Branch
1112 Kingsway
Sudbury, Ontario
P3B 2E5 (705) 566-2210 and 2580

62 Queen Street
Blind River, Ontario
P0R 1B0 (705) 356-2244

Box 1340
Espanola, Ontario
P0P 1C0 (705) 869-1330

Box 3070
North Bay, Ontario
P1B 8K7 (705) 474-5550

P.O. Box 3500, Station A
Sudbury, Ontario
P3A 4S2 (705) 522-7823

Box 38
Temagami, Ontario
P0H 2H0 (705) 569-3622

22 Mission Road, Box 1160
Wawa, Ontario
P0S 1K0 (705) 856-2396

REGIONAL AND DISTRICT OFFICES: (Cont'd)

69 Church Street
Sault Ste. Marie, Ontario
P6A 5L5 (705) 949-1231

Algonquin Region:

Brendale Square, Box 9000
Huntsville, Ontario
P0A 1K0 (705) 789-9611

Leslie M. Frost
Natural Resources Centre
Dorset, Ontario
P0A 1E0 (705) 766-2451

Construction Depot
Box 1119,
Huntsville, Ontario
P0A 1K0 (705) 789-4471

Box 500
Bancroft, Ontario
K0L 1C0 (613) 332-3940

Minden, Ontario
K0M 2K0 (705) 286-1521

4 Miller Street
Parry Sound, Ontario
P2A 1S8 (705) 746-2141

Riverside Drive, Box 220
Pembroke, Ontario
K8A 6X4 (613) 732-3661

Algonquin Park District
Whitney, Ontario
K0J 2M0 (705) 637-2780

Box 1138
Bracebridge, Ontario
P0B 1C0 (705) 645-5244

Eastern Region:

Provincial Government Building
South Boundary Road
Kemptonville, Ontario
K0G 1J0 (613) 258-3413

101 Water Street West
Brockville, Ontario
K6V 5Y8 (613) 342-8524

40 - 5th Street West, Box 1749
Cornwall, Ontario
K6H 5V7 (613) 933-1774

Box 239
Lanark, Ontario
K0G 1K0 (613) 259-2108

Napanee, Ontario
K0K 2R0 (613) 354-3389

Ottawa District
Ramsayville, Ontario
K0A 2Y0 (613) 822-2525

Metcalf Street
Tweed, Ontario
K0K 3J0 (613) 478-2330

REGIONAL AND DISTRICT OFFICES:

Central Region:

10670 Yonge Street
Richmond Hill, Ontario
L4C 3C9 (416) 884-9203

R.R. #1, Beaverdale Road
Cambridge, Ontario
N3C 2V3 (519) 658-9356

Maple, Ontario
L0J 1E0 (416) 832-2261

Niagara District
Highway 20, Box 1070
Fonthill, Ontario
L0S 1E0 (416) 892-2656

Huron District
Midhurst, Ontario
L0L 1X0 (519) 728-2900

Ontario Government Building
322 Kent Street West
Lindsay, Ontario
K9V 2Z9 (705) 324-6121

Southwestern Region:

1106 Dearness Drive
London, Ontario
N6E 1N9 (519) 681-5350

353 Talbot Street West
Aylmer, Ontario
N5H 1S8 (519) 773-9241

645 Norfolk Street North
Simcoe, Ontario
N3Y 3R2 (519) 426-7650

Kent County Municipal Bldg.
435 Grand Ave. West. Box 1168
Chatham, Ontario
N7M 5L8 (519) 354-7340

Box 490, Highway 4 South
Wingham, Ontario
N0G 2W0 (519) 357-3131

611-9th Avenue East
Owen Sound, Ontario
N4K 3E4 (519) 376-3860

NAME: Ministry of Northern Affairs

FUNCTIONS AND PROGRAMMES:

The Ministry of Northern Affairs was established to co-ordinate Government of Ontario services in Northern Ontario, to promote projects and programmes in that area and to give people of the North a greater say in government. The Ministry is

responsible for: community and regional development including townsite planning, infrastructure, local development; highway construction north of the French River; the Isolated Communities Assistance Fund for unorganized territories; the resource road access programme. The Ministry is now responsible for the Northern Affairs Offices, formerly with Natural Resources and the Ontario Northland Transportation Commission. While provincial headquarters are located in Toronto, Ministry services are delivered through the Northwestern Regional Office in Kenora, the Northeastern Regional Office in Sault Ste. Marie and district offices across Northern Ontario. Each regional office is headed by an Assistant Deputy Minister.

BRANCH OFFICES:

Northwestern Region:

Regional Office,
315 Main Street South
Box 2400
Kenora, Ontario
P9N 3X8 (807) 468-3135

Court House - Water Street
Box 139
Kenora, Ontario
P9N 3X1 (807) 468-5548

123 Marks Street
Box 940
Atikokan, Ontario
P0T 1C0 (807) 597-2701

Peninsula Building
Box 280
Marathon, Ontario
P0T 2E0 (807) 229-1153

7 King Street
Dryden, Ontario
P8N 1B2 (807) 223-5231

242 Howey Street
Box 950
Red Lake, Ontario
P0V 2M0 (807) 727-2870

333 Church Street
Fort Frances, Ontario
P9A 1J4 (807) 274-5329

2nd Floor, Prov. Bldg.
Box 147
Sioux Lookout, Ontario
P0V 2T0 (807) 737-1318

103 Main Street
Box 69
Geraldton, Ontario
P0T 1M0 (807) 854-0266

140 South May Street
Thunder Bay, Ontario
P7E 1B3 (807) 475-1425

BRANCH OFFICES: (Cont'd)

Northeastern Region:

Regional Office:
Station Tower
421 Bay Street
Sault Ste. Marie, Ontario
P6A 1X3 (705) 942-0100

174 Douglas Street
Sudbury, Ontario
P3E 1G1 (705) 675-5641

13 Lawton Street
Blind River, Ontario
P0R 1B0 (705) 356-2226

161 Sixth Avenue
P.O. Box 668
Cochrane, Ontario
P0L 1C0 (705) 272-4274

10 Brunswick Walk
Elliot Lake, Ontario
P5A 1Y2 (705) 848-7133

100 Tudhope Street
Espanola, Ontario
P0P 1C0 (705) 869-1532

Model City Mall
Kapuskasing, Ontario
P5N 1V1 (705) 335-6008

32-A Prospect Avenue
Box 635
Kirkland Lake, Ontario
P2N 3K1 (705) 567-3291

Wagg's General Store
Main Street
Mindemoya, Ontario
P0P 1S0 (705) 377-5396

Ontario Government Building
P.O. Box 307
Moosonee, Ontario
P0L 1Y0 (705) 336-2991

49 Armstrong Street
New Liskeard, Ontario
P0J 1P0 (705) 647-7391

267 Main Street East
North Bay, Ontario
P1B 2T8 (705) 472-3911

444 Queen Street East
Sault Ste. Marie, Ontario
P5A 1Z7 (705) 254-6623

191 Main Street
Sturgeon Falls, Ontario
P0H 2G0 (705) 753-2900

15 Froot Road
Sudbury, Ontario
P3C 4Y9 (705) 675-1176

60 Wilson Avenue
Timmins, Ontario
P4N 2S7 (705) 267-1401

55 Broadway Avenue
Wawa, Ontario
P0S 1K0 (705) 856-2354

NAME: Provincial Secretariat for Social Development
Ontario Youth Secretariat

ADDRESS: 880 Bay Street
5th Floor
Toronto, Ontario
(416) 965-3540

CONTACT: Mary MacKenzie

FUNCTIONS AND PROGRAMMES:

The Secretariat responds to specific requests concerning problems of youths. They are engaged in high school visits as well as acting as a referral agency to different bureaus or other government agencies. It is hoped they will become more involved in youth consumerism.

NAME: Ministry of Revenue

ADDRESS: Information Services
9th Floor
77 Bloor Street West
Toronto, Ontario
M7A 1X8 (416) 965-2099 or 2090

CONTACT: Information Services

BRANCHES, DIVISIONS AND PROGRAMMES:

Assessment Field Operations Branch (965-1681):
Through regional offices in Ontario, this branch is responsible for the assessment of all real property in Ontario for the purposes of municipal property taxation. Establishes voters lists and those available for jury duty by means of the annual Municipal Enumeration.

Assessment Standards Branch (965-5189): Trains assessment personnel, conducts research into new techniques of property valuation and methodology and evaluates the effects of implementing policy proposals.

Corporations Tax Branch (965-1160) - Liens Clearance (965-2936): The Branch deals with corporation income tax and capital tax, clearances of liens on sale of real property, charters to revive surrender or dissolve a corporation voluntarily.

Gasoline Tax Branch (965-6352): Administers and collects taxes on the sale of products taxed under Gasoline Tax Act (gasoline, aviation fuel, propane) the Motor Fuel Tax Act (diesel fuel) and Tobacco Tax Act.

Guaranteed Annual Income System: Provides basic income for qualifying residents age 65 and over. Multilingual information service: Metro Toronto call 965-8470. In localities serviced by area code 807, ask the Operator for Zenith 8-2000. In all other areas dial 1-800-268-7121

Ontario Tax Credit System: Information Centre provides multilingual assistance to Ontario residents when filing their Tax Credit form claiming political, property, sales and pensioner tax credits. In localities serviced by area code 807, ask the Operator for Zenith 8-2000. In all other areas dial 1-800-268-7121.

Retail Sales Tax Branch (965-5772): Administers the collection of Retail Sales Tax by Ontario vendors. Refer to district offices for tax exempt items and other items. Tax under Race Track Tax Act also collected by Branch. In Metro Toronto call 487-7161. Other areas, call district offices.

Succession Duty Branch (965-1700): Responsible for the Succession Duty Act dealing with successions duties or estate tax, death duties or tax, and inheritance tax. Gift Tax Section: 965-1722. Also administers the Land Speculation Tax Act and the Land Transfer Tax Act (965-1774).

PUBLICATIONS:

- O-118 Ontario Corporations Tax Guide
Pamphlet. Information on application of
Corporation Tax Act.
Bilingual.
- O-119 Ontario Guaranteed Annual Income System
16 p. Explains the system for those 65 years of
age and over only.
Bilingual.
- O-120 Ontario Tax Credits 1977
Explains who is eligible, what are the credits
and how to claim. (File with leaflets
enclosed).
Bilingual.

NAME: Ministry of the Solicitor General

ADDRESS: Ministry Secretariat
11th Floor
25 Grosvenor Street
Toronto, Ontario
M7A 1Y6

CONTACT: Sydney Allinson
Communications Policy Advisor (416) 965-2048
General Inquiry (416) 965-5212

BRANCHES, DIVISIONS AND PROGRAMMES:

Centre of Forensic Sciences (965-2561):
Responsible for forensic investigation and examinations, also acquisition and maintenance of breathalyzers and training of operators. (965-9507).

Office of the Fire Marshall (965-4871):
Responsible for developing arson investigations, fire-prevention by-laws, and preparing specifications for fire apparatus and equipment. Conducts municipal fire protection survey and fire department promotional examinations. (965-4858). Promotes public safety programmes, publishes fire loss statistics and technical, legal, instructional and fire prevention literature. (965-4871).

Ontario Police Commission (965-6071): Organizes, trains and encourages use of modern management and technology and co-operation among police in all municipalities.

Ontario Provincial Police: 90 Harbour Street,
Toronto, Ontario, M7A 2S1.

Community Services Branch (965-4474): Administers safety and crime prevention programmes. Provides public relations and information for the OPP. Complaints Bureau: 965-0282.

Retail Business Holidays Act: Requires Ontario establishments to close on certain holidays, There are certain exemptions. The law is enforced by the police.

PUBLICATIONS:

O-121 Help somebody, someday
Leaflet. How you can register as a human tissue donor.

NAME: Ministry of Transportation and Communication

ADDRESS: Public and Safety Information Branch West Tower
Keele and 401
Downsview, Ontario

CONTACT: Fred Cederberg, Director (416) 248-3501
General Inquiry (416) 248-3708

BRANCHES, DIVISIONS AND PROGRAMMES:

Driver Control Office (965-1578): Runs demerit point system, issues warning, conducts interviews, suspends and reinstates licences as required by statute.

Driver Licencing Office (965-7143): Issues driver's licences. For licence tests, contact regional office.

External Relations Division Support and Claims Branch (248-3127): Handles insurance claims against the Crown for injuries and property damages arising from accidents on provincial highways or involving government vehicles.

Highway Carrier Licencing Office (248-7146): Issues licences to public vehicles (e.g. buses) and public commercial vehicles. Cartage licence application should be made at clerk's office of municipality if operating within a municipality.

Vehicle Licensing Office (965-1226): Registers motor vehicles, trailers and snowmobiles. Issues licences to all premises used for selling, repairing or dismantling motor vehicles. Request for ownership information on a specific vehicle should be made in writing to: MacDonald Block, Queen's Park, Toronto, Ontario. (Enclosing \$3.00 fee).

AUDIO-VISUAL:

Films on Public Safety regulations are available free on loan. Phone Public and Safety Information Branch.

PUBLICATIONS:

O-122 Buying or selling a car privately?
Leaflet. Outlines the steps that both the buyer and the seller must take to change ownership.

O-123 Changes to school bus stopping law
Leaflet.

O-124 Driver's handbook - Ontario traffic laws
96 p.

PUBLICATIONS: (Cont'd)

- O-125 Driving your moped in Ontario
Leaflet. Outlines the definition, licensing and insurance of mopeds.
- O-126 Farm implements on Ontario highways
Leaflet. Describes the regulations relating to the use of farm implements on Ontario highways.
- O-127 Motorcycle driver's manual
10 p. Gives information on safety standards, certificate laws, etc.
- O-128 Ontario laws and your bicycle
Leaflet.
- O-129 Safe trailering requires special knowledge
Leaflet. Brief outline of laws relating to trailer operation in Ontario. Deals with registration, licencing, brakes, lights, loads, etc.
- O-130 The snowmobiler's handbook
12 p. A guide to Ontario's snowmobile regulations.
- O-131 There are traffic laws for pedestrians too!
Leaflet. Outlines pedestrian traffic.
- O-132 What you should know about seat belts
Pamphlet.

Any of these publications can be obtained free of charge by contacting the Public and Safety Information Branch of the Ministry at (416) 248-3501.

NAME: Ministry of Treasury, Economics and
Intergovernmental Affairs

ADDRESS: Queen's Park
Toronto, Ontario
M7A 1Y7 (416) 965-7171

CONTACT: Communications Group

BRANCHES, DIVISIONS AND PROGRAMMES:

Communications Group (965-7171): Performs the public information function for the Ministry. Responsible for all Minister's speeches, House statements and news releases.

Office of the Co-ordinator on Bilingualism (965-3865): Has a French Information Officer and publishes a monthly French publication "Coup d'Oeil" which outlines government programmes.

Library Services Branch (965-2314): Three indices that will be of interest. Check with the Library staff for access to these documents:

- (1) Index to the Private Acts of Ontario since 1867.
- (2) Index to Incorporation of Municipalities of Ontario since 1792.
- (3) Index to unincorporated places in Ontario.

PUBLICATIONS:

- O-133 Background
A weekly newsletter outlining legislation, publications and provincial projects of interest mainly to municipalities.
- O-134 Municipal directory
Published biennially detailing lists of counties, districts, cities, towns, townships in Ontario with names, addresses and phone numbers of key officials.

For these publications telephone or write:

Provincial - Municipal Affairs
4th Floor, Frost Building North
Queen's Park
Toronto, Ontario
M7A 1Y7 (416) 965-6989

BRANCH OFFICES:

Central Ontario Regional Office
2nd Floor, 47 Sheppard Avenue East,
Toronto, Ontario
M2N 5X5 (416) 226-6578

Eastern Ontario Regional Office
244 Rideau Street
Ottawa, Ontario
K1N 5Y3 (613) 232-9446

Northeastern Ontario Regional Office
1349 Lasalle Blvd.
Sudbury, Ontario
P3A 1Z2 (705) 566-0901

Northwestern Ontario Regional Office
435 James Street South
P.O. Box 5000
Thunder Bay, Ontario
P7C 5G6 (807) 475-1621

Southwestern Ontario Regional Office
495 Richmond Street, 7th Floor
London, Ontario
N6A 5A9 (519) 438-7255

PUBLIC

In this section, are listed in alphabetical order, by municipality, all public bodies. These are organizations which have a statutory basis and which also receive direction from the government. Therefore organizations which have a statutory basis but receive only financial assistance from the government will be listed in the Private section.

There are two exceptions to the alphabetical listing of public bodies which appear at the beginning of the section. The first exception refers to Community Colleges. We have determined that there are four basic law-related programmes which are offered by Community Colleges. Rather than reproducing nearly the same information for each college we have instead prepared a composite listing which describes the four programmes and the courses that are taught. Following this is a list of the Colleges indicating which of the programmes they offer.

The next exception refers to Public Libraries. In this case a general entry was prepared for all libraries since the majority of them provide nearly identical services. Following this entry are listed only those libraries which indicated that they provided additional services or that they published any law-related materials.

COLLEGES OF APPLIED ARTS AND TECHNOLOGY

Colleges of Applied Arts and Technology are career-oriented post-secondary institutions serving major communities throughout Ontario. Programmes of study may lead to a diploma or certificate, and may include work or field experience. Courses are available on a full-time or part-time basis, or by extension.

There are four structured programmes which incorporate a number of courses relating directly or indirectly to legal issues. Below is a brief description of each programme, together with a sampling of the type of law courses given. Following that is a list of colleges which offer one or more of these programmes.

In addition to the structured programme with a legal emphasis, a college may offer a law-related course as part of another programme - e.g. "Business Law" in Business Administration programmes; or "Real Estate Law" in Property Assessment and Appraisal programmes. Courses with a legal content may also be available as electives, or by extension.

In every case, interested persons should contact the Admissions Officer or Director of Continuing Education of the nearest college, for further information.

Law-related Programmes:

1. Law and Security Administration:

This programme prepares students for employment in law enforcement agencies, corrections, security forces or Canada Customs. The curriculum offers a basic knowledge of law, government and police technology. Law-related courses may include:

- History and Evolution of Law
- Criminal Law
- Rules of Evidence
- Canadian System of Courts
- Business Law
- Legal Investigations
- Customs and Immigration Procedures
- Police and the Community
- Industrial and Retail Security
- Selected Federal and Ontario Statutes

2. Legal Secretarial:

Some programmes offer secretarial students an opportunity to specialize for employment in private law offices, courts or in the legal departments of corporations or government agencies. The following law-related courses are typically included in these programmes:

Legal Typing and Terminology
Business Law
Legal Shorthand
Legal Office Practice

3. Legal Assistant:

This type of programme prepares the student for a paralegal career, and is variously named Law Clerk, Legal Office Administration, Law Office Procedures, etc. Graduates assist lawyers or work in related fields. They perform functions in almost every facet of the practice of law above the secretarial level, but do not require the special knowledge and training of a lawyer. The curriculum usually encompasses courses such as:

Legal Accounting and Office Management
Real Estate Law and Conveyancing
Corporate Law
Landlord and Tenant
Family Law
Litigation Practice and Procedures
Trusts and Estates
Taxation
Credit Law

4. Correctional/Community Worker:

This programme trains those who seek employment in social institutions which deal with criminal behaviour. Graduates may supervise the care, security and control of inmates in correctional institutions, or act as counsellors or probation officers. Law-related courses of this programme may include:

The Legal Process
Criminology
Juvenile Delinquency
The Canadian Corrections System

Colleges offering law-related programmes:

College:

Programme offered:

Algonquin College
1385 Woodroffe Avenue
Ottawa, Ontario
K2G 1V8 (613) 725-7010

Law and Security Administration
Secretarial Arts - Legal
Legal Assistant

Cambrian College
1400 Barrydowne Road
Sudbury, Ontario
P3A 3V8 (705) 566-8101

Law and Security Administration
Secretarial Arts - Legal
Legal Assistant
Correctional/Community Worker -
(French Only)

Canadore College
P.O. Box 5001
North Bay, Ontario
P1B 8K9 (705) 474-7600

Secretarial Arts - Legal

Centennial College
651 Warden Avenue
Scarborough, Ontario
M1L 3Z6 (416) 694-3241

Secretarial Arts - Legal
Legal Assistant
Correctional/Community Worker

Conestoga College
299 Doon Valley Drive
Kitchener, Ontario
N2G 4M4 (519) 653-2511

Law and Security
Administration
Secretarial Arts - Legal

Confederation College
P.O. Box 398
Administration Station "F"
Thunder Bay, Ontario
P7C 4W1 (807) 577-5751

Law and Security
Administration
Secretarial Arts - Legal

Durham College
Simcoe Street North
Oshawa, Ontario
L1H 7L7 (416) 576-0210

Secretarial Arts - Legal
Legal Assistant

Fanshawe College
P.O. Box 4005
Terminal "C"
London, Ontario
N5W 5H1 (519) 452-4367

Law and Security Administration
Secretarial Arts Legal
Legal Assistant
Correctional/Community Worker

George Brown College
P.O. Box 1015
Station "B"
Toronto, Ontario
M5T 2T9 (416) 967-1212

Secretarial Arts - Legal
Correctional/Community Worker

Georgian College
401 Duckworth Street
Barrie, Ontario
L4M 3X9 (705) 728-1951

Law and Security
Secretarial Arts - Legal

Humber College
P.O. Box 1900
Rexdale, Ontario
M9W 5L7 (416) 675-3111

Law and Security
Administration
Secretarial Arts - Legal
Legal Assistant

Lambton College
Modeland Road
Box 969
Sarnia, Ontario
N7T 7K4 (519) 542-7751

Secretarial Arts - Legal

Loyalist College
P.O. Box 4200
Belleville, Ontario
K8N 5B9 (613) 962-9501

Law and Security
Administration
Secretarial Arts - Legal

Mohawk College
135 Fennell Avenue West
Hamilton, Ontario
L8N 3T2 (416) 389-4461

Law and Security
Administration
Secretarial Arts - Legal

Niagara College
Woodlawn Road
Welland, Ontario
L3B 5S2 (416) 735-2211

Law and Security
Administarion
Legal Assistant

Northern College
P.O. Box 2002
South Porcupine, Ontario
P0N 1H0 (705) 235-3211

Secretarial Arts - Legal

St-Clair College
2000 Talbot Road West
Windsor, Ontario
N9A 6S4 (519) 966-1656

Law and Security
Administration
Secretarial Arts - Legal
Legal Assistant

St. Lawrence College
(Kingston Campus)
Portsmouth Avenue
Kingston, Ontario
K7L 5A6 (613) 544-5400

Secretarial Arts - Legal
Legal Assistant
Correctional/Community Worker

St. Lawrence College
(Cornwall Campus)
Windmill Point
Cornwall, Ontario
K6H 4Z1

Secretarial Arts - Legal

Sault College
443 Northern Avenue
P.O. Box 60
Sault Ste. Marie, Ontario
P6A 5L3 (705) 949-2050

Secretarial Arts - Legal

Seneca College
1750 Finch Avenue
Willowdale, Ontario
M2N 5T7 (416) 491-5050

Law and Security
Administration
Secretarial Arts - Legal
Legal Assistant

Sheridan College
1430 Trafalgar Road
Oakville, Ontario
L2H 2L1 (416) 845-9430

Law and Security
Secretarial Arts - Legal
Correctional/Community Worker

Sir Sanford Fleming College
Brealey Drive
Peterborough, Ontario
K9J 7B1 (705) 743-5610

Law and Security
Administration
Secretarial Arts - Legal

PUBLIC LIBRARIES

All public libraries carry a number of legal reference material to a varying degree. These may include federal and provincial statutes and documents and general reference texts on selected areas of the law. Handbooks, self-counsel publications, dictionaries and other legal pamphlets may be available. In many cases, the library will also lend films which have a legal content. University and Community College libraries generally contain such materials and members of the general public should consult these as well. Note that no library itself offers legal advice to the public.

Listed below are only those libraries which reported to us that they offered some additional service in the area of public legal education. The libraries are listed alphabetically by city.

NAME: Brampton Public Library and Art Gallery

ADDRESS: 63 Queen East
Brampton, Ontario
L6W 3L6 (416) 453-2444

CONTACT: J.S. Ruan
Director of Library Services

FUNCTIONS AND PROGRAMMES:

Occasionally, outside speakers present talks at the library on a wide variety of topics. Lawyers often take part in this programme. Information Brampton operates out of the library main branch, giving out information of all sorts over the phone or in person to intersted people.

NAME: Stormont, Dundas and Glengarry County Library

ADDRESS: 150 Edward
P.O. Box 939
Cornwall, Ontario
K6H 5V1 (613) 938-9561

CONTACT: Herman Nyland

FUNCTIONS AND PROGRAMMES:

Our library system provides general information services, including legal information. We do not offer advice, but refer patrons to the proper authorities. Required material may be used at the library, photocopied or lent, depending on the type of material.

AUDIO-VISUAL:

The library will secure relevant audio-visual material for patrons; 8mm, 16mm film projectors and 3/4" video equipment are available for use in the libraries only.

NAME: Fort Erie Public Library

ADDRESS: 136 Gilmore Road
Fort Erie, Ontario
L2A 2W1 (416) 871-2546

CONTACT: G. Hayton

FUNCTIONS AND PROGRAMMES:

Every Thursday evening, the Centennial Branch offers a variety of educational and informational programmes. A lawyer's clinic is held on the first Thursday of each month covering various aspects of the law. The programmes are conducted by local members of the Bar. There is no fee charged.

NAME: Halton Hills Public Libraries

ADDRESS: 9 Church Street
Georgetown, Ontario
L7G 2A3 (416) 877-2681

CONTACT: Mrs. B.R. Comwell
Chief Librarian

FUNCTIONS AND PROGRAMMES:

A bibliography of legal information is being considered for publication. Also offers films and videotapes.

NAME: Kitchener Public Library

ADDRESS: 85 Queen Street North
Kitchener, Ontario
N2H 2H1 (519) 743-0271

CONTACT: Mrs. Weber

FUNCTIONS AND PROGRAMMES:

In addition to those programmes commonly offered by public libraries, the Kitchener Public Library sponsors panel discussions on various areas of the law which involve librarians, members of the Bar as well as experts in the various fields.

Topics previously dealt with are as follows:

Family and the Law
Wills and Estate Planning
Real Estate
Consumer Law
Small Business
Patents, Copyrights and Trademarks

At each panel discussion, librarians would explain what resources were available in the library on each particular topic. In addition, resource lists were prepared for each programme and distributed to the public.

NAME: London Public Libraries

ADDRESS: 305 Queens Avenue
London, Ontario
N6B 3L7 (519) 432-7166

CONTACT: Mary Barber

FUNCTIONS AND PROGRAMMES:

The library does not offer a Public Legal Education programme, as such. They do offer a general reference service that includes the area of law. Relevant reference materials include federal statutes and Ontario statutes, statute citators and bills; laymen's guides to specific topics; encyclopedias of forms; legal dictionaries. In addition they have a number of vertical files on subjects in particular demand, e.g. legal status of women; many of these are government pamphlets. Occasionally, they offer public programmes on legal topics such as Rent Review.

Crouch Branch Library is an inter agency multi-service centre, housing a social worker, nurse and welfare worker. It provides information and referral services to Legal Aid, Consumer Complaint Bureau and other agencies.

AUDIO-VISUAL:

The library has a number of videotapes in the collection dealing with a variety of legal issues.

PUBLICATIONS:

O-135 Business Information Services
An examination of business services at the library includes a list of sources of directory to investment information. Special attention given to Business Law and Regulation sources. 1977.

PUBLICATIONS: (Cont'd)

O-136 Government Publications
A descriptive analysis of types of government documents available at the library. Examples of bills, commission reports, etc. 1978.

NAME: Newmarket Public Library

ADDRESS: 438 Park Avenue
Newmarket, Ontario
L3Y 1W1 (416) 895-5196

CONTACT: Carolyn Wood

The library has access to films from the Central Ontario Regional Library System. Patrons can borrow these as well as a 16 mm projector for a \$3.00 per day maintenance fee.

NOM: Bibliothèque publique d'Ottawa

ADRESSE: 120, rue Metcalfe
Ottawa, Ontario
K1P 5M2 (613) 236-0301 poste 232, 233

CONTACT: Gordon Adshead

PUBLICATIONS:

O-137 La loi à votre portée
15 p. Une bibliographie publiée par le service de consultation qui liste la documentation relative à la loi qu'on peut trouver à la bibliothèque. 1976.
Disponible en anglais.

NAME: Ottawa Public Library

ADDRESS: 120 Metcalfe Street
Ottawa, Ontario
K1P 5M2 (613) 236-0301 ext. 232, 233

CONTACT: Gordon Adshead, Resource Librarian

PUBLICATIONS:

O-137 This is the law
15 p. Contains a bibliography and description of legal materials included in the library's collection. 1976.
Available in French.

NAME: St. Thomas Public Library
ADDRESS: 153 Curtis Street
St. Thomas, Ontario
N5P 3Z7 (519) 631-6050
CONTACT: Julie Siegel
Adult Services Librarian

AUDIO-VISUAL:

Offers films and 3/4" cassette videotapes on law-related subject. Films available at \$1.00 daily charge. Videotapes at \$1.00 weekly (not final). 16 mm projectors \$3.00 daily charge. Videotape player is limited to library use only.

NAME: Stratford Public Library
ADDRESS: 19 St. Andrew Street
Stratford, Ontario
N5A 1A2 (519) 271-0220
CONTACT: Susan Bonsteel

FUNCTIONS AND PROGRAMMES:

In previous years, a speaking programme on the buying of real estate has been offered to the general public at no charge. For the fall of 1978, a programme concerning the law as related to widows was planned.

NAME: Confederation College Resource Centre
ADDRESS: Box 398 F
Thunder Bay, Ontario
P7C 4W1 (807) 577-5751
CONTACT: Linda Arnott

FUNCTIONS AND PROGRAMMES:

The resource centre also has audio-visual materials which are law-related.

NAME: Trenton Memorial Public Library
ADDRESS: 18 Albert Street
Trenton, Ontario
K8V 4S3 (613) 394-3381

CONTACT: Mrs. D.L. Davies

FUNCTIONS AND PROGRAMMES:

This library maintains a file of legal forms, including information on how they are to be completed and with whom to make contact for further information.

NAME: Southwestern Regional Library System

ADDRESS: 660 Ouellette Avenue
Windsor, Ontario
(519) 258-2533

CONTACT: Howard Ford
Director

FUNCTIONS AND PROGRAMMES:

The Southwestern Regional Library distributes 3/4" V-matic video cassettes on law topics through local public libraries in the Tri-county area.

ALMONTE

NAME: The Lanark County Board of Education

ADDRESS: 15 Victoria Street
Perth, Ontario
K7H 2H7 (613) 267-4210

CONTACT: R.A. Cressman
Director of Education

FUNCTIONS AND PROGRAMMES:

Law 44 (Year Four, General Level - Open to all Students):

This course introduces the student to our legal system and shows the application of laws to personal and business transactions. Following a study of the sources of our laws and operation of the courts, the students examine their legal rights and obligations, family law and consumer law. Other topics of study include the following: laws related to making contracts, legal relationship of employer and employee, negotiable instruments (cheques, notes etc.), renting or buying a home, wills and inheritances, buying and selling goods - including consumer protection and mortgages. Insurance, preparation of a personal income tax form and other topics are covered according to interests of the students. A trip to observe a criminal court in session, guest speakers, and the use of a law series on educational TV and group discussions are used to develop the power to reason and to learn to express ideas and opinions concisely and logically. During the year the student does some research on legal topics. Prerequisite: none.

Portions of other courses are concerned with law:

- a) Physical Education, Boys 34 (Year Three, General Level - Open to all Year Three Boys)

Sections of the course are entitled "Alcohol and the Law" and "Drugs and the Law". Community Services members of the OPP participate as resource persons in the presentation and discussion in both these sections.

- b) History 15 and 14 (Year One Advanced Level and Year One Level)

Both these courses have major content areas on (i) Canadian Government and (ii) Canada and the World.

- c) All History courses and a considerable number of the aspects Geography courses deal with (i) the individual's relationship with the judicial process (ii) the citizen in relationship with society and the state.
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CARLETON PLACE

NAME: The Lanark County Board of Education

ADDRESS: 15 Victoria Street
Perth, Ontario
K7H 2H7 (613) 267-4210

CONTACT: R.A. Cressman, Director of Education

FUNCTIONS AND PROGRAMMES:

The following credit courses are available to our high school students:

Canadian Law 44:

This course will acquaint the student with his basic rights and obligations. It offers the knowledge to the students that they will need as adults, both to understand the Canadian legal processes and to prevent personal legal mistakes which might be very costly.

Both classes of Canadian Law, Civil and Criminal are studied with emphasis on the areas most likely to be encountered by the student while attending school and in later years. The first two terms cover civil law relating to student obligations and what he can expect when dealing with the public as a citizen or as a businessman. How an individual should behave when faced with a difficult situation involving criminal laws is discussed in the last term. Arrest, search warrants and other encounters with the law are examined. Visits to the court room, guest speakers and educational TV will supplement the lessons presented.

Consumer Education 14:

This course will provide an introduction to common business practices which will be extremely useful to any student regardless of his future career.

The course deals with day-to-day situations faced by the business community in such areas as banking, budgeting, financing, communications and record keeping.

Accounting 55:

This course will introduce the students to the methods and problems of professional accountants and will provide students with a better understanding of modern business organization and practices. Emphasis will be on theory and understanding of the different accounting applications and their legal implications. Topics to be discussed will be bankruptcy,

bond issues, manufacturing accounting, partnerships, limited liability companies, voucher systems and cost accounting. This course will be a particular benefit to anyone who has in mind to choose a career in industry or administration.

CHATHAM

NAME: Kent County Board of Education

ADDRESS: P.O. Box 1000
Chatham, Ontario
N7M 5L7 (519) 354-3770

CONTACT: J. David Mistele
Director

FUNCTIONS AND PROGRAMMES:

"Personal and Business Law" is offered to fourth year secondary school students. There is no cost to the student and this is a credit-earning course. The course is designed to show the student his rights and obligations in business and personal areas of activities including criminal and civil law, court systems, family law, employer-employee relations, real estate and contracts.

CLINTON

NAME: The Huron County Board of Education

ADDRESS: 103 Albert Street
Clinton, Ontario
N0M 1L0 (519) 482-3496

CONTACT: G.O. Phillips

FUNCTIONS AND PROGRAMMES:

"Law 400" is offered to 54 students at Central Huron Secondary School, 120 students at F.E. Madeill Secondary School, 45 students at Seaforth District High School and 90 students at South Huron District High School. The course covers Canadian business and personal law, and there are approximately 5 hours of instruction each week. There is no cost involved and it is a credit-earning course.

COBURG

NAME: Northumberland and Newcastle Board of Education

ADDRESS: Box 470
Coburg, Ontario
K9A 4L2 (416) 372-6871

CONTACT: Fred Long
West Collegiate

FUNCTIONS AND PROGRAMMES:

"Law 452" is a full year course taught at West Collegiate to grade 11 and 12 students as a senior Canadian Studies credit. The course surveys the Canadian judicial system, the Criminal Code, torts, family law, civil rights, drug laws, the Highway Traffic Act, and other topics of current interest.

"You and the Law" is an extension course taught at night in ten two-hour sessions. The coverage is similar to that of "Law 452" with greater emphasis on income tax, business and real estate law.

CORNWALL

NAME: Cornwall Police Department

ADDRESS: P.O. Box 875
Cornwall, Ontario
K6H 5T7 (613) 933-5000

CONTACT: Earl Landry
Chief of Police

FUNCTIONS AND PROGRAMMES:

During the past 10 years, 12 lectures were given to the secondary schools in the city by members of the traffic division. These lectures were given in association with the schools' sociology classes. The lectures were on "You and the Law" and "Police and the Community" and were one hour in duration and ended with a question and answer period.

DOWNSVIEW

NAME: Metro Toronto and Region Conservation Authority

ADDRESS: 5 Shoreham Drive
Downsview, Ontario
M3N 2S6 (416) 661-6600

CONTACT: Planning and Policy Department

FUNCTIONS AND PROGRAMMES:

Administration of matters relating to the conservation of land in Metro Toronto and region.

PUBLICATIONS:

O-138 Conservation areas in Ontario
Map.

O-139 Ontario Regulation 735/73
5 p. Restricting rights of property owners to build on or alter land in such a way as to affect ground contours, streams, etc.

O-140 Valley regulations - Are you involved?
Pamphlet. Explains application of Regulation 735/73 to owners of property in or adjacent to valleys.

O-141 Waterfront regulations - Are you involved?
Pamphlet. Explains application of Regulation 735/73 to owners of waterfront property.

ETOBICOKE

NAME: Board of Education for the Borough of Etobicoke

ADDRESS: 1 Civic Centre Court
Etobicoke, Ontario
M9C 2B3 (416) 626-4360, ext 233

CONTACT: J.F. Tummon or J.T. Hanes
Regional Superintendent

FUNCTIONS AND PROGRAMMES:

"Personal and Business Law" is taught to grades 11 and 12 students for 3 1/2 - 4 hours of instruction per week. This is a credit course intended to acquaint the student with his legal rights and obligations in personal and business matters.

One of the texts employed is "Canadian Law for Business and Personal Use" by Jennings and Zuber. Videotapes, guest speakers, group discussions and visits to courts and police headquarters are included as part of the course.

"Personal and Business Law II" is offered to students as an evening course following the senior division guideline as set down by the Ministry of Education. The above course is a pre-requisite for this course and it is taught by a qualified lawyer and secondary school teachers to approximately 66 students.

"Law for the Citizen" is a night-school class taught by a qualified lawyer to 12 students. There are 40 hours of instruction for this non-credit course. Topics include real estate, buying a home, criminal and drug law, family law and commercial credit information.

"Real Estate Law" is an evening course offered to the general public dealing with the practical aspects of buying and selling a house, condominiums and renting an apartment. It has an enrollment of 20 people and is taught by a qualified lawyer for 40 hours of instruction.

FORT FRANCES

NAME: Fort Frances - Rainy River Board of Education

ADDRESS: 260 First Street East
Fort Frances, Ontario
P9A 1K5 (807) 274-3201

CONTACT: Norman Guenette

FUNCTIONS AND PROGRAMMES:

"Law 440" is offered to grade 12 students on criminal, civil, family and consumer law. This is a credit earning course with an estimate of 105 students enrolled. There are approximately 40 minutes of instruction per day.

GUELPH

NAME: Guelph Police Force

ADDRESS: 15 Wyndham Street South
Guelph, Ontario
N1H 6N4 (519) 824-1212

CONTACT: Robert J. McCarron

FUNCTIONS AND PROGRAMMES:

Uniformed and detective officers provide wall notices regarding legal aid. Advice is usually given to the accused. The department does not have any written or audio-visual materials.

Guest speakers in the persons of Criminal Investigators are made available to local consumer association groups for the purposes of discussing the fraud section of the Criminal Code as it relates to home owners. This is done as a public relations programme, on request, and deals with alerting home owners to the various frauds perpetrated on the public. This is not a programme as such and is done on request.

NAME: University of Guelph

ADDRESS: Guelph, Ontario

CONTACT: The Registrar

FUNCTIONS AND PROGRAMMES:

Consumer Studies: (28 - 403) "Consumer Education"
- Only a minor honours programme is offered in this area and demands certain prerequisites (see calendar). This is a credit course available to educate the consumer about the market place (3 hours per week).

Consumer Studies: (28 - 400) "Consumer Law" Basic legal context of buyer-seller transaction before, during and after sale of goods and services concentrating on advertising, consumer credit, availability of legal services, warranties and product standards, Prerequisites required are a general consumer course (28 - 201) and standing in at least 30 hours (3 hours per week).

Hotel and Food Administration: (54 - 304)
"Business Law" - Credit course of at least 3 hours per week and is designed for students with no legal experience. Law as it relates to conduct of business (prerequisites).

NAME: Wellington County Board of Education

ADDRESS: 500 Victoria Road, North
Guelph, Ontario
N1E 6K2 (519) 822-4420

CONTACT: D.E. Long

FUNCTIONS AND PROGRAMMES:

Secondary schools within the school board's jurisdiction offer slightly different law courses. At the year 5 level, "Law 551" is offered, a study of the legal implications of conflicts resulting from the interaction of our Canadian social institutions throughout the lifetime of an individual. Some of the topics covered include: parents' rights and responsibilities, children's rights and responsibilities, juvenile offences, school law, marriage laws, human rights, legislation, labour and union law, government legislation, criminal law and sentencing.

In year 4 "Canadian Law" deals with such topics as: wills, contracts, courts, employer-employee relations, landlord-tenant responsibilities, etc.

Other law-related courses may be offered from time to time.

HAMILTON

NAME: Board of Education for City of Hamilton

ADDRESS: 100 Main Street West
P.O. Box 558
Hamilton, Ontario
L8N 3L1 (416) 527-5092

CONTACT: Colin Crozier, Supervisor of
Curriculum Instruction

FUNCTIONS AND PROGRAMMES:

"Business Law" is a half-credit course along with "Business Organization" offered to commercial students in some but not all of the Secondary Schools.

"Contemporary Canadian and World Concerns"
This refers to criminal law concepts taught in Grade 10.

"Man in Society" - This deals with problems of crime and how the society and the laws deal with it.

"Youth and the Law" - This is offered in Vocational Schools for each of three years of Social Sciences. General approach to the law and how it affects youth in our society.

NAME: Hamilton Psychiatric Hospital

ADDRESS: Auchmar Building
Hamilton, Ontario
(416) 388-2511

FUNCTIONS AND PROGRAMMES:

Twice a month Wentworth County Legal Aid Office sends a lawyer to the hospital to deal with patient's legal problems.

NAME: Hamilton-Wentworth Roman Catholic
Separate School Board

ADDRESS: 90 Mulberry Street
Hamilton, Ontario.
L8N 3R9 (416) 525-2930

CONTACT: Paul J. Blake
Area Superintendant

FUNCTIONS AND PROGRAMMES:

"Canadian Law" is offered to grade 11 or 12 students for instruction to 250 students. The course deals with laws governing private, individual and office proceedings.

"Consumer Education" is offered to grade 9 students and deals with law and the consumer. It is offered to approximately 500 students.

Aspect of the law and the legal process are also contained in technical courses, marketing, economics and home economics.

NAME: Injured Workers Legal Assistance Group

ADDRESS: 252 James St. North
Hamilton, Ontario
L8R 2L3 (416) 523-4353

CONTACT: Bill Therrien

FUNCTIONS AND PROGRAMMES:

The Injured Workers Legal Assistance Group will work for any injured worker. It represents people at workmen's compensation, medical and company appeals and handles over fifty appeals a month in the Hamilton area.

Clinics:

Monday 7-9 pm. in Brantford with
Brantford Labour Counsel.
Tuesday and Thursday 7-9 pm., Hamilton.
Once a month in the Georgian Bay in Midland from
7-9 pm.

NAME: McMaster University

ADDRESS: Hamilton Hall,
Room 212
Hamilton, Ontario,
(416) 525-9140

FUNCTIONS AND PROGRAMMES:

Legal Aid Office sponsors a clinic, where a lawyer is present on Wednesday evening from 7:30 to 9:30 p.m. to handle legal problems and distribute legal aid applications (only during school term: September - April).

HUNTSVILLE

NAME: Muskoka Board of Education
(Huntsville H.S.)

ADDRESS: Huntsville, Ontario
POA 1K0 (705) 789-9184

FUNCTIONS AND PROGRAMMES:

"Canadian Legal System" - This course emphasizes legal procedure and civil rights and is available to secondary students on an optional basis. There is, of course, no cost to the students for this 3 hour a week offering.

"Personal and Business Law" - This course emphasizes commercial law and is available to secondary students 3 hours a week on an optional basis at the grade 11 and 12 level.

In the future it is hoped to include a legal studies programme as a compulsory part of a grade 9 Canadian study course.

HYDE PARK

NAME: Middlesex County Board of Education

ADDRESS: Hyde Park, Ontario
NOM 120 (519) 471-3510

CONTACT: J.A. Gummow, Director of Education

FUNCTIONS AND PROGRAMMES:

"Law-Business and Personal" is taught to secondary students with at least two years of secondary education. Three schools offer this course: Medway High School (BPL 400), Glencoe District High School (Law 430) and Lord Dorchester Secondary School (BPL 441). The course is designed to give a broad outline of business and personal law. Topics include torts, contracts, employment, buying goods, bailment, marriage, civil rights, etc.

"Personal Law" using the case study method is taught at Strathroy District Collegiate Institute (Law 070) and North Middlesex District High School (Law 070) to students with at least two years of secondary education. The course is designed to acquaint the student with his basic rights and obligations. Topics include: civil rights, courts, law relating to drugs, alcohol, capital punishment, etc., contracts, torts, employer-employee relations, sale of goods, wills and inheritances, and marriage.

KENORA

NAME: Kenora Board of Education

ADDRESS: Box 1270
Kenora, Ontario
P9N 3X7 (807) 468-5571

CONTACT: Director of Education

FUNCTIONS AND PROGRAMMES:

"Personal Law" is offered to grade 10 and 11 students. Enrolment is restricted to secondary students only. There are approximately 115 hours of class per year, and this is a credit-earning course offered by the school board with no cost to the student.

KIRKLAND LAKE

NAME: Kirkland Lake Board of Education

ADDRESS: Box 610
6- Al Wende Street
Kirkland Lake, Ontario
P2N 3J9 (705) 567-3271

CONTACT: J. Yakubowski, Director

FUNCTIONS AND PROGRAMMES:

"Business and Personal Law" covering the Canadian court system, criminal law, police powers and contracts, is taught to grade 12 students.

KITCHENER

NAME: Waterloo County Board of Education

ADDRESS: Corporation Square
Duke and Ontario Streets
Box 68
Kitchener, Ontario
(519) 742-1751 Cambridge 653-7116

CONTACT: A.A. Klink
Co-ordinator of Business Education

FUNCTIONS AND PROGRAMMES:

All 13 Secondary Composite Schools in the county teach a law programme in Grade 12. This course is a study of

Canadian law, its procedures, and structure, as well as a study of criminal and civil law. Problems and cases involving contracts, wills, business law, family law and motor vehicle law are studied. The course is business-oriented, and students often request it as a personal interest option.

NAME: Waterloo Regional Police

ADDRESS: 134 Frederick Street
Kitchener, Ontario
K2G 4G3 (519) 579-2211

CONTACT: Inspector Marl Hallman
Public Services and Information Branch

FUNCTIONS AND PROGRAMMES:

This police group has just recently set up a public affairs branch and is in the process of setting up new brochures to suit their own community. The majority of the materials they distribute at present, are Ministry of Transportation and Communications materials (vehicle and pedestrian safety). However, they distribute booklets on the use of the emergency number in their area (911), narcotics, their use by children and descriptions of each drug and other materials on child molestation, fire, poisons, etc. All these materials are available at the above address. In addition, this public affairs branch will supply speakers on special topic areas concerning law enforcement on request.

AUDIO-VISUAL:

O-142 Community defenders
47 minutes, videotape. Interview of patrol officers in the Waterloo Region.

O-143 Danger: impaired driver ahead
17 minutes, videotape. Facts about impaired driving in Ontario.

O-144 Police story
55 minutes, slide presentation with sync-audio tape. Covers police duties in the Waterloo region.

PUBLICATIONS:

O-145 Child molestation
Leaflet. Designed to educate both parents and children on precautionary measures and what to do should a child be affected.

O-146

Protect your residence
Leaflet. Provides tips on how to reduce the risk
to your home of breaks and enters.

LINDSAY

NAME: Victoria County Board of Education

ADDRESS: Box 420
Lindsay, Ontario
K9V 4S4 (705) 324-6776

CONTACT: Bill Perkins, Director

FUNCTIONS AND PROGRAMMES:

Law is offered to grade 11 and 12 students. This is mainly a business-oriented course, at no cost, and earns a credit. There are 200 students enrolled, with three hours of instruction each week.

LONDON

NAME: The London and Middlesex Roman Catholic
Separate School Board

ADDRESS: 415 Queen Avenue
London, Ontario
N6B 1X9 (519) 432-1831

CONTACT: G. Rogister

FUNCTIONS AND PROGRAMMES:

"Business Law" is offered to grade 12 students for 110 hours of instruction per year, for a credit-earning course. There are approximately 100 students enrolled in this course.

NAME: London Police Department

ADDRESS: P.O. Box 3415
London, Ontario
N6A 4K9 (519) 679-5670

CONTACT: Inspector George Brunton

FUNCTIONS AND PROGRAMMES:

This Department offers many pamphlets on child safety, bicycle safety, motorcycle and snowmobile safety as offered by Ministry of Transportation and Communications. In addition, they offer pamphlets from Kiwanis "You and the Law", the Ontario Fire Marshall and local safety committees.

AUDIO-VISUAL:

- O-147 Every hour of every day
16 mm. Film. Colour. Shows the role of a police officer.
- O-148 The shoplifter
16 mm. Film. Explains how to prevent shoplifting.
- O-149 Under pressure
16 mm. Film. Discusses stress and suicide.
-

NAME: London Police Force
Criminal Division Detectives

ADDRESS: 601 Dundas Street
London, Ontario
N6B 1X1 (519) 679-5674

FUNCTIONS AND PROGRAMMES:

Public Speaking Programme - Officers are available to speak to public groups on various areas of criminal law. Various pamphlets on topics including driver safety, drugs, etc. are available.

MISSISSAUGA

NAME: Dufferin Peel Roman Catholic Separate School Board

ADDRESS: 100 Dundas Street West
Mississauga, Ontario
L5B 1H6 (416) 270-4630

CONTACT: Hazel Wigdor, Community Worker
Lou Lucas, Administrative Assistant to Director

FUNCTIONS AND PROGRAMMES:

This Board's social workers counsel persons with simple legal problems and refer those with more difficult ones to Legal Aid. Due to education cutbacks, the former classes for adults are no longer available.

NAME: Peel County Board of Education
ADDRESS: 73 King Street West
Mississauga, Ontario
L5B 1H5 (416) 279-6010
CONTACT: Phil Kettle

FUNCTIONS AND PROGRAMMES:

Law is taught to Level 3 and 4 students, at no cost, to an estimated 120 students. It is a credit course, offered to registered secondary school students only. Business law is taught in commercial departments of most secondary schools. "Man in Society" courses may have a "law" component, particularly in the Vocational Schools. Units on Canadian Government and law are being developed for the compulsory grade 9 or 10 History Course.

ORANGEVILLE

NAME: Dufferin County Board of Education
ADDRESS: 87 Broadway Street
Suite 2
Orangeville, Ontario
L9W 1K1 (519) 941-6191
CONTACT: W.S. Roliff, Director

FUNCTIONS AND PROGRAMMES:

"Law 340" is taught in grade 11, and covers areas of the law such as torts, contracts, student rights and the Canadian legal system.

"Law 440" and "Law 460" are taught in grade 12. Police protection, search, bail, legal aid, negligence, labour, family, real estate and bankruptcy are among the topics covered.

OTTAWA

NAME: Carleton University

ADDRESS: Ottawa, Ontaio
K1S 5B6

CONTACT: D.W. Elliott, Chairman
Department of Law

FUNCTIONS AND PROGRAMMES:

Carleton University does not have a programme in public legal education per se, however, it offers courses in the Department of Law at the undergraduate and graduate levels. The public may enroll as special students.

The Department of Law offers a total of 24 courses and 19 half-courses. These courses cover the area of introduction to law, the Canadian legal system and structures, the legal process, law and government, law and business, law and society, law and communications, private law subjects, comparative law, law and legal theory, a law course particularly for teachers of law in high school.

The Department also offers 4 courses at the graduate level which can be taken as credit towards graduate degrees in other disciplines and which are open to undergraduates with the appropriate prerequisites. They are: "International Law", "Advanced International Legal Problems", "The Canadian Constitution" and "Advanced Legal Problems of Federalism".

PUBLICATIONS:

O-150 "Just in time" is a periodical with approximately 12 tabloid pages. It is edited by Edward Myers and published every two months during the high school academic year. It is aimed at high school students and covers Canadian law and law reform. It is available in English only from the Department of Law, Carleton University for 10 cents per copy. It is generally a teaching material with interdisciplinary articles on law followed by relevant questions on the essays. There may also be case precis with a review of issues of prominent cases, book reviews, and legal crossword puzzles. In addition, there may be relevant photographs, eg. photos of Supreme Court of Canada building and court room.

NAME: University of Ottawa
Faculty of Law

ADDRESS: 57 Copernicus Street
Ottawa, Ontario
(613) 231-3372

FUNCTIONS AND PROGRAMMES:

There is a programme of instruction in law offered to law students. The school does not offer any legal education services to the public, however one may audit the courses offered to law students.

PERTH

NAME: The Lanark County Board of Education

ADDRESS: 15 Victoria Street,
Perth, Ontario
K7H 2H7 (613) 267-4210

CONTACT: R.A. Cressman, Director of Education

FUNCTIONS AND PROGRAMMES:

Subjects offered to day student Grades 9 to 13.
Value: one credit each.

A. Consumer Education 101 CED 101
Pre: None
Text: General Business and Consumer Fundamentals
Guidelines: Ill-010

Learn how to look after your own finances, prepare your budget and fill out the basic business forms you encounter as a consumer. Learn how to keep cash records, handle your banking, and understand your pay-cheque. Find out how to get the best value for your dollar and how to protect yourself as a consumer. Topics include the economic system, inflation, food, clothing, housing, car, credit, borrowing costs, insurance, taxes and buying techniques. Emphasis is on using current materials (newspapers, T.V., magazines). Out-of class and special interest assignments are encouraged. The course is designed to be of interest to all and to serve as a general introduction to the business world.

B. People & Politics 301 WPO 301
Pre: 2 Yrs. High School
Text: Battlefront
Guideline: S65-020

This course is designed to give the student the opportunity to participate in and further understand the local, national and global problems of the world today. It is not a text book course but a course that involves continuous use of day to day political developments around the world. The many themes that we will be studying include: The Arab-Israeli conflict; the politics of oil; the struggle for men's minds - Communism, Fascism and Democracy; Mock elections if it is an election year; guest speakers wherever possible. We hope that the student will take advantage of every resource within the school or community to further his interest and understanding of the world he is about to inherit.

C. Economics 401 ECO 401
Pre: 2 Yrs. High School
Text: Economics for Canadians, Canadian Law
Guideline: S60-010

In this course the student shall explore the world about him with particular reference to his role in the economy and the legal system.

Issues shall dominate our year's work
unemployment, inflation, the welfare state, you and the law (abortion, liquor, drugs, arrest, theft, search, assault) prices, the "just society", the role of the consumer, the Americanization of our country plus a look at the economic alternatives to capitalism, i.e. Communism, Facism, and Socialism.

The course will enable the student to enter the real world with a more thorough knowledge of how to survive in the seventies.

D. Law 401 Law 401
Pre: 3rd Yr. High School
Text: Issues in Canadian Law
Guideline: S64-010

The aim of the course is to make the student aware of the laws as they affect him in his everyday activities. The course examines in depth these units; origins of the law and court system; criminal law and types of offences, civil law and suits; contract law and family law.

The car owner-driver, marriage partner, prisoner, and victim of crime are all examined with respect to the legal system.

Controversial issues will be examined and court visitations are also included. Use of T.V. programmes and presentations by legal authorities will add to the course.

E. Man in society 401 MIS 401
Pre: 2 Yr. High School
Text: A Social View of Man
Guideline: S63-070

This course provides an introduction to such basic institutions as the family, courts, the church and the school. The class provides a forum for discussion of these social structures as well as many of the issues and problems confronting today's student as "man in society" e.g. parent-teenage value conflicts, marriage, family problems, drugs and poverty.

F. Family studies 551 FST 551
Pre: 3 Yrs. High School
Guideline: H63-100

The Canadian Family in Perspective - The family has become one of the most controversial institutions of present day society and this course dwells on the changing contemporary family in Canada. The Canadian family is considered in both historical and cross cultural prospective. Students trace some of the historical elements which lead to a fuller understanding of contemporary family life and examine current theories and common cliches about the alleged disintegration of the family.

The Canadian family in transition and socialization within the family are discussed. Intensive study is offered in one of the three areas (depends on choice of student) (a) Economics and the Family; (b) Food and the family, or (c) Housing and the Family. Laws governing marriage, rights of women, protection of children and welfare assistance in reference to the Canadian family controls are studied.

Opportunity for independent study is allowed in the family life of an ethnic group such as Eskimos, Indians, Doukhobors; a study to gain greater understanding of the way of life of the group.

The above six courses relate directly or indirectly to legal issues.

PETERBOROUGH

NAME: Trent University
ADDRESS: Peterborough, Ontario
 (705) 748-1011
CONTACT: M.A. Brown, Assistant to the Dean

FUNCTIONS AND PROGRAMMES:

Trent University offers the following law related courses:

"Philosophy of Law: Law, Justice and the State": An examination of theories of natural and legal justice, law and the state. Special attention will be given to actual legal cases and the the relevant writings of Hobbes, Butler, Rousseau, Kelsen and Hart.

"Law and the Canadian Indian": An examination of the historical processes which have affected the legal status of the native population in Canada. Ample time will be devoted to examining contemporary legal issues, such as aboriginal rights, the Indian Act and treaties, as well as some case law.

ST. CATHARINES

NAME: Brock University
ADDRESS: St. Catharines, Ontario
L2S 3A7 (416) 684-7201, ext. 265
CONTACT: L.A. Towe, Assistant Registrar

FUNCTIONS AND PROGRAMMES:

The following law-related credit courses are offered:

"Administration 440hc - Administrative Law". The focus of this course is on judicial control of administrative action, with particular reference to the review of administrative decisions affecting business and other organizations made by federal and provincial public authorities in Canada. Lectures, seminars and cases, 3 hours per week.

"Administration 451hc - Canadian Income Tax". Theories of taxation. Corporate and personal income tax computation, assessment, payment and appeals; taxation of nonresidents; tax conventions, tax provisions applying to special circumstances and causes; tax planning. Prerequisite: ADMI 350. Lectures, 3 hours per week.

"Politics 230 - Law and Legal Institutions" an introduction to legal processes and an examination of the major branches of the law with particular reference to Canada. Lectures, 3 hours per week.

"Politics 326hc - International Law"

A study of principles of international law and their application in international politics. Lectures, seminars, 3 hours per week.

"Politics 352hc - Environmental Policy, Law and Administration" An examination of public policies, laws and agencies for the protection and management of the Canadian environments, both natural and man-made. Lectures, seminars, 3 hours per week.

"Politics 401hc - The Theory of Law"

An examination of various theories of law and their applications in modern society. Prerequisite: POLI 200, or permission of the instructor. Lectures, seminars, 3 hours per week.

"Sociology 293hc - Delinquency and Crime" The nature of criminal behaviour, its social causes and consequences organized crime; white-collar crime; forms of patterned evasion of legal norms; correctional institutions as social systems. Lectures, seminars, 3 hours per week.

"Sociology 318hc - Law and Society"

Comparative analysis of the forms and functions of law in society; influence of culture and social organization of law; the role of law in social change. Lectures, seminars, 3 hours per week.

NAME: Lincoln County Board of Education

ADDRESS: 112 Oakdale Avenue
St. Catharines, Ontario
L2P 3J9 (416) 685-1551

CONTACT: G.R. Allen

FUNCTIONS AND PROGRAMMES:

"Canadian Law" is taught at Beamsville Secondary School to grades 11 and 12. Approximately 105 students are offered the course for 3 to 4 hours of instruction weekly.

"Personal, Business and Criminal Law" is taught at Grimsby Secondary School to grades 11 and 12. There are approximately 120 students enrolled for 5 hours of instruction weekly.

"Law 420" dealing with civil, criminal and private law is taught at South Lincoln High School to 64 students in grade 12 for 6 hours weekly.

"Law 446" dealing with torts, criminal, marriage, civil, rent, and juvenile topics, is taught at Governor Simcoe Secondary School to 105 students for 6 hours of instruction weekly to grade 12 students.

"Law in a Changing Society" is taught to 27 students for 6 1/4 hours per week at Governor Simcoe Secondary School. The course covers a detailed analysis of the Canadian legal system with emphasis on criminal law and procedures, evidence, litigation and civil rights.

"Law 400" is taught at Laura Secord Secondary School to grade 12 students. The course covers contracts, wills, family, insurance and criminal law. This is offered to approximately 97 students for 3 1/2 hours per week.

"Law 401" is taught at West Park Secondary School to grade 12 students dealing primarily with civil law. The course is offered to approximately 80 students for 2 1/2 hours weekly.

"The Law and You" is taught at Collegiate Institute to approximately 125 grade 11 students. The course covers torts, civil, family, inheritance and insurance law. The course is offered 6 hours weekly.

"Law and Business" is a second course offered to grade 12 students dealing with contracts, organizations, and consumer law. There are 20 students enrolled for 6 hours of instruction weekly.

"Law, is offered at Sir Winston Churchill Secondary School to grade 11 and 12 students. All areas of law are covered and instruction time 3 1/2 hours weekly. There are approximately 50 students enrolled in this course.

"Law 300" is taught at Merriton High School to 80 grade 11 students for 6 hours weekly.

"Law" is taught at Niagara District Secondary School to 100 grade 12 students on business and personal law, for 3 hours weekly.

"Canadian Law" is offered at Grantham Secondary School to 120 grade 11 and 12 students on general areas of the law. There are 3 1/2 hours of instruction weekly.

NAME: Lincoln County Roman Catholic Separate
School Board

ADDRESS: 80 Grantham Road
St. Catharines, Ontario
L2P 3H1

CONTACT: Betty Condon
Superintendent of Curriculum

FUNCTIONS AND PROGRAMMES:

Although official law-related course offerings are not yet available, schools within the Board's jurisdiction do participate in an extra-curricular legal programme. Persons involved with legal activities (lawyers, police, etc.) regularly address grades 7 through 10. Discussions encompass a wide range of topics of current interest and relevance to youth.

NAME: Niagara Regional Police

ADDRESS: 68 Church Street
St. Catharines, Ontario
L2R 3C6 (416) 688-4111

CONTACT: James A. Gayder, Deputy Chief of Police

FUNCTIONS AND PROGRAMMES:

Safety and Public Relations Branch: officers will discuss with school children topics such as vandalism, shoplifting, block parent, bicycle safety, and school patrols.

Youth Bureau: will discuss juvenile delinquency and child abuse.

Crime Prevention: officers will discuss with high school students various topics covered in law class.

Public Speaking: topics such as crime prevention, fraud, drugs, traffic safety, driver education.

Seminars: variety store owners, gas station attendants, on hold-ups. School patrol seminars and bus drivers.

Trailer: the Force has a trailer which travels around to fall fairs and outlying districts with Public Relations programmes, displays on drugs, prohibited weapons, home security and vandalism.

A programme on stolen cars, and a bike identification programme, with the use of the Summer Job Corps.

AUDIO-VISUAL:

The officers have access to films dealing with crime prevention, etc., and will show them to interested public groups.

PUBLICATIONS:

- O-151 Auto theft
 Leaflet. Advice on how to prevent auto theft.
- O-152 Fraud
 Leaflet. Outlines common fraudulent schemes and
 how to prevent them.
- O-153 Mr. Businessman...how good is your security?
 Leaflet. Advice to the businessman on how to
 prevent theft.
- O-154 My child in contact with the police: Why?
 Leaflet. Aimed at parents, explaining their
 responsibilities with regard to their children,
 with focus on preventing vandalism.
- O-155 Niagara Regional Police
 Leaflet. Information for those seeking a career
 with the Niagara Regional Police.
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SCARBOROUGH

NAME: Scarborough Board of Education

ADDRESS: 140 Borough Drive
 Scarborough, Ontario
 M1P 4N6 (416) 438-7541 ext. 598

CONTACT: Supervisor of Curriculum, Programme

FUNCTIONS AND PROGRAMMES:

Business Law is taught to grade 12 students. The purpose is to make individuals aware of their legal rights and obligations. Topics include the history of law, the legal system, torts, contracts, purchase and sale of goods, real estate, business ownership, traffic, criminal and divorce law. The case study method is used.

STRATFORD

NAME: Perth County Board of Education

ADDRESS: 426 Britannia Street
Stratford, Ontario
N5A 6A3 (519) 271-0930

CONTACT: K.P. Thompson
Superintendent of Programme

FUNCTIONS AND PROGRAMMES:

"Modern Canada" is a grade 10 course covering the area of citizens' responsibilities. This is a credit-earning course offered to 615 students for 3 1/2 hours per week. It is offered to secondary school students only.

"Basic Economics" is offered to 198 students for 3 1/2 hours weekly on the law relating to economics.

"Law" is offered to 361 students on business law.

In addition there is a 1/2 day programme for senior elementary students on shoplifting including special speakers (police, local judges, merchants).

SUDBURY

NAME: Law and Justice Programme/Programmes sur le droit et la justice
Laurentian University/Université Laurentien

ADDRESS: Ramsey Lake Road
Sudbury, Ontario
P3E 2C6 (705) 675-1151

CONTACT: Dr. A.W. Cragg
Co-ordinator

FUNCTIONS AND PROGRAMMES:

Law and Justice Programme: This programme is aimed at four groups of people with no university background who would like a certificate rather than a B.A. and attend more or less on a part-time basis; the second is the group with a B.A. or B.Sc. who want to broaden their understanding of legal systems or are considering graduate work in a related field; third, those who

want to concentrate and earn a B.A. in this area, and fourth, are those who wish to fulfill the continuation requirements for a B.A. degree in this area.

The following are courses within this programme:

JURI 1200 E Law and Justice: An Introduction - An introduction to fundamental legal concepts and institutions. The course will study legal concepts and institutions in antiquity, in the medieval and in the modern periods. Throughout the year, such matters as the nature of justice, the concepts of law and the place of punishment will be the focus of study and discussion.

JURI 1200 F Le droit et la justice: une introduction - Introduction aux concepts et institutions judiciaires fondamentaux. Etude des concepts et institutions judiciaires de l'antiquité, du moyen âge et des temps modernes. Des questions telles que la nature de la justice, le concept du droit et la place du châtiment seront l'objet d'études et de discussions toute l'année durant.

JURI 3200/3205 E Canadian Law: an Historical and Analytical Examination (Law and Justice, Political Science, Sociology) - This course is designed to introduce students to the Canadian legal system. Among the topics to be examined will be the law enforcement process, the judicial system, criminal law, the law of contracts, torts and insurance, and the role of the lawyer in the administration of justice. (Formerly INTE 3200)

JURI 3200/3205 F Droit canadien: une étude historique et analytique - (Science politique, Sociologie, Droit et Justice) - Initiation au système juridique du Canada. Seront examinés, entre autres, les sujets suivants: le processus d'exécution des lois, le système judiciaire, le droit pénal, la loi des contrats, des délits et des assurances, et le rôle de l'avocat dans l'administration de la justice.

JURI 4285 E Judicial Institutions - (Law and Justice, Political Science, and Sociology) - A study of the organization and functions of systems of the administration of justice; probation, parole legal aid, etc. The course will also focus on presumptions, burden relationship with the Canadian Bill of Rights; working relationships between the Court, Crown Counsel, Defence Counsel and plea bargaining; theories of sentencing, due process of law, its meaning and implications. Prerequisite: One of SOCI 2080/2085, or JURI 3200/3205.

JURI 4285 F Institutions judiciaires - (Droit et justice, Science politique et Sociologie) - Etude de l'organisation et des fonctions des systèmes d'administration de la justice; de la libération conditionnelle et surveillée, de l'assistance judiciaire, etc. Le cours porte également sur la présomption, le fardeau de la preuve et le rapport avec la Déclaration canadienne des droits; les relations professionnelles

entre le Tribunal, le Procureur de la Couronne, l'Avocat de la défense et la négociation d'un aveu; les théories relatives au verdict, la procédure légale, sa signification et ses implications. Cours préalable: SOCI 2080/2085 ou JURI 3200/3205.

For course descriptions for law-related courses in the programmes, offered by other departments, consult the university calendar.

NOM: La police régionale de Sudbury

ADRESSE: 200, rue Larch
Sudbury, Ontario
P3E 1C7 (705) 675-9171

FONCTIONS ET PROGRAMMES:

Dans son effort pour réduire le nombre de crimes et d'accidents de la route, la police régionale offre des discours où des agents présentent des films et des diapositives au grand public et aux enfants d'école. Ces présentations s'adressent à la sûreté et au droit préventatif.

AUDIO-VISUEL:

- O-166 L'auto qui parle
16 1/2 minutes, 16 mm.
Des dessins animés en couleurs qui expliquent les lois de sûreté de la route pour les enfants d'école.
Disponible en anglais.
- O-170 Je me renseigne sur les agents
Diapositives.
Disponible en anglais.
- O-173 La loi son histoire et ses agents
Diapositives.
Disponible en anglais.
- O-160 Prudence en motoneige
16 minutes, 16 mm. en couleur. Ce film discute la sûreté et les motoneiges.
Disponible en anglais.

NAME: Sudbury Regional Police Force

ADDRESS: 200 Larch Street
Sudbury, Ontario
P3E 1C7 (705) 675-9171

CONTACT: Information Officer

FUNCTIONS AND PROGRAMMES:

In keeping with the stated objectives to reduce the incidence of crime and traffic accidents through public awareness programmes, the Sudbury Regional Police Force provides speakers, films and other presentations to public groups and school children on various aspects of safety and crime prevention.

AUDIO-VISUAL:

- O-156 Alcohol and driving
16 min., colour, 16 mm. film.
This film, from Bortnick Film Productions Ltd. on the subject of drinking and driving, is suitable for adult groups, driver education course, etc.,
- O-157 Citizen seat belt
14 min., colour, 16 mm. film.
A film on the use of seat belts prepared by the Ministry of Transportation and Communications.
- O-158 The final factor
14 min., colour, 16 mm. film.
When driving, emergencies develop by factors. The final factor triggers an accident situation.
- O-159 How to say no to a rapist and survive
parts, 52 min., colour, 16 mm. film.
To create an atmosphere that is conducive to understanding rape prevention education. The film is followed by a discussion period.
- O-160 Play safe with snowmobiles
16 min., colour, 16/mm. film. This film on the topic of snowmobile safety is on loan from Foucault Sports Centre, Hammer.
Available in French.
- O-161 Rock and roll with the safety patrol
16 1/2 min., colour, 16 mm. film.
Rocky and Rollo, an animated twosome, cavort against live action photography in futile campaign to free school children by School Safety Patrols.
- O-162 Sam rides the school bus
15 min., colour cartoon, 16 mm. film.
This film is one on a series featuring Sam the Safety Duck (a cartoon character created by M.T.C.) on school bus safety.
- O-163 Sam the safety duck "bicycle safety"
5 1/2 min., colour cartoon, 16 mm. film.
In this film Sam is concerned with bicycle safety for children.

AUDIO-VISUAL: (Cont'd)

- O-164 Sam the safety duck "winter safety"
16 min., colour, 16 mm. film.
An excellent film on the whole range of winter
safety for students in Grades 1 to 8.
- O-165 Shoplifting
60 second, colour, 16 mm. film.
This is a brief commercial for youths on the
subject of shoplifting.
- O-166 The talking car
16 1/2 min., colour cartoon, 16 mm. film.
A unique animation and fantasy of cars talking
about safe walking rules.
Available in French.

A quantity of colour slides are available on a
number of subjects including:

- O-167 Bicycle rodeo
- O-168 Bicycle safety programme
- O-169 Here's how we ride the school bus
- O-170 Let's find out about policemen
(Available in French)
- O-171 Police week - 1974, 1975, 1976, 1977, 1978
- O-172 Snofari
- O-173 The story of our laws
(Available in French)
- O-174 Sudbury Regional Police Force activities

A series of videotapes produced by CKNC T.V. for
"People Helping People" (1977).
- O-175 And then it happened (School bus)
- O-176 The day bicycles disappeared (Bicycle safety)
- O-177 Drinking, driving and the law (Drinking and
driving)
- O-178 The sudden stop at the end (Seat belts)
-

THUNDER BAY

NAME: Lakehead District Roman Catholic
Separate School Board

ADDRESS: 212 Miles Street East
Thunder Bay, Ontario
P7C 4Y5 (807) 623-5581

CONTACT: John A. Borst
Coordinator, Social and Environmental Studies

FUNCTIONS AND PROGRAMMES:

The following credit courses are available at the Intermediate level:

Law 200 (c) In this course the following topics are studied: the judicial system, marriage, civil rights, bill of rights, legal agreements and contracts, insurance, election legislation, municipal law, school law, highway traffic legislation, liquor legislation, hunting and fishing legislation, and pollution legislation.

History - Grade 9/10: Contemporary Canadian and World Concerns deals with government and laws in our society within the context of decisions which presently face our nation.

At the Elementary level (JK-6), a component of the Social and Environmental Studies Curriculum model is the Social Action Concept "Control". This encourages teachers to deal with the role of law and laws in a community.

TORONTO

NAME: Assessment Review Court

ADDRESS: 80 Bloor Street West, Ste. 705
Toronto, Ontario
M5S 1L9 (416) 965-7574

FUNCTIONS AND PROGRAMMES:

The Court handles the procedure for reviewing assessments. Information as to the procedure for appealing the residential assessment is included in the assessment notice. Informal inquiries are answered over the phone and speakers are provided on request.

BRANCH OFFICES:

Eastern: 2378 Holly Lane, Rm. 208
Ottawa, Ontario
K1V 7P1 (613) 731-7166

Lake Ontario: 277 George Street North
2nd Floor
Peterborough, Ontario
K9J 3G9 (705) 743-7960

Metro Toronto: 80 Bloor Street West, Ste. 701
Toronto, Ontario
M5S 1L9 (416) 965-6826

Central: 713 Davis Drive, Ste. 303
Newmarket, Ontario
L3Y 2R3 (416) 895-1274

Niagara: 678 Main Street East, St. 303
Hamilton, Ontario
L8M 1K2 (416) 549-4173

Southwestern: 426 Third Street, 1st Floor
London, Ontario
N5W 4W6 (519) 453-6660

Northern: Northgate Shopping Centre, Ste. 300
North Bay, Ontario
P1B 2H3 (705) 474-1612

Branch Office: 85 Great Northern Rd.
Sault Ste Marie, Ontario
P6B 4T8

NAME: College of Physicians and Surgeons of Ontario

ADDRESS: 64 Prince Arthur Avenue
Toronto, Ontario
M5R 1B4 (416) 961-1711

CONTACT: Dr. J.R. Carlisle

FUNCTIONS AND PROGRAMMES:

This organization, originally established under the Medical Act in 1888 is now governed by the Health Disciplines Act 1974. It offers extensive services relating to the medical community with respect to legal matters as well as some services to the general public.

The college is charged with the responsibility to protect the public interest in relation to the rendering of health care sources. The majority of the college's activities are in relation to the provision of information and services to the members of the public concerning their relationship with the medical profession.

PUBLICATIONS:

O-179 Annual report
Covers the Health Insurance Act, the Health Disciplines Act and other related topics.
Published twice yearly.

NAME: Criminal Injuries Compensation Board

ADDRESS: 439 University Avenue
17th Floor
Toronto, Ontario
M5G 1Y8 (416) 965-4755

CONTACT: D.D. Graham
Registrar

FUNCTIONS AND PROGRAMMES:

The Board administers the Compensation for Victims of Crime Act, 1971 and decides on the eligibility for and amount of compensation. Informal problems are discussed over the telephone.

PUBLICATIONS:

O-180 Annual report

O-181 Who cares for victims of crime?
Leaflet. Explains procedure for making application for compensation.
Multi-lingual.

NAME: East York Board of Education

ADDRESS: 840 Coxwell Avenue
Toronto, Ontario
M4C 3E9 (416) 465-4631

CONTACT: Superintendent of Curriculum

FUNCTIONS AND PROGRAMMES:

Two day-time courses are given for upper-year students:

- (a) Law 22C: deals with legal rights and obligations in the personal and business context. Subjects dealt with include prison reform, marriage contracts civil liberties, enforcement and criminal law, wills, and consumer protection. A case study approach is used. Guest speakers and visits of police headquarters are included.
 - (b) Law 23C: as above but with an emphasis on independent research into current legal problems.
-

NAME: Land Compensation Board

ADDRESS: 10 King Street East
Toronto, Ontario
(416) 965-1012

FUNCTIONS AND PROGRAMMES:

Upon receipt of a formal application by way of a Notice of Arbitration the Board determines compensation for land expropriated or injuriously affected.

Land Compensation Reports is a publication directed primarily to lawyers. Procedural information may be obtained from the Registrar's Office.

NAME: Law Society of Upper Canada

ADDRESS: Osgoode Hall
Toronto, Ontario
(416) 362-4741

CONTACT: George Collins-Williams

FUNCTIONS AND PROGRAMMES:

The Law Society has an extensive programme of Continuing Education for its members. From time to time, registration in such programmes is open to persons in a non-legal field, such as the medical profession when a seminar or programme concerns that field. Generally speaking, however, the Law Society does not hold its Continuing Legal Education Programmes open to registration by the public at large.

PUBLICATIONS:

O-182 Your rights under the Ontario Legal Aid Plan
 Leaflet. Outlines the requirements for legal
 assistance under the act and lists area directors.

NAME: Metropolitan Separate School Board

ADDRESS: 146 - 150 Laird Drive
 Toronto, Ontario
 M4G 3V8 (416) 421-8950

CONTACT: P.R. Wharton

FUNCTIONS AND PROGRAMMES:

 Law is taught at Chaminade High School to grades
11 to 13, covering a general area of law. It is a credit-earning
course, with an estimated number of 30 students, taught by
teachers in conjunction with resource personnel to secondary
school students only.

 Law is taught at Card Newman High School to grades
11 to 13, covering business law. It is a credit-earning course,
with an estimated number of 30 students, taught by teachers in
conjunction with resource personnel to secondary school students
only for 120 hours per year.

 Law is taught at Dante High School to grades 11 to
13, covering business law. It is a credit course, taught by
teachers in conjunction with resource personnel and with 120 hours
of instruction per year.

 Law is taught at Fr. H. Carr High School to grades
11 to 13 students, covering general areas of the law. It is a
credit course, with an estimate of 30 students, taught by teachers
in conjunction with resource personnel for 120 hours of
instruction per year.

 Law is taught at Neil McNeil High School to grades
11 to 13 students, covering business law. It is a credit course
with an estimate of 30 students, taught by teachers in conjunction
with resource personnel for 120 hours of instruction per year.

 Law is taught at Notre Dame High School to grades
11 to 13 students, covering general areas of the law. It is a
credit course, 30 student enrollment, taught by teachers in
conjunction with resource personnel and 120 hours of instruction
per year.

Law is taught at St. Joseph's High School to grades 11 to 13 students, covering general areas of the law. It is a credit course, 30 student enrollment, taught in conjunction with resource personnel and 120 hours of instruction per year.

Law is taught at St Joseph's Commercial to grades 10 to 12 covering areas of business law. It is a credit course, 30 student enrollment, taught in conjunction with resource personnel and 120 hours of instruction per year.

Law is taught at Senator O'Connor High School to grades 11 to 13 students, covering areas of business law. It is a credit course, 30 student enrollment, taught in conjunction with resource personnel with 120 hours of instruction each year.

NAME: Metropolitan Toronto Police Force
Community Services Programme

ADDRESS: 311 Greenfield Street
Toronto, Ontario
M2N 3E7 (416) 967-2011

CONTACT: Staff Sgt. W. Stanton, Co-ordinator

FUNCTIONS AND PROGRAMMES:

Traffic safety officers make presentations to all school children up to grade 6 on topics covering traffic and bicycle safety rules. This service, free of charge, is available only in the metropolitan Toronto area.

Crime prevention officers deliver lectures on crime prevention and the protection of personal home, business and property. Bilingual officers are available to address all interested community groups. This programme is limited to metropolitan Toronto and is available free of charge.

Community relations officers are involved with high school, community college and university students. They participate in discussions on the role of police, act as resource persons and talk to immigrant groups on basic law. This programme is available free of charge in the Toronto area.

AUDIO-VISUAL:

O-183 Battle of wits
Film. Colour. 15 minutes. Deals with the theft of travelers cheques.

O-184 The bunco boys (con artists) and how to beat them
16 mm. Film. Colour. 21 minutes. Shows how citizens can work with police to catch con artists.

AUDIO-VISUAL: (Cont'd)

- O-185 The child molester: fact and fiction
Film. Colour. 30 minutes. Aimed primarily at
parents.
- O-186 Credit card security and fraud
Film. Colour. Two parts, 21 minutes each. Deals
with credit card fraud. Part one is aimed at a
broad public audience, part two at merchants.
- O-187 Doing it wrong
Film. Colour. 26 minutes. Shows how some
teenagers become involved in crime.
- O-188 The door was locked
16 mm. Film. Colour. 22 minutes. Deals with
car theft.
- O-189 Every hour every day
Film. Colour. 26 minutes. Shows a police
officer's day.
- O-190 Fraud - you lose
Film. 16 minutes. Techniques and approaches used
by the "con" men are explored. Interviews with
persons who have been fraud victims are shown.
- O-191 Home and property protection
Film. Colour. 33 minutes. Shows methods and
devices available to reduce incidence of loss due
to burglary.
- O-192 Invitations to burglary
Film. Colour. 20 minutes. Demonstrates how
homes can be made more secure.
- O-193 An ounce of prevention
Film. Colour. 18 minutes. How to make simple
modifications to protect property.
- O-194 The paperhangers
Film. Colour. 26 minutes. Discusses cheque
fraud.
- O-195 Plant pilferage
Film. Colour. 32 minutes. Outlines steps to be
taken to protect against industrial theft.
- O-196 The plastic criminal
Film. Colour. 22 minutes. Deals with credit
card fraud.

AUDIO-VISUAL: (Cont'd)

- O-197 Rape alert
16 mm. Film. Colour. 17 minutes. Demonstrates methods of reducing susceptibility to assault.
- O-198 Shoplifter
Film. Colour. 20 minutes. A convicted shoplifter displays his own methods and explains how shoplifting may be reduced.
- O-199 Shoplifting
16 mm. Film. Colour. 20 minutes. Points out that shoplifting is theft and a conviction on a charge of theft may lead to serious legal consequences.
- O-200 Theft and youth
16 mm. film. Colour. 24 minutes. Discusses the influence of peer groups and the attitude of probation officers, parents and judges with respect to juvenile delinquency.
- O-201 Watchword: caution
16 mm. Film. Colour. 27 minutes. Outlines measures to take to protect oneself against attack.
- O-202 What about juvenile delinquency?
16 mm. Film. Black and White. 12 minutes. Deals with problem of juvenile delinquency.
- Traffic safety films: All safety films are approximately 20 min. in length.
- O-203 Alco beat
- O-204 Bicycle rules
- O-205 City driving tactics
- O-206 The day the bicycles disappeared
- O-207 High ball highway
- O-208 Invisible passenger
- O-209 Night driving tactics
- O-210 None for the road
- O-211 One got fat
- O-212 Otto the auto

AUDIO-VISUAL: (Cont'd)

Traffic safety films: (cont'd)

| | |
|-------|------------------------------------|
| O-213 | <u>Parking tactics</u> |
| O-214 | <u>Red light return</u> |
| O-215 | <u>Ride on</u> |
| O-216 | <u>Safe bicycling</u> |
| O-217 | <u>Sam, on winter safety</u> |
| O-218 | <u>Sam the safety duck</u> |
| O-219 | <u>The sixth wheel</u> |
| O-220 | <u>Space driving tactics</u> |
| O-221 | <u>Step in the right direction</u> |
| O-222 | <u>Whiplash</u> |

PUBLICATIONS:

| | |
|-------|---|
| O-223 | <u>Apartment protection</u> Leaflet. |
| O-224 | <u>Baby-sitting</u> Leaflet. |
| O-225 | <u>Can you identify your property?</u> Leaflet. |
| O-226 | <u>Exhibition place</u> Leaflet. |
| O-227 | <u>Factory and shop protection</u> Leaflet. |
| O-228 | <u>Fraud: the phony bank inspector and the home repairman</u> Leaflet. |
| O-229 | <u>Home protection</u> Leaflet. |
| O-230 | <u>The key to preventing car theft should be in your pocket</u> Leaflet. |
| O-231 | <u>Kidnap, hostage and extortion</u> Leaflet. |

PUBLICATIONS: (Cont'd)

- O-232 Shoplifting is stealing
 Leaflet.
- O-233 Stamp out purse snatches and thefts
 Leaflet.
- O-234 What if you're held up?
 Leaflet.
- O-235 Woman alone
 Leaflet.
-

NAME: Native Court Counselling Services for Native
 People in Ontario

ADDRESS: 234 Eglinton Avenue East, Suite 203
 Toronto, Ontario
 M4P 1K5 (416) 484-1411

CONTACT: Courtwork Co-ordinator, Gary Stone

FUNCTIONS AND PROGRAMMES:

Funding for the Courtworker Programme is provided jointly by the Attorney General at the Provincial level and the Justice Department at the Federal level.

The Courtworkers, who are native themselves, assume the role of liaison between the native people in trouble with the law and all persons involved in the judicial process; lawyers, crown counsel, defense counsel, probation, aftercare and correctional officers. They are not lawyers but act as agents or court counsellors.

Courtworkers are trained to explain to an accused his legal rights, interpret to him both the meaning and due process of the law, assist probation officers, assist in the preparation of pre-sentencing reports, be available for follow-up work with inmates, and help released persons find accommodation and work.

PUBLICATIONS:

- O-236 The Native Courtworker Programme of the Ontario
 Federation of Indian Friendship Centres
 Leaflet. Outlines functions and services of the
 programme.

BRANCH OFFICES:

C.O.R.A.I.D.
P.O. Box 636
Orillia, Ontario
(705) 325-2709

Parry Sound Friendship Centre
42 Gibson Street
Parry Sound, Ontario
(705) 746-2691

Red Lake Indian Friendship Centre
P.O. Box 244
Red Lake, Ontario
POV 2M0 (807) 727-2847

Sault Ste. Marie Friendship Centre
29 Wellington Street
Sault Ste. Marie, Ontario
P63 3J5 (705) 256-5634

Sioux Lookout Fellowship and Communications Centre
P.O. Box 1147,
56 Front Street
Sioux Lookout, Ontario
(807) 737-1903

St. Catherines Indian Friendship Centre
219 Church Street
St. Catherines, Ontario
(416) 685-9433

Sudbury Indian-Eskimo Friendship Centre
70A Larch Street
Sudbury, Ontario
(705) 674-2128

Thunder Bay Friendship Centre
401 North Cumberland Street
Thunder Bay, Ontario
P7A 4P7 (807) 344-0706

Native Canadian Friendship Centre
16 Spadina Road,
Toronto, Ontario
(416) 964-9087

Moosonee Fieldworker Ininev Friendship Centre
P.O. Box 1499
Cochrane, Ontario
(705) 272-4317

BRANCH OFFICES: (Cont'd)

Thunderbird Friendship Centre
P.O. Box 430
Geraldton, Ontario
POT 1M0 (807) 854-0630

Hamilton Regional Friendship Centre
c/o Native Women's Centre
206 Wilson Street
Hamilton, Ontario
(416) 522-1501

Kenora Fellowship Centre
208 Water Street
Kenora, Ontario
P9N 1S6 (807) 468-5538

N'Amerind Friendship Centre
184 York Street
London, Ontario
N6A 1B6 (519) 434-9194

North Bay Indian Friendship Centre
810 Cassells Street
North Bay, Ontario
(705) 472-2811

Cape Croker Reserve
Band Administration Office
R.R. 5,
Wiarton, Ontario
N0H 2T0 (519) 534-1689

Field Office
P.O. Box 997
Chapleau, Ontario
(705) 864-0551

Iniew Friendship Centre
P.O. Box 1499
Cochrance, Ontario
P0L 1C0 (705) 272-4317

United Native Friendship Centre
P.O. Box 752
Fort Frances, Ontario
P7A 3N1 (807) 274-3207

NAME: North York Board of Education

ADDRESS: 5050 Yonge Street
Willowdale, Ontario
M2N 5P2 (416) 225-4661

CONTACT: Supervisor of Business Courses
Mr. L. Treliving

FUNCTIONS AND PROGRAMMES:

Business Law is taught in grades 11 and 12. The purpose is to study the individual's legal rights and obligations, with an emphasis on business aspects and commercial dealings. Topics include business ownership, contracts, and purchase and sale of goods.

NAME: Office of the Ombudsman

ADDRESS: 65 Queen Street West
Toronto, Ontario
M5H 2M5 (416) 869-4000 and 869-4039
(24 hour answering service)

CONTACT: Alice Murray
Communications Assistant

FUNCTIONS AND PROGRAMMES:

The function of the Ombudsman is to investigate complaints from members of the public regarding administrative decisions and acts of officials of the Government of Ontario, including any provincial boards, commissions or agencies.

The Ombudsman cannot investigate private matters or complaints concerning municipal or federal governments. The office does provide appropriate referral information when complaints are outside the Ombudsman's jurisdiction.

Complaints to the Ombudsman are to be made in writing, however, if the complainant is unable to do so, he or she may visit or telephone the office.

A special programme of regular visits to all areas of the Province of Ontario to receive complaints from the public in a local setting has been underway since the office was opened in the Fall of 1975. Prior to these visits by staff members, announcements are made in the local media with details of times and locations where private interviews will be held.

PUBLICATIONS:

O-237 Reports to the Legislature
Twice-yearly. Cover the overall operation of the office of the Ombudsman and outline the complaints that came before the Ombudsman for review and recommendation, during the reporting period. Available free to public service groups. A \$10.00 to \$15.00 charge (depending on the publication) is levied for private individuals.

NAME: Ontario Educational Communication Authority

ADDRESS: 2180 Yonge Street (Yonge Canada Square)
P.O. Box 200, Station "Q"
Toronto, Ontario
M4T 2T1 (416) 484-2700

CONTACT: Margaret Jacat, Information Officer

FUNCTIONS AND PROGRAMMES:

The OECA is a non-profit, autonomous provincial Crown Corporation which administers educational broadcasting in Ontario. Currently OECA operates the TV Ontario educational network and provides a cable package for viewers in communities not reached by this system. Video and Radio tapes are also available through OECA's VIPS distribution systems.

Quite an extensive collection of legal education and information broadcasts are obtainable upon request. (Note: availability is subject to the expiration of rights to the programme.)

AUDIO-VISUAL:

Prices for the materials vary according to the type of organization requesting use.

O-238 Arrest and detention
Catalogue number BPN 001961; a 20 minute black and white film indicating your rights when stopped, questioned or arrested by the police.

O-239 Behind bars - for better or for worse
Catalogue number BON 008234; a 20 minute black and white film exploring the need and facilities available for rehabilitation programmes at a training centre for boys.

AUDIO-VISUAL: (Cont'd)

- O-240 Buying a house
Catalogue number BPN 126302; a 30 minute colour film indicating the potential pitfalls and legal safeguards available when buying a house.
- O-241 Child custody trial
Catalogue number BPN 126305; a 30 minute colour film simulating a child custody trial and highlighting the considerations important when awarding custody.
- O-242 The court where justice is seen to be done
Catalogue number BPN 001963; a 25 minute black and white film simulating a court case and explaining the role of crown counsel, defense counsel and judge.
- O-243 Courtroom drama
Catalogue number BPN 123196; a 25 minute colour film discussing the respective roles of the crown counsel and defence lawyer in a murder trial.
- O-244 A defence for the rich and for the poor
Catalogue number 008037; a 20 minute black and white film exploring the realities and myths of our legal system.
- O-245 Developing your own business
Programme - The law and your business
Catalogue number BPN 117406; 30 minute colour film. Discusses the legal aspects of running a small business.
- O-246 Do our laws reflect the changing society?
Catalogue number 008237; a 20 minute black and white film discussing attitudes and opinions on the law in our changing society.
- O-247 Due process
Programme - The case of Meredith Coleman
Catalogue number BPN 116801: in 30 minute colour film demonstrating the "due process of law" by way of the story of the trial and death of a 16 year old girl.
- O-248 The education of Mike McManus
Programme - Plea bargaining
Catalogue number BPN 132103; a 25 minute colour film discussing plea bargaining with Mike McManus, Clay Powell (Assistant Deputy Attorney General), Sidney Linden and Walter Fox (Criminal Lawyers).

AUDIO-VISUAL: (Cont'd)

- O-249 Justice, morality and the reasonable man
Catalogue number BPN 008236; a 20 minute black and white film considering tradition, changing society, predictable laws and the role of police.
- O-250 The law and how it works
Programme - Impaired driving
Catalogue number 126301; a 30 minute colour film tracing the course of an impaired driving case in provincial court.
- O-251 The law and where its at
Programme - The court that works for the child
Catalogue number BPN 001960; a 20 minute black and white film demonstrating the special facilities and treatment accorded juveniles who come into contact with the law.
- O-252 The law
Family property law
Catalogue number 102037; a 30 minute colour film examining the Ontario Law Reform Commissions' proposed changes and dramatizing issues such as ownership of matrimonial home and property rights after the dissolution of marriage or in the event of death.
- O-253 Law for everyman: law and liberty
Catalogue number BPN 124119; a 30 minute colour film defining democracy as a system of freedom and applying it to the Canadian Legal System.
- O-254 Law for everyman: law and the lawyer
Catalogue number BPN 124120; a 30 minute colour film exploring ways by which citizens may take part in the legal process.
- O-255 Law for everyman: law, work and play
Catalogue number BPN 123118; a 30 minute colour film discussing the regulations of work and leisure time with reference to society's needs and future requirements.
- O-256 Law for everyman: putting it right
Catalogue number BPN 124117; a 30 minute colour film exploring methods by which citizens can become better acquainted with the law and ways in which it should and may help.

AUDIO-VISUAL: (Cont'd)

- O-257 Maintenance and family court
Catalogue number BPN 126306; a 30 minute colour
film simulating a case in which a mother is
awarded (financial) maintenace for herself and her
children.
- O-258 Making a will
Catalogue number BPN 132119; a 25 minute colour
film discussing the importance of making a will.
- O-259 Marriage breakdown
Catalogue number 126304; a minute colour film
discussing divorce procedures.
- O-260 Ombudsman
Catalogue number BPN 132114; a 25 minute colour
film discussing the role of the ombudsman with
Mike McManus, Arthur Maloney (Ontario's Ombudsman)
and Dr. Randal Ivancy (Alberta's Ombudsman).
- O-261 A question of rights and freedoms
Catalogue number BPN 008235; a 20 minute black and
white film examining such topics as freedom of
speech, racial discrimination and religious
freedoms.
- O-262 Small claims court
Catalogue number BPN 126303; a 30 minute colour
film simulating a case in which a guaranteed
article breaks down and the dealer refuses to
refund the money.
- O-263 Sentencing and where we go from there
Catalogue number BPN 001965; a 20 minute black and
white film discussing the alternatives available
when dealing with a person found guilty.
- O-264 University of the air
Programme - Law for everyman: what's wrong with
the law?
Catalogue number BPN 124116; a 30 minute colour
film discussing what separates the citizen from
the law.

NAME: Ontario Energy Board

ADDRESS: 14 Carlton Street
 9th floor
 Toronto, Ontario
 M5B 1J2 (416) 965-2851

CONTACT: Secretary to the Board, S.A.C. Thomas

FUNCTIONS AND PROGRAMMES:

Through public hearings, regulates the natural gas utilities in Ontario respecting rates, franchises, pipeline construction and a variety of other concerns. Also conducts public enquiries, on reference from the Minister of Energy, into Ontario Hydro's rates and related matters, and other public enquiries on reference from the Minister of Energy, the Minister of Natural Resources and the Lieutenant Governor in Council.

PUBLICATIONS:

O-265 Annual report
Covers activities of the Board for the last completed fiscal year.

NAME: Ontario Highway Transport Board

ADDRESS: 151 Bloor Street West
Toronto, Ontario
(416) 965-1845

FUNCTIONS AND PROGRAMMES:

The Board responds to inquiries from the public concerning its operations, publishes notices of its proceedings in the Ontario Gazette, plus its Public Commercial Vehicle decisions are published in the Ontario Trucking Association Bulletin.

NAME: Ontario Human Rights Commission

ADDRESS: 400 University Avenue
Toronto, Ontario
M5J 2G3 (416) 965-6841

CONTACT: Gail Guttentag, Information Officer

FUNCTIONS AND PROGRAMMES:

The Communications Department of the Ministry of Labour employs about 100 full-time staff who tour the province concentrating on media work. This Ministry, through the Human Rights Commission will mediate in civil disputes as well as answer telephone inquiries and offer counselling in legal areas. Speakers are available upon request and free of charge.

AUDIO-VISUAL:

- O-266 1+1 = 3
10 minutes, colour. Older adults and teens
Animated satire on the Might-is-right theme.
Obtainable from Metro Toronto Library.
- O-267 Why we have laws
10 minutes. Colour. Grades 1 and 2 level.
Through animation the film explores the concept
that there are 2 basic approaches to settle
individuals' wants - law and fighting - that rules
are not only necessary and normal but also must be
mutually determined.

PUBLICATIONS:

- O-268 Annual report
- O-269 Declaration of equal employment opportunity
Sign suitable for posting. Outlines legislatively
enforced stance on employment practices and human
rights.
- O-270 Declaration of management policy
Sign suitable for posting indicating managements
position to employees with reference to suitable
labour and human rights legislation.
- O-271 Guidelines respecting to job advertising
- O-272 Human relations
Magazine of the Ontario Human Rights Commission
containing articles on many and varied aspects of
human rights.
- O-273 Human rights in employment: a guide for
employers, employees and employment agencies
Pamphlet. Indicates acceptable and unacceptable
hiring practices, questions which may and may not
be asked of prospective employees and outlining
complaint procedures if an individual feels he or
she has been prejudiced against.
(English, French and Italian).

PUBLICATIONS: (Cont'd)

- O-274 Human rights in intergroup relations, a community approach - Bibliography series number 6
Bibliography of information useful to community leaders and interested citizens. Re: previous communities' experiences and topical studies available.
- O-275 Human rights in Ontario
Pamphlet. Outlines the functions and services of Ontario Human Rights Code and Commission.
(English, French, Italian)
- O-276 Human rights in public accommodation
Pamphlet. Outlines Ontario Human Rights legislation with reference to public accommodation (apartments, hotels, etc.) and avenues of recourse in the event of an alleged breach.
(English, French, Italian)
- O-277 The immigrant experience: a bibliography
Bibliography of sources of information useful to the new Canadian resident.
- O-278 Ontario's beauty is for everyone: Human rights tourist information
Pamphlet. Contains information regarding the rights of tourists and proprietors.
- O-279 Ontario Human Rights Code
Ontario Human Rights Legislation from the Revised Statutes of Ontario, 1970.
(English, French, Italian)
-

NAME: Ontario Law Reform Commission

ADDRESS: 18 King Street East
Toronto, Ontario
M5C 1C5 (416) 965-4761

CONTACT: Secretary to the Commission A.F. Chute

FUNCTIONS AND PROGRAMMES:

The Commission was established by the Ontario Law Reform Commission Act, 1964. The primary function is not to provide legal education but rather to examine existing laws and suggest reforms. Commission reports outlining these proposals are available from the Publications Service (880 Bay Street), Law libraries and in some cases from the Commission itself. Reports vary in length, expanding on the subject matter, from 60 to 100 pages.

PUBLICATIONS:

- O-280 Actions against representatives of deceased persons
6 p. A discussion of certain aspects of the law of Ontario respecting actions against representatives of deceased persons with recommended changes. 1970. \$0.50.
- O-281 Administration of Ontario courts
Three part report. Part I, 401 pages, deals with the philosophy of court administration and possible changes in Ontario High Court, Court of Appeal, County and District Courts. Part II, 158 pages, discusses possible changes in the Provincial Courts and the office of the Crown Attorney. Part III, 455 pages, discusses such topics as the impact of legal aid, the Small Claims Court, law reports, etc. 1973. \$20.00.
- O-282 Change of Name Act
9 p. Review of the Change of Name Act with recommended amendments. 1971. \$.50.
- O-283 Changes of name
51 p. Considers the provincial law relating to personal names and in particular the Change of Name Act. Recommendations to reform and modernize the Act, with the general purpose of making changing one's name less difficult and less expensive, are provided. 1976. \$1.25.
- O-284 Consumer warranties and guarantees in the sale of goods;
178 p. Examines the law pertaining to the consumer and the Sale of Goods Act, disclaimer clauses, express warranties and other consumer related areas. Recommendations for reform are provided. 1972. \$2.00.

PUBLICATIONS: (Cont'd)

- O-285 Family law: part I - torts
114 p. First in a series of six reports on family law, reviews the law of tort as it affects the family, parent and child, etc. 1969. \$3.00.
- O-286 Family law: part II - marriage
64 p. Dissusses the law relating to marriage in Ontario and possible changes. 1970. \$2.00.
- O-287 Family law: part III - children
131 p. Reviews the Ontario law pertaining to children including adoption, neglected children, guardianship and custody, and children born outside of marriage. \$2.50.
- O-288 Family law: part IV - family property law
219 p. Examines the present law relating to family property (ie. succession, the matrimonial home, etc.) and discusses recommended changes. 1974. \$3.50.
- O-289 Family law: part V - family courts
112 p. Reviews the historical development and place of the Family Court in Ontario with recommendations for possible changes. 1975. \$2.00.
- O-290 Family law: part VI - support obligations
251 p. Examines the law relating to maintenance and support in Ontario and provides recommendations for changes. 1977. \$3.00.
- O-291 The impact of divorce on existing wills
12 p. Discusses the impact of divorce on existing wills, and the need for reform of Ontario law. 1977. \$1.00.
- O-292 Interim report on landlord and tenant law applicable to residential tenancies
131 p. Reviews the law governing landlord/tenant relations. 1968. \$2.00.
- O-293 International convention providing uniform law on the form of the international will
29 p. A study of the international convention providing a uniform law on the form of the international will drawn up by the Diplomatic Conference on Wills, Washington D.C. October 16-26, 1973. 1974. \$1.00.

PUBLICATIONS: (Cont'd)

- O-294 Landlord and tenant law
364 p. Examines the law relating to landlord and tenant and provides recommendations for changes. 1976. \$3.50.
- O-295 The law of condominiums
41 p. Presents a draft bill for possible use in the area of condominium ownership. 1967. \$0.50.
- O-296 The law of evidence
278 p. Examines the present law of evidence within the province and suggested reform. 1976. \$3.00.
- O-297 Limitation of actions
370 p. Discusses limitation periods applicable in Ontario and provides recommendations for reform. 1969. \$2.00.
- O-298 The Mortgages Act, s. 16
19 p. Examines s. 16 of the Mortgages Act. 1971. \$0.50.
- O-299 Mortmain, charitable uses and religious institutions
75 p. Examines the past, present and future utility and effectiveness of the Mortmain and Charitable Uses Act and the Religious Institutions Act. 1976. \$2.50.
- O-300 Motor vehicle accident compensation
118 p. Discusses the current system for compensating motor vehicle accident victims and recommendations for its reform. 1973. \$3.50.
- O-301 No. 1A supplementary report on the rule against perpetuities
12 p. Examines the Perpetuities Act. 1966. \$1.00.
- O-302 The non-possessory repairman's lien
71 p. Examines the desirability of extending the law to allow the preservation of the repairman's lien after the surrender of possession of the property. Limited supply. 1972.
- O-303 Occupiers' liability
49 p. Examines the liability in tort of occupiers of premises for injuries suffered by persons coming on the premises and suggests possible alternatives. Supplies are limited. 1972.

PUBLICATIONS: (Cont'd)

- O-304 Powers of attorney
40 p. Discusses the present state of the law regarding powers of attorney. Recommends changes and includes a draft Powers of Attorney bill. Limited supply. 1972.
- O-305 Report No. 3 on personal property security legislation
Contains a draft bill of the Personal Property Security Act. 1965. \$1.00.
- O-306 The Solicitor Act
94 p. Examines the statute. 1973. \$2.50.
- O-307 Sunday observance legislation
469 p. Examines the historical, religious and economic background of Sunday observance in Ontario, and provides proposals and alternatives. 1971. \$1.00.
- O-308 Trade sale of new houses
53 p. Discusses the doctrine of caveat emptor (buyer beware) in the area of the trade sale of new houses and proposes reforms. 1968. \$1.00.

Copies of the above publications can be obtained from:

Publications Service
Ministry of Government Services
880 Bay Street, 5th Floor
Toronto, Ontario.

Cheques or money orders forwarded with orders should be made payable to the provincial Treasurer.

NAME: Ontario Legal Aid Plan

ADDRESS: Suite 1000
145 King Street West
Toronto, Ontario
M5H 3L7 (416) 361-0766

CONTACT: John Beaufoy, Public Information Officer

FUNCTIONS AND PROGRAMMES:

The Ontario Legal Aid Plan exists to ensure that individuals who could not otherwise afford the services of a lawyer are able to receive representation. The services are, in the main, delivered by private practitioners. Through the 33

community-based legal clinics and six university-affiliated Student Legal Aid Societies, law students and paralegal workers (Community Legal Workers) are also involved in legal services delivery.

Depending on the financial situation of the client, access to the plan may be provided free, or the client may be asked to make a contribution toward the total cost.

The position of Public Information Officer was established in February 1978 and the first Legal Aid Letter, a monthly publication being distributed to about 15,000 individuals involved in or concerned with legal services delivery, is to be sent in mid-June. A revised pamphlet outlining the purpose of Legal Aid and how it is obtained will be distributed in the fall. Thought is being given to the possibility of producing a short film for use by school and community groups outlining the plan.

PUBLICATIONS:

O-309 Your rights under the Ontario Legal Aid Plan
Leaflet. Outlines the purpose of Legal Aid and how it is obtained.

BRANCH OFFICES:

The Ontario Legal Aid Plan has district offices in each county and district of the province. For the local office, consult the local telephone directory.

As well as these district offices, there are 33 community legal clinics, the addresses for which are listed below:

Black Resources and Information Centre
427 Bloor Street West
2nd Floor
Toronto, Ontario M5S 1X7
Contact: Mr. Ian Francis (416) 960-3697

Bloor-Bathurst Information Centre
1006 Bathurst Street
Toronto, Ontario M5R 3G8
Contact: Ms. Elizabeth Tyrwhitt (416) 531-4613

Canadian Environmental Law Association
Suite 303
1 Spadina Crescent
Toronto, Ontario M5S 2J5
Contact: Ms. Ann Lancaster (416) 978-7156

BRANCH OFFICES: (Cont'd)

Centre for Spanish Speaking People
582A College Street
Toronto, Ontario M6G 1B3
Contact: Ms. Julieta Fernandez (416) 533-8545

COSTI
70 D'Arcy Street
Toronto, Ontario M5T 1K1
Contact: Mr. Panfilo Corvetti (416) 366-7991

Halton Hills Community Legal Clinic
97 Main Street, South
Georgetown, Ontario L7G 3E5
Contact: Ms. Peggy Balkind (416) 877-0711

Industrial Accident Victims Group of Ontario
P.O. Box 86
Station L
Toronto, Ontario M6E 2W0
Contact: Mr. Vince Demelis (416) 651-5650

Injured Workers' Consultants
Suite 303
671 Danforth Avenue
Toronto, Ontario M4J 1L3
Contact: Mr. Stuart Crombie (416) 461-2411

Injured Workers Legal Assistance Group
252 James Street North
Hamilton, Ontario L8R 2L3
Contact: Mr. Chester Faulknor (416) 523-4353

Kenora Community Legal Aid Clinic
c/o P.O. Box 1360
154 Main Street South
Knnora, Ontario P9N 3X7
Contact: Mr. Jack K. Doner (807) 468-8968

Landlord's Self-Help Centre
48 O'Hara Avenue
Toronto, Ontario M6K 2R1
Contact: Mrs. L. Wisman (416) 532-7558

Legal Assistance of Windsor
85 Wyandotte Street West
Windsor, Ontario N9A 5W6
Contact: Mr. Michael C. Ray (519) 256-7831

London Legal Clinic
121 Queen's Avenue
London, Ontario N6A 1H9
Contact: Prof. Alan W. Bryant (519) 679-6771

BRANCH OFFICES: (Cont'd)

McQuesten Legal and Community Services
360 Queenston Road
Hamilton, Ontario L8K 1H9
Contact: Ms. Joana Kuras (416) 545-0442

Metro Tenants Legal Services
165 Spadina Avenue
#26
Toronto, Ontario M5T 2C4
Contact: Ms. Susan Atkinson (416) 364-1486

Mississauga Tenants Action Centre
469 Hensall Circle
Unit 9
Mississauga, Ontario L5A 3P4
Contact: Ms. Denise Larocque (416) 276-2121

Neighbourhood Legal Services
316 Ontario Street
Toronto, Ontario M5A 2V7
Contact: Mr. Ken DeLuca (416) 961-2625

New Welfare Action Centre
2428 Islington Avenue
Suite 9
Rexdale, Ontario M9W 3X8
Contact: Mrs. Margaret Bassett (416) 743-2900

Oshawa Tenants Action Clinic
3 1/2 Simcoe Street South
Suite 3
Oshawa, Ontario L1H 4G1
Contact: Ms. Bev Craggs (416) 579-5041

Parkdale Community Legal Services
1267 Queen Street West
Toronto, Ontario M6K 1L5
Contact: Mr. Archie Campbell (416) 531-2411

Preventive Law Programme
University of Ottawa
105 Copernicus Street
Ottawa, Ontario K1N 6N5
Contact: Ms. Marilyn Marshall (613) 231-5855 or 231-6851

Problem Central
46 Highview Crescent
Toronto, Ontario M6H 2Y2
Contact: Mr. R.A. Kozlowski (416) 656-1252

BRANCH OFFICES: (Cont'd)

Queen's Correctional Law Programme
Queen's University
Kingston, Ontario K7L 3N6
Contact: Mr. Alan Manason (613) 547-5922 or 547-5803

Rexdale Community Information Directory
1530 Albion Road
Rexdale, Ontario M9V 1B4
Contact: Ms. Ernestine Van Marle (416) 742-2121

Riverdale Socio-Legal Services
835 Queen Street East
Toronto, Ontario M4M 1H9
Contact: Ms. Valerie Lavergne (416) 461-1168

Rural Legal Services
c/o Faculty of Law
Macdonald Hall
Queen's University
Kingston, Ontario K7L 3N6
Contact: Mr. Joe Dewhurst (613) 547-2694

Strathcona Community Centre
152 Locke Street North
Hamilton, Ontario L8R 3A9
Contact: Rev. Gary Quart (416) 527-4572

Tenant Hotline
2061 Eglinton Ave. West
Toronto, Ontario M6E 2K6
Contact: Mr. Kenneth Hale (416) 656-5500

Thunder Bay District Native Legal Counselling Services
c/o Ontario Native Council on Justice
100 Adelaide Street West
Suite 510
Toronto, Ontario M5H 3L8
Contact: Mr. Stan Jolly (416) 368-6312

Toronto Community Law Programme
105 Davenport Road
Toronto, Ontario M5R 1H6
Contact: Ms. Wendy L. Geyer (416) 967-5183

Toronto Community Legal Assistance Services
84 Queen's Park Crescent
Toronto, Ontario M5S 1A1
Contact: Mr. R.J. Gathercole (416) 978-6497

York Community Services
1651 Keele Street
Toronto, Ontario M6M 3W2
Contact: Ms. Joan Milling (416) 653-5400

NAME: Ontario Municipal Board

ADDRESS: 180 Dundas Street West
Toronto, Ontario
M5G 1E5 (416) 965-1908

CONTACT: Mr. K.C. Andrews, Secretary
Ontario Municipal Board

FUNCTIONS AND PROGRAMMES:

The Board established by the Ontario Municipal Board Act has responsibility for the financial well-being of all Ontario municipalities and school boards and determines the debt levels that may be incurred. It deals with municipal official plans when referred to it by the Honourable Minister of Housing, restricted area land use by-laws (zoning) and appeals therefrom by individuals or organizations, committee of adjustment appeals, land division committee appeals and assessment appeals. The Board also adjudicates on the apportionment of certain shared costs as between municipalities involving schools, conservation authorities, old age homes, etc. In addition, the Board determines boundary changes (annexation and amalgamation), road closings under the Public Transportation and Highway Improvement Act, and reports to the Minister of Natural Resources recommendations upon applications for licences to establish a pit or quarry.

In all, the Board obtains jurisdiction from about thirty different statutes, some not as frequently resorted to as those pertaining to the above-noted. Notice of hearing is directed by the Board under the powers provided in the Board's Act and other statutes.

PUBLICATIONS:

O-310 Annual report to the Attorney General

O-311 O.M.B.R. (reports on Board decisions)

NAME: Ontario Provincial Police

ADDRESS: 90 Harbour Street,
Toronto, Ontario
M7A 2S1 (416) 965-4474

CONTACT: Superintendent J.A. Fullerton
Director of Community Services

FUNCTIONS AND PROGRAMMES:

This Branch of the O.P.P. offers a wide variety of educational services through local O.P.P. offices to the community. The O.P.P. employs 16 full-time staff at their head office and 104 field personnel to give advice and counselling to individuals as well as to carry out radio plus T.V. hot-line appearances and submit to legal advice columns where warranted. A Community Services Coordinator is posted at each of the sixteen District Headquarters throughout the province. These officers are equipped to give the public information concerning the various functions and specialized units of the Force where applicable.

Speaker Programme: The Community Service Branch talks on all aspects of crime prevention and safety for various groups such as schools, service clubs and professional organizations. The service is free throughout the province and the year.

Public Meetings: The audience for these seminars is usually adult and the programmes consist of public discussion on the services rendered by the Force as well as seminars on crime prevention topics such as home security and fraud.

Static displays are provided in malls and schools and usually cover the area of public safety and crime prevention.

Complaints Bureau: This Bureau accepts written or verbal complaints about O.P.P. service and Force members. It processes complaints from throughout the province, provides recommendations for their disposition and remedial analysis.

AUDIO-VISUAL:

O-312 Films - 16 mm colour and sound films. This department produces one 26 minute effort per year usually on crime prevention plus safety. Free film loan is usually available through local O.P.P. offices and is accompanied by a knowledgeable officer.

O-313 Projectiles - These charts on safety and crime prevention are of interest mostly for students although groups of general public may request them. These are available at local offices of the O.P.P. and accompanied by a police officer.

O-314 Slides - (colour 35 mm) These efforts are about 25 minutes and cover crime prevention and/or public safety. The loan is free at local offices of O.P.P. and is supported by an officer who provides commentary/narration/discussion.

BRANCH OFFICES:

Ontario Provincial Police District Headquarters:

District No. 1:

Box 990, 317 Queen Street
Chatham, Ontario
N7M 5L6 (519) 352-1122

District No. 2:

Box 3143, 823 Exeter Road
London, Ontario
N6A 4J4 (519) 681-0300

District No. 3:

Box 5021, 1160 North Shore Blvd. East
Burlington, Ontario
L7R 3Y8 (416) 528-0666

District No. 4:

Box 358, 5345 Stanley Avenue
Niagara Falls, Ontario
L2E 6T8 (416) 356-1311

District No. 5:

Box 327, Hwy. 401 and Keele Street
Downsview, Ontario
M3M 3A6 (416) 248-3151

District No. 6:

630 Main Street North
Mount Forest, Ontario
N0G 2L0 (519) 323-3130

District No. 7:

Box 550, 20 Rose Street
Barrie, Ontario
L4M 4T7 (705) 726-6484

District No. 8:

Box 477, Hwy. 7
Peterborough, Ontario
K9J 6Z6 (705) 742-0401

BRANCH OFFICES: (Cont'd)

District No. 9:

Box 148, 400 North Front Street
Belleville, Ontario
K8N 4Z9 (613) 968-6495

District No. 10:

Box 160, 75 Dufferin Street
Perth, Ontario
K7H 3E3 (613) 267-2626

District No. 11:

Box 430, Mille Roches Road
Long Sault, Ontario
K0C 1P0 (613) 534-2223

District No. 12:

Box 685, Corner Chippewa and Rose Avenue
North Bay, Ontario
P1B 8J8 (705) 472-4343

District No. 13:

Box 666, 20 Yonge Street South
Sudbury, Ontario
P3E 4R6 (705) 675-1361

District No. 14:

Box 399, 740 Great Northern Road
Sault Ste. Marie, Ontario
P6A 5M1 (705) 524-1415

District No. 15:

Box 700, Hwy. 101
South Porcupine, Ontario
P0N 1H0 (705) 235-3345

District No. 16:

Box 1080, 489 North Algoma Street
Thunder Bay, Ontario
P7B 5G5 (807) 344-8421

District No. 17:

Box 1080, 222 Water Street
Kenora, Ontario
P9N 3X7 (807) 468-8971

NAME: Ontario Racing Commission

ADDRESS: 10 Wellesley Street East,
3rd Floor
Toronto, Ontario
M7A 2K1 (416) 963-0520

FUNCTIONS AND PROGRAMMES:

Pursuant to the Provisions of the Racing Commission Act, 1970 the Commission must report annually to the Minister of Consumer and Commercial Relations relating changes in its rules and a report of their activities. In addition, the Commission makes available to the public printed materials on "Thoroughbred and Standardbred Racing Rules", "Special Stakes Guides". These materials explain the basic do's and don'ts of the racing scene and have been updated in 1978.

NAME: Ontario Rent Review
Ministry of Consumer and Commercial Relations

ADDRESS: 77 Bloor Street West
2nd Floor
Toronto, Ontario
M5S 1M2

CONTACT: Inquiry Officer in each office

FUNCTIONS AND PROGRAMMES:

Administers the Residential Premises Rent Review Act, which provides for the review of rent increases in certain types of residential rental premises. Inquiry staff provide information on rights and obligations of tenants and landlords under the Act; Rent Review Officers review rent increases upon application by landlords or tenants.

PUBLICATIONS:

O-315 Guide to cost revenue statement
13 p. Describes the financial considerations involved in the process of reviewing rent increases.

O-316 Rent review: these are the facts
20 p. Outlines major provisions of the Rent Review legislation and the rights of landlords and tenants. Describes the procedures for reviewing rent increases.

BRANCH OFFICES:

Metro Toronto:

| | |
|---|--|
| 77 Bloor St. West, 2nd Floor Toronto, Ontario M5S 1M2 (416) 964-8281 | 56 Aberfoyle Cresc., 4th Floor Etobicoke, Ontario M8X 2W4 (416) 236-2681 |
| 1880 O'Connor Dr., 2nd Floor Toronto, Ontario M4A 1W9 (416) 752-0683 (East York) | 45 Sheppard Avenue East Willowdale, Ontario M2N 2Z8 (416) 226-6303 (North York) |
| 2100 Ellesmere Road, East Scarborough, Ontario M1H 3B7 (416) 438-3452 | 702 Weston Road Toronto, Ontario M6N 3R2 (416) 762-7545 (York) |

Central-West:

| | |
|---|---|
| Box 2006, Hamilton, Ontario L8N 3R5 (416) 528-8701 (Reg. Mun. of Hamilton- Wentworth, Halton, Haldimand- Norfolk, and County of Brant) | 30 Duke St. West Kitchener, Ontario N2H 3W5 (519) 579-5790 (Reg. Mun. of Waterloo and the Counties of Wellington and Dufferin) |
| 80 King Street, 9th Floor St. Catharines, Ontario L2R 7G1 (416) 684-6562 (Reg. Mun. of Niagara) | |

Central-East:

| | |
|---|---|
| Box 985 Barrie, Ontario L4M 5E1 (705) 737-2111 (County of Simcoe and District Mun. of Muskoka) | 1310 Dundas Street East Mississauga, Ontario L4Y 2C1 (416) 270-3280 (Reg. Mun. of Peel, South of the 401) |
| 85 Kennedy Rd. South, Rm. 1 Brampton, Ontario L6W 3G1 (416) 453-7372 (Reg. Mun. of Peel, North of the 401) | 74 Simco St. South, 2nd Floor Oshawa, Ontario L1H 4G6 (416) 579-4421 (Reg. Mun. of Durham) |
| 340 George Street North Peterborough, Ontario K9J 7S2 (705) 743-9511 (Counties of Peterborough, Northumberland, Victoria and Haliburton) | 10255 Yonge Street, 2nd Floor Richmond Hill, Ontario L4C 3B2 (416) 884-6092 (Reg. Mun. of York) |

BRANCH OFFICES: (Cont'd)

Southwestern:

80 Dundas Street
London, Ontario
(519) 673-1660
(Counties of Middlesex,
Oxford, Elgin, Lambton,
Perth and Huron)

896 Third Ave. East, 2nd Floor
Owen Sound, Ontario
N4K 5W9 (519) 376-3202
(Counties of Grey and Bruce)

Box 189
Windsor, Ontario
N9A 6V6 (519) 253-3532
(Counties of Essex and Kent)

Northeastern:

215 Oak Street East
North Bay, Ontario
P1B 8B8 (705) 476-1231
(Districts of Nipissing
and Parry Sound)

Box 627
Sault Ste. Marie, Ontario
P6A 5N2 (705) 942-1123
(District of Algoma)

Box 1059
Sudbury, Ontario
P3E 4S6 (705) 673-7173
(Reg. Mun. of Sudbury and
Districts of Sudbury and
Manitoulin)

Box 1130
Timmins, Ontario
P4N 7H9 (705) 264-9555
(Districts of Cochrane and
Timiskaming)

Northwestern:

37 Main Street S., 2nd Fl.
Kenora, Ontario
P9N 1S8 (807) 468-3159
(Dists. of Kenora and Rainy
River)

Box 5000, Postal Station F
Thunder Bay, Ontario
P7C 5G6 (807) 475-1595
(District of Thunder Bay)

Eastern:

Suite 204, 210 Dundas St. E.
Belleville, Ontario
K8N 5G8 (613) 966-4451
(Counties of Hastings and
Prince Edward)

Box 607
Cornwall, Ontario
K6H 6G2 (613) 933-8662
(Counties of Stormont, Dundas and
Glengary, Prescott and Russell)

74 Brock St., 2nd Floor
Kingston, Ontario
K7L 1R9 (613) 549-4426
(Counties of Frontenac,
Lennox and Addington, Leeds
and Grenville, and portion
of Lanark)

Box 9800
Ottawa, Ontario
K1G 3Y2 (613) 238-5055
(Reg. Mun. of Ottawa-Carleton and
portion of Lanark County)

BRANCH OFFICES: (Cont'd)

Eastern: (Cont'd)

169 William Street
Pembroke, Ontario
K8A 1N7 (613) 735-0135
(County of Renfrew)

NAME: Residential Premises Rent Review Board

ADDRESS: 60 Bloor Street West, 7th Floor
Toronto, Ontario
M5S 1M2 (416) 964-3556

FUNCTIONS AND PROGRAMMES:

Landlords or tenants who are not satisfied with the decision of the Rent Review Office regarding permissable rent may apply to the Board for an (appeal) hearing.

Free advice and information is available at all offices of the Rent Review programme and of the Rent Review Board from Inquiry and Application Control Officers. Ontario landlords or tenants may dial Zenith 9-6000 for toll free calls to their local Rent Review offices.

Note: The Residential Premises Rent Review Act expires December 31, 1978. New legislations, including Rent Controls was expected to be enacted in October, 1978.

NAME: Royal College of Dental Surgeons of Ontario

ADDRESS: 230 St. George Street
Toronto, Ontario
M5R 2P1 (416) 961-6555

FUNCTIONS AND PROGRAMMES:

Governed by the Health Discipline Act of Ontario (1974), the Royal College of Dental Surgeons is charged with the legal responsibility for the dental profession. It is responsible for licencing and discipline. Accordingly, its dealings with public are generally restricted to delivering information relating to the profession, and acting on citizen's complaints.

NAME: Ryerson Polytechnical Institute

ADDRESS: 50 Gould Street
Toronto, Ontario
M5B 1E8 (416) 595-5000

FUNCTIONS AND PROGRAMMES:

The law related courses offered by Ryerson include:

The Consumer and the Law: Federal, Provincial and Municipal Legislation which protects the rights of the consumer.

Advanced Business Law: A brief review of the basic principles of contract law, followed by a study of the special types of contracts; sales, credit transactions, insurance, bailments, agency and employment.

Law and the Canadian Businessman: An advanced course in law which teaches the application of the principles of some of the major fields of law encountered in business to practical problems and cases. Major topics include contracts, torts, consumer law, insurance, employment, agency, bankruptcy, land transactions, forms of business ownership, credit negotiable instruments, sales of goods, bailments. Coverage includes the common law and all relevant statute law.

Law I: An introduction to the law of business and construction as it relates to building.

Law II: An introduction to the law of planning and development of land.

Social Services and the Law: Studies criminology critically and examines diverse aspects of crime prevalence, etiology, definition, treatment-punishment, prevention-control. This course attempts to: provide a survey analysis of the criminal justice system (legal, correctional, etc.); allow for flexible thematic and critical review of basic related issues - legislation, disposition, etc; and, to introduce and encourage students in the use of social research to test criminological and social work assumptions.

Planning Law I: Planning legislation; zoning and development control; contracts and allied topics. Master plan legislation and implementation.

Planning Law II: Examination of the National Urban and Regional Assistance Act, the Ontario Planning Act, and the Ontario Municipal Board. Learning how to draft by-laws for planning purposes will also be covered.

Construction Law: Different aspects of codes, by-laws, and regulations and their restriction on design. Business law to form part of this course.

Family Law: A study of decisional and statutory law governing divorce, separation, annulment, and marriage and the incidents thereto including custody, alimony, and separation agreements. Selected materials and problems in the areas of adoption, custody, and visitation; delinquency, and neglect; illegitimacy, placement, and foster care; tort and contract liabilities of and to minors. Legislation regarding child support, child abuse, and parental responsibility.

Survey Law: Surveyors Act; need and importance. Surveys Act and regulations: a study of the obligations of the surveyor and methods of retracement of original surveys. Land Registration Law consisting of those elements of the Land Titles Act, Registry Act, Boundaries Act, Certification of Titles Act and Condominiums Act of special interest to Land Surveyors.

Survey Law II: An introduction to Real Property Law: ownership, property, estates, partial interests and like problems. Principles, effect and general requirements of registration; Title Searching under both systems of Registration. The understanding of and the creation of Metes and Bounds and Graphic Descriptions of land. The significance of various types of survey evidence.

Survey Law III: An introduction to the Law of Evidence: courtroom procedure related to cadastral surveys. Problems related to creation of or relocation of legal boundaries. The writing of descriptions of land and the critical analysis of existing descriptions. The student is required to solve practical problems relating to evidence, common law and relocation procedures.

Law: The basic principles of our legal, judicial system, including its history and administration: the nature and purpose of law, a discussion of criminal law, torts, contracts, commercial criminal law, torts, contracts, commercial law, family law, labour and welfare legislation. Also a discussion of the methods of legal reasoning.

Law: An introduction course, prerequisite to further studies in law. The nature and role of law in society. History of Anglo-American common law. The court system in Canada. Brief survey of the law of torts. Contracts in general; formation and legal requirements; performance, discharge and remedies for breach. Statutes affecting present day principles of contract law.

Innkeeper's Law: History and development of the common law affecting the responsibility of the innkeeper for the safety of his guests' person and property; study of the statutory regulations, including the Innkeepers Act, the Hotel Registration of Guests Act and other relevant acts.

NAME: Social Services Department

ADDRESS: 400 Queen Street East
East Tower,
4th Floor, City Hall
Toronto, Ontario
M5H 2N2

CONTACT: Deputy Commissioner (416) 367-8586
Community Services Division Director
(416) 367-8465
Children's Services Division Administrator
345 George Street
3rd Floor (416) 367-8610

FUNCTIONS AND PROGRAMMES:

1. (a) Community Services Division

- i) maintains eleven community service centers throughout Metro Toronto.
- ii) provides family counselling and youth counselling.
- iii) provides guidance regarding nutrition.
- iv) maintains work activity and adult upgrading programmes.

Enquiries dealt with by phone and interview.

- (b) Children's Services Division - maintains 33 day-care centers throughout Metro Toronto, as well as private home day care.

Enquiries dealt with by telephone.

- (c) Institutional Services Division - maintains 8 homes for the aged and 3 hospitals.

Enquiries dealt with by telephone.

- (d) Housing Division - Metro Toronto Housing Co. Ltd. Provides self-contained housing for senior citizens. Enquiries are dealt with by phone and the division distributes the booklet "Metro Provides for its Seniors" giving a description and the location of senior citizen apartments.

2. The Department will also provide copies of relevant statutes:

General Welfare Assistance Act
Homes for the Aged Act
Day Nurseries Act

3. The Department also maintains the Landlord Tenant Advisory Bureau, Telephone (416) 367-8572, at 87 Adelaide Street East, Toronto. This office provides information regarding the Landlord and Tenant Act and rent control over the telephone. The office also provides forms to be used for giving notice of areas of rent, breach of obligation, termination of lease, and rent increase. The office also provides an opportunity for negotiated settlements of problems arising from disputes between landlords and tenants, through mediation.
-

NAME: Toronto Board of Education

ADDRESS: 155 College Street
Room 539
Toronto, Ontario
M5T 1P6 (416) 598-4931 ext. 712

CONTACT: Mr. Gary McBride, Co-ordinator of Business Education

FUNCTIONS AND PROGRAMMES:

The Board offers a curriculum guideline for teaching Canadian Law to Grade 11 and 12 students. The cost is \$10 per copy. Quantities are limited.

NAME: Workmen's Compensation Board

ADDRESS: 2 Bloor Street East, 20th Floor
Toronto, Ontario
M4W 1A7 (416) 965-8722

CONTACT: Errol Weaver, Executive Director
Communications Branch

FUNCTIONS AND PROGRAMMES:

The Workmen's Compensation Board is funded by assessment rates on employers in its entirety. The Workmen's Compensation Board delegates most of its education functions to the several Safety Associations as allowed under their Act. The Board itself employs 7 full-time staff to give counselling and advice to individuals, as well as to participate on radio and T.V. hot-lines.

Speaker Service: This speech question period format is used to inform employer's associations and labour unions about the operations of the Board. This service is offered for no fee throughout the province and the year.

Seminars: These are offered only as a collaboration type project with accident prevention associations and other related groups throughout the province and the year.

Exhibits: These stationary mobiles along with a person knowledgeable about the W.C.B. are available for conferences, etc., planned and requested by other organizations.

AUDIO-VISUAL:

O-317 Films: Full colour, sound, 16mm. films directed mostly at working public groups entitled "Man the Builder" and "Farm safety", etc.

Radio Spots: These are again directed at listening working public and informing them of such things as "the sooner we hear the sooner we can help."

PUBLICATIONS:

O-318 Answers to your questions about workmen's compensation: employees
Pamphlet. Indicates in question and answer form relevant information regarding the operation of the plan and the worker's rights.

O-319 Answers to your questions about workmen's compensation: employer
Pamphlet. Indicates for employer his rights and obligations under the scheme.

O-320 Claims information for employers and employees
Pamphlet. Outlines application procedure. 1976.
(English, French, Italian, Portuguese, Greek)

O-321 Employing injured workers: doing yourself a favour
Pamphlet. Indicates to employers the advantages of having injured workers.

O-322 Information for employers and employees in schedule 1
Pamphlet. Indicates industries covered by plan and assessment procedure.

O-323 Second injury and enhancement fund
Pamphlet. Outlines purpose of this fund and its operation, to encourage employers to hire disabled workers.

O-324 A summary: Workmen's Compensation Act, Ontario
Leaflet. A summary, in laymen's language of all facets of the legislation. 1976.

PUBLICATIONS: (Cont'd)

- O-325 What about permanent disability?
Pamphlet. Outlines operation of programme in
event of permanent injury.
- O-326 What does workmen's compensation mean to you?
Pamphlet. Outlines operation and benefits of
plan.
- O-327 Workmen's compensation and the farmer
Pamphlet. Outlines how Workman's Compensation
applies to farmers and the claim procedure.
- O-328 Workmen's Compensation Board of Ontario: first
aid regulations
Pamphlet. Outlines legislature requirements, ie.
first aid facilities on job site.
- O-329 Workmen's Compensation Board of Ontario: how it
works and who it works for
16 p. Indicates the functions and operational
methods of the Board. Quantities limited.
- O-330 Workmen's Compensation Board: information about
appeals procedure
Pamphlet. Outlines appeal procedure.
(English, French, Italian, Portuguese, Greek)

BRANCH OFFICES:

350 Sparks St. Rm. 206
Ottawa, Ontario
K1R 7S8 (613) 238-7851

153 Frederick Street
Kitchener, Ontario
N2H 2M2 (519) 576-4130

100 Main St. E. Room 4103
Hamilton, Ontario
L8N 3W6 (416) 523-1800

496 Richmond Street
London, Ontario
N6A 5A9 (519) 433-2331

Information Services Office:
273 3rd Ave. Box 1142
Timmins, Ontario
P4N 7H9 (705) 267-6427

787 Ouellette Avenue
Windsor, Ontario
N9A 4J4 (519) 256-3461

189 Wyld Street
P.O. Box 3190
North Bay, Ontario
P1B 4V8 (705) 472-5200

224 Elm Street West
Sudbury, Ontario
P3C 1V3 (705) 673-6701

Rm. 101, West Arthur Place
1265 Arthur Street East
Thunder Bay F, Ontario
P7E 6E7 (807) 623-4545

NAME: York Board of Education
ADDRESS: 2 Trethewey Drive
Toronto, Ontario
M6M 4A8 (416) 653-2270
CONTACT: Superintendant of Curriculum

FUNCTIONS AND PROGRAMMES:

Business Law is taught to grade 11 and 12 students. It is a general study of Canadian law as it affects the individual's business and personal life. Topics include courts, contracts, citizenship and civil rights, family law, wills and purchase and sale of goods. The course includes field trips to courts.

Law is taught in grade 12. It studies the legal Canadian system with an emphasis on personal business and commercial affairs.

WAWA

NAME: Michipicoten District Board of Education
Michipicoten District R.C.S.S. Board
ADDRESS: Box 560
16 Broadway Avenue
Wawa, Ontario
P0S 1K0 (705) 856-2309
CONTACT: M.I. Henderson, Chairwoman, District Board of Education
W. Albert, Chairman, District R.C.S.S. Board

FUNCTIONS AND PROGRAMMES:

Business law is taught for grade 11 and 12 students.

WEST BAY

NAME: Manitoulin Board of Education

ADDRESS: P.O. Excelsior
West Bay, Ontario
POB 1G0 (405) 377-5321

CONTACT: James Sloss

FUNCTIONS AND PROGRAMMES:

The course offered has a heavy emphasis on resource people, out-of-town excursions and close contact with law enforcement agencies and courts. Also run in conjunction with the course is an "In Car" programme with the local O.P.P. detachments, where the students spend time with the officers on general patrol for five daily shifts.

"Law 440/450" is a survey course in law, with an estimate of 25 students participating in it. There is no pre-requisite to the course and it is limited to high school student enrolment. It is a credit-earning course and described as "one-of-a-kind" in Ontario.

WINDSOR

NAME: Windsor Police Department

ADDRESS: 445 City Hal Square
Windsor, Ontario
N9A 6J5 (519) 255-6626

CONTACT: Inspector Alec Somerville

FUNCTIONS AND PROGRAMMES:

Public Relations and Crime Prevention Programmes
Officers within the Department are involved in speaking engagements, conducting tours of police headquarters, setting up displays as well as giving talks at the public library. Lectures are available throughout Windsor but are aimed primarily at service clubs, schools, new immigrant and community groups. These talks cover criminal law and statutes of police enforcement. The service is free of charge.

PUBLICATIONS:

- O-331 Apartment dwellers
Leaflet. Deals with the attitude of apartment tenants re theft and vandalism in their buildings; Suggestions on what to do, etc.
- O-332 Burglary prevention
Pamphlet. Outlines a positive programme for the prevention of commercial burglaries.
- O-333 Teenagers beware; shoplifting and stealing
Leaflet. Deals with shoplifting: outlines the consequences of this criminal act.
- O-334 Will you be his next customer?
Leaflet. Outlines what to do when held up by a robber.
- O-335 Your home protection policy
Leaflet. Gives tips on how to protect your home from theft.
- O-336 You're never too old!
Leaflet. Crime prevention and security tips for senior citizens.
-

WOODSTOCK

NAME: Oxford County Board of Education

ADDRESS: Box 636
Woodstock, Ontario
N4S 7Z8 (519) 539-4821

CONTACT: Steve Blasco

FUNCTIONS AND PROGRAMMES:

At the grade 11 (3rd year high school) level, "Canadian Business Law" is offered. This course provides a broad overview of the Canadian legal system with emphasis on civil law. Topics such as contracts, insurance, and family law are considered.

At the grade 10 level, the "Canadian History" course contains a 4-6 week section on law. The perspective is fairly historical and the criminal law receives most consideration.

PRIVATE

These organizations are listed alphabetically by municipality or town. Where the information appears in French, the alphabetical rule is still followed. For example; "L'association Maison Chimo" in Ottawa will appear before "Chimo House Association" and the two listings will not necessarily be consecutive.

AGINCOURT

NAME: Agincourt Community Services Association

ADDRESS: 2240 Birchmount Road
Agincourt, Ontario
(416) 293-2427
293-4084

CONTACT: Ruth Patterson

FUNCTIONS AND PROGRAMMES:

Legal counselling is available each Thursday evening from 7-9:30 p.m. This service is offered by lawyers in the community and covers all areas of law. There is no cost. Appointments preferred.

AMHERSTBURG

NAME: Amherstburg - Anderdon - Malden Community Service
Centre
Social Planning Council

ADDRESS: 272 Sandwich Street South
Amherstburg, Ontario
N9V 2A6 (519) 736-5471

FUNCTIONS AND PROGRAMMES:

Trained counsellors give advice, often of a legal nature to families, adolescents and married couples. More complex problems are referred to Legal Aid.

Legal Aid: A law student is present in the office every Monday to give legal advice and information to the general public on areas of law such as small claims court, landlord and tenant, etc.

ANCASTER

NAME: Ancaster Information Centre

ADDRESS: 334 Wilson Street
Ancaster, Ontario
L9G 2C2 (416) 648-6675

CONTACT: Fran Sheyne

FUNCTIONS AND PROGRAMMES:

They are strictly an information and referral agency. Pamphlets on legal topics are available from their library, free of charge. They will help co-ordinate lawyers to speak to public groups on various aspects of the law.

AYLMER

NAME: Community Information and Help Centre

ADDRESS: 49 Talbot Street East
Aylmer, Ontario
N5H 1H3 (519) 773-5301

CONTACT: Evert Hamminga, Co-ordinator

FUNCTIONS AND PROGRAMMES:

If people have problems, the Centre will answer questions which are relatively simple and straightforward. More complex problems are referred to the correct agency.

Pamphlets, mostly from the government are distributed free of charge.

BELLEVILLE

NAME: Queens' Belleville Legal Aid

ADDRESS: 240 William Street
Belleville, Ontario
(613) 962-0532

CONTACT: W. Lee Webster

FUNCTIONS AND PROGRAMMES:

Community Programming (Cablevue 4) is offered by law students. A 15 minute interview shows to the general public areas of law such as family, landlord and tenant, and criminal. The service is available 1/2 hour each week in the Belleville area.

Please check Queens Legal Aid, Kingston Division, for further details.

BROCKVILLE

NAME: Brockville Community Help Line

ADDRESS: P.O. Box 487
Brockville, Ontario
K7V 5V7 (613) 345-1514 or
toll free 800-267-8110

CONTACT: George Mason, Director

FUNCTIONS AND PROGRAMMES:

Essentially a free counselling and referral service aiding individuals with personal, emotional, family or health related concerns. A confidential telephone service offered to the counties of Lanark, Leeds and Grenville, seven days a week and 24 hours a day.

Trained volunteers advise on simple legal matters, however, more complex problems are referred to the appropriate agency.

BURLINGTON

NAME: Information Burlington

ADDRESS: 2331 New Street
Burlington, Ontario
L7R 1J4 (416) 639-4212

CONTACT: Ann Allison
Director

FUNCTIONS AND PROGRAMMES:

"Information Burlington" is a general information centre and provides basic legal information, referrals to legal aid and to other legal agencies.

NAME: Legal Aid Clinic
ADDRESS: 1421 Elgin Street
Burlington, Ontario
L7S 1E6 845-7591

FUNCTIONS AND PROGRAMMES:

Tuesday night from 7:30-9:30 p.m., a clinic is put on by the Halton County Legal Aid Office. Manned by a lawyer who gives free legal advice and distributes legal aid applications. (Legal Aid provides duty-counsel by a lawyer one night a week).

CAMBRIDGE

NAME: Cambridge Legal Information Clinic
ADDRESS: 14 Mill Street
2nd Floor
Cambridge, Ontario
N1R 3N9 (519) 623-5970

FUNCTIONS AND PROGRAMMES:

A joint programme of the provincial Legal Aid and the United Way of Cambridge, the Clinic dispenses free legal information to members of the community.

CANNINGTON

NAME: Information Simcoe

ADDRESS: P.O. Box 131
Cannington, Ontario
(705) 432-2636

CONTACT: Nancy Umphrey, Co-ordinator

FUNCTIONS AND PROGRAMMES:

Information is given with respect to various community services and referrals are made to appropriate agencies.

CHATHAM

NAME: Information Kent

ADDRESS: 48 Fifth Street
Chatham, Ontario
N7M 4V8 (519) 351-1377

CONTACT: Saundra Pink, Co-ordinator

FUNCTIONS AND PROGRAMMES:

The programme consists of an information and referral service. Pamphlets from various government ministries are distributed. Public speaking on various community resources is available on request.

COLLINGWOOD

NAME: Contact Centre Information Service

ADDRESS: 125 Napier Street
Collingwood, Ontario
L9Y 3T1 (705) 445-0641

CONTACT: Margaret Poole

FUNCTIONS AND PROGRAMMES:

The programme consists mainly of distributing information of a legal nature. Complex legal problems are referred to the appropriate agency.

CORNWALL

NAME: Cornwall and District Consumer Aid Bureau

ADDRESS: P.O. Box 295
Cornwall, Ontario
K6H 5T1 (613) 932-5401

CONTACT: John Milligan-Whyte

FUNCTIONS AND PROGRAMMES:

The Bureau will investigate consumer problems and act on behalf of those who have complaints in an attempt to reach a settlement. It will sometimes take legal action on behalf of consumers. Provides same type of service with regard to landlord-tenant problems. The Bureau also provides speakers on an ad hoc basis. The Bureau distributes some pamphlets as well.

DUNDAS

NAME: Dundas Community Development Council

ADDRESS: Dundas Armories Building,
10 Market Street,
Dundas, Ontario
L9H 2Y1 (613) 627-3912

FUNCTIONS AND PROGRAMMES:

Volunteer workers are available Monday-Friday 9 a.m.-5 p.m. to help channel people to others who can help them with their particular problems. Throughout the week people from Children's Aid and Provincial Family Benefit programmes are present at various arranged times. A lawyer is available from 7:30 p.m. to 9:30 p.m. on Tuesdays to give free legal advice. He distributes copies of legal aid applications to the public at that time.

NAME: Information Dundas

ADDRESS: 10 Market Street South,
Dundas, Ontario
L9H 5G4 (416) 627-3557

FUNCTIONS AND PROGRAMMES:

Legal Aid Clinic: Lawyers in association with Legal Aid staff have a clinic every Tuesday night. Booklets and pamphlets of a legal nature are distributed. Complex legal problems are referred to the appropriate agency.

EAR FALLS

NAME: Ear Falls Information

ADDRESS: Box 173
Ear Falls, Ontario
P0V 1T0 (807) 222-3264

FUNCTIONS AND PROGRAMMES:

Booklets and pamphlets, often containing information of a legal nature are distributed. If necessary, referrals are made to other agencies for further information and assistance.

ELMIRA

NAME: Woolwich Community Information Centre

ADDRESS: 69 Arthur Street South,
Elmira, Ontario
N3B 2M8 (519) 669-5139

CONTACT: Vicky Schenk, Rosemary Backman

FUNCTIONS AND PROGRAMMES:

Since the township does not have a free legal aid service to which people may be referred, the Centre has adapted its service to meet the basic needs of the people. Summary advice is given to the community in regard to social services, consumer

law, welfare and landlord and tenant matters. More complex cases are referred to the legal aid clinic in Kitchener. An advice column is also printed in the local newspaper, bi-weekly.

GEORGETOWN

NAME: North Halton Contact Centre

ADDRESS: Box 85
Georgetown, Ontario
L7G 4T1 (416) 877-1211

CONTACT: Mr. Lou Egerton, Chairman

FUNCTIONS AND PROGRAMMES:

The North Halton Contact Centre is a non-profit information, telephone crisis intervention and befriending service that serves all of Halton. They have a 24 hour service offering referrals to family physicians, day care centres, recreation, churches, legal aid, consumer information, senior citizen services, community organizations, volunteer services, counselling, government services, and emergency aid. Confidentiality and caring are the two main ingredients of the Centre.

GUELPH

NAME: Guelph Information

ADDRESS: 161 Waterloo Avenue
Guelph, Ontario
N1H 3H9 (519) 821-0632

CONTACT: Michelle Phillips

FUNCTIONS AND PROGRAMMES:

Open Monday to Friday, 9-5 p.m., the centre acts as an information and referral service for area residents. A major portion of the requests received are directed towards landlord and tenant and rent review problems. The centre has an extensive library on landlord and tenant law. Problems in the areas of consumer rights and projection are dealt with and in all

areas referrals to other agencies are given for more specific information.

PUBLICATIONS:

O-337 Directory of services
58 p. Lists community services available in the
Guelph area. A new edition is planned for the
fall 1978. 1976. \$4.99.

NAME: Legal Aid Clinic

ADDRESS: 161 Waterloo Avenue
Guelph, Ontario
N1H 3H9 (519) 821-0632

CONTACT: Clerk of Ontario Legal Aid

FUNCTIONS AND PROGRAMMES:

On Wednesday evening, 8:00 p.m. to 10:00 p.m., free on-the-spot legal advice is provided by a participating Legal Aid lawyer on matters which require little or no follow-up. No appointment is necessary. Referrals to Legal Aid or other agencies are made where further assistance or follow-up is required.

NAME: Women in Crisis

ADDRESS: 2nd Floor, University Centre,
University of Guelph
Guelph, Ontario
N1G 2W2 (519) 836-5710

CONTACT: Cinda Gault

FUNCTIONS AND PROGRAMMES:

The centre acts as a rape crisis centre and also helps wives who have been beaten by their husbands. The service is offered through speaking engagements, victim counselling and physical training sessions. The general public as well as the victims of violence against women are aimed at. These services cover some areas of family law as well as the law pertaining to rape, and is available free of charge, 24 hours a day throughout the Guelph area.

HAMILTON

NAME: Alienated Youth of Canada

ADDRESS: Box 2010 Main Post Office
Hamilton, Ontario
L8N 3L5 (416) 527-4469
Lounge and office at 195 Rebecca Street
Hamilton, Ontario

CONTACT: James Hart
Executive Director

FUNCTIONS AND PROGRAMMES:

Alienated Youth of Canada is a United Way agency whose aim is to assist offenders, ex-offenders, probationers, parolees and young people in the Hamilton-Wentworth-Burlington area. Its purpose is to help them become responsible citizens. Much of the work is in the area of criminal law. There are thirty volunteers working in courts, correctional institutions and in the drop-in centre.

Drop-In Centre: The lounge is open daily from 9 a.m. to 5 p.m. and some evenings.

Programmes:

- Life Skills (learning to read, job search)
- One to one counselling
- Meetings and discussions with young people
- Volunteers visit the Hamilton-Wentworth Detention Centre, and other federal and provincial institutions
- Speakers provided for high schools and church groups.
- Volunteer training programme

PUBLICATIONS:

O-338 The alienated youth newsletter
Monthly. Attempts to encourage people to "hold on".

NAME: The Elizabeth Fry Society of Hamilton

ADDRESS: 103-181 John Street North
Hamilton, Ontario
L8L 7Z7 (416) 527-3097

CONTACT: Lois Becker, Executive Director

FUNCTIONS AND PROGRAMMES:

Social workers are involved in counselling (with a high legal content) women who have been or may be in conflict with the law. In addition a Group Home Service is involved in residential counselling on a 24 hour a day basis.

Volunteer Programme to Institutions: Volunteers provide assistance to inmates of penal institutions.

A newsletter is published quarterly and discusses various programmes as well as recommendations for penal reform.

NAME: Family Services of Hamilton-Wentworth

ADDRESS: 350 King Street East
Hamilton, Ontario
L8N 3Y3 (416) 523-5640

CONTACT: Sam Morielli

FUNCTIONS AND PROGRAMMES:

Family Services is a non-profit social agency whose primary aim is enrichment of family life through education counselling and related services to families, individuals and groups. Some of the services are related to certain areas of family law and family workers occasionally assist clients in the courts, with the police or when custody issues arise. Some of the programmes offered are listed below.

Credit: Debt Counselling is a counselling service for individuals and families who are in debt and are having difficulty managing both living expenses and creditor payments. Families whose debt problems cannot be dealt with in this manner referred to other resources such as the Small Claims Court Reference, Legal Aid or the Federal Trustee.

The Family Services Youth Residence is designed for youth who, for social and emotional reasons, are not able to live with their families.

Counselling is provided to help married couples understand why there are conflicts and how to resolve them; to help separated couples adjust and cope with the necessary changes; to help adolescents who seek help from Family Services; and to help the elderly cope with the loss of spouse, physical limitations, relocation, family relations or personal needs.

Speakers, advisory-consultation services and referral services are also provided.

Tapes: colour 35 mm.: These efforts are about 25 minutes in length and cover Crime Prevention plus Public Safety. There are 10 a year produced and the loan is free at local offices of O.P.P. and is accompanied by an officer.

Projectiles: These charts on safety and crime prevention are of interest mostly for students although groups of general public may request them. These are available at local offices of the O.P.P.

PUBLICATIONS:

- O-339 Be aware
6 p. A guide to protecting children from molestation. English/French.
- O-340 Be wise
8 p. Tips for the benefit of women allowing them to recognize and respond to dangerous situations. English/French.
- O-341 Common sense
8 p. A guide to the public regarding various considerations for safe babysitting. English/French.
- O-342 If you don't know me don't trust me
6 p. A guide to the public regarding various forms of fraud. English/French.
- O-343 It is secure
6 p. A guide to the reduction of personal risk of a burglary around one's house. English/French.
- O-344 It'll never happen to me
6 p. A guide on what to do to prevent or during the robbery of a store. English/French.
- O-345 Protect it
6 p. Information on the preventative steps to take for car theft. English/French.
- O-346 Who's in your cottage
6 p. Hints for cottage owners in order to lessen the risk of break-ins and theft. English/French.

NAME: Hamilton and District Central Information Service

ADDRESS: 42 James Street North
Suite 609
Hamilton, Ontario
L8R 2K2 (416) 528-0104

CONTACT: Carole Capling

FUNCTIONS AND PROGRAMMES:

The information service offers information and referral to the general public. Questions are often of a legal nature. Referrals are made to Legal Aid, the Hamilton Law Association, the Law Library, the Law Society of Upper Canada and free legal clinics in the regional municipality of Hamilton-Wentworth.

PUBLICATIONS:

O-347 Directory of community services

NAME: Hamilton Multi-Cultural Centre

ADDRESS: 35 Catherine Street South,
Hamilton, Ontario
L8N 2J1 (416) 528-0258

FUNCTIONS AND PROGRAMMES:

Counsellors are available Monday-Thursday 8:30 a.m. - 9 p.m., Friday 8:30 a.m. to 4:30 p.m. to provide legal information to the public. Any questions that the counsellors cannot answer will be handled by a lawyer, who is available for answering questions and giving legal advice on Tuesday 7-9 p.m.

NAME: Mission Services of Hamilton
Inasmuch House

ADDRESS: Box 368
Hamilton, Ontario
L8N 3C8 (416) 529-8149

CONTACT: Barbara Bergenwall

FUNCTIONS AND PROGRAMMES:

Inasmuch House is an emergency shelter for woman and children and single girls. The shelter is open 24 hours, 7 days a week and is available at no cost to most individuals. Referrals to other agencies are provided.

PUBLICATIONS:

O-348 Inasmuch house
Leaflet. Describes the function and use of
Inasmuch House.

NAME: North End Information Service

ADDRESS: 485 John Street North
Hamilton, Ontario
L8L 4R6 (416) 529-8483

CONTACT: Eva Googe
Co-ordinator

FUNCTIONS AND PROGRAMMES:

The North End Information Service provides various community service work in the Hamilton area. This includes giving out informal legal advice and counselling in various areas of the law, when requested. Referrals to lawyers in the Hamilton area are also given for more in-depth and formal advice.

PUBLICATIONS:

O-349 North End breezes
Monthly newsletter. Includes articles on any
legal issues if it is of concern to the community.

NAME: North End Residence Organization

ADDRESS: 485 John Street North,
2nd Floor,
Hamilton, Ontario
L8L 4R6 (416) 528-5856

FUNCTIONS AND PROGRAMMES:

Counsellors available Monday-Friday 9 a.m. to 4:30 p.m. except Wednesday afternoon in the summer. Application forms can be obtained there. Lawyer available on Thursday 7-9 p.m. to give free legal advice.

NAME: Rape Crisis Centre

ADDRESS: Not available to the public

CONTACT: Any of the counsellors on the phone line
(416) 525-4162

FUNCTIONS AND PROGRAMMES:

The purpose of the Centre is to support and assist victims of rape and sexual assault and provide community education materials which aid in rape prevention. The Rape Crisis Line is a 24 hour, 7 day a week service for someone to talk to, who will understand what has happened and can help i.e. by accompanying the victim to the hospital, police or court. Counselling is given to the woman, family and friends and referrals are made to the appropriate legal agency. Speakers, printed information and education for agencies dealing with rape victims are also provided.

PUBLICATIONS:

The Hamilton Rape Crisis Centre does provide publications. Unfortunately, these were not available for listing at the time of publication.

NAME: St. Mathews House

ADDRESS: 414 Martin Street East,
Hamilton, Ontario
(416) 529-0232

FUNCTIONS AND PROGRAMMES:

Monday-Friday: 9-12 a.m.; 1:30-4:30 p.m.
Counsellors provide information on such matters as unemployment insurance, welfare, old age benefits etc. Thursdays, 7-9 p.m. a lawyer is present to give free legal advice and distribute legal aid application forms.

NAME: The Salvation Army, Correctional Services
Department

ADDRESS: 28 Rebecca Street, Room 102
Hamilton, Ontario
L8R 1B4 (416) 526-1342

CONTACT: Major F.H. Mills

FUNCTIONS AND PROGRAMMES:

The Salvation Army does work of a legal content in the area of correctional services and has officers working in provincial, and county courts in Hamilton, Brampton and Burlington. The objective of the Correctional Services Department is to assist all persons related to the correctional field through legislative reform development of the correctional process and rehabilitation of its clientele. Salvation Army officers act as a bridge between a person in prison and the community at large, keeping open the lines of communication between the two.

Programmes: There is a community resource center in Brantford and in Dundas. A third resource centre is being established in Hamilton. A Community resource centre is a community based, open concept group home providing service to local jails and men in their care who are eligible to work or attend school under the Temporary Absence Programme while still serving their sentence. Its purpose is to meet the spiritual, physical and social needs of its residents and to assist them in their eventual return to the community on completion of their sentence by means of a "gradual release" programme.

Probation home for boys aged 16-20 located in Brampton. Probation home for girls aged 16-20 located in Hamilton.

Other services include court support, prison liason, court information, jail visitation, family visitation and contacts, personal counselling and guidance of inmates, parole and probation supervision.

NAME: Women's Information and Counselling Centre

ADDRESS: 75 MacNab Street South
Hamilton, Ontario
L8P 3C1 (416) 522-0127

CONTACT: Helen Oko
Co-ordinator

FUNCTIONS AND PROGRAMMES:

The main function of the Women's Information and Counselling Centre is to give counselling in the area of employment, general information for financial counselling, and legal referrals and supportive counselling before a real legal issue arises.

ISLINGTON

NAME: Etobicoke Central Information and Referral

ADDRESS: 3858 Bloor Street West,
Islington, Ontario
(416) 236-7886

CONTACT: Jack Green

FUNCTIONS AND PROGRAMMES:

Basic problems of a legal nature are answered over the telephone. Legal information in the form of booklets and pamphlets is distributed. More complex legal problems are referred to the appropriate agency.

KINGSTON

NAME: Correctional Law and Legal Assistance Project

ADDRESS: Room 10 McDonald Hall
Faculty of Law
Queen's University
Kingston, Ontario
(613) 547-5922

CONTACT: R.R. Price, Supervisor
A. Manson, Supervisor

FUNCTIONS AND PROGRAMMES:

The project's concern is directed towards the postconviction needs of inmates, which include all matters relating to the nature, quality and duration of confinement. In particular the project deals with parole problems, sentence calculations, discipline and transfer issues as well as providing assistance in the preparation of prisoners appeals. Also test case litigation is conducted in these areas by the project supervisors with the assistance of student members of the Correctional Law and Legal Assistance Project.

NAME: Elizabeth Fry Society of Kingston

ADDRESS: 346 1/2 Princess Street
Kingston, Ontario
K7L 1B6 (613) 544-1744

CONTACT: Carol Keeler, Volunteer Co-ordinator/Counsellor

FUNCTIONS AND PROGRAMMES:

Court Worker Programme: The Elizabeth Fry Society utilizes volunteers who attend at Criminal Court four mornings a week. The members attempt to provide counselling, assistance in obtaining legal help, identifying needs and suggesting appropriate community resources, and referrals to professional staff at the agency where necessary. The programme is overseen by the Volunteer Co-ordinator who provides orientation, training and referral assistance to the volunteers.

This programme specifically refers itself to women in conflict with the law.

Education Committee: This committee is made up of members of the Board of Directors of the Elizabeth Fry Society Volunteers with the agency.

Members collect data, conduct research, and prepare briefs to the government and other agencies, particularly in response to government reports and legislation on the female offender.

The committee participates in public forums, and provides speakers for other agencies, the school system and interested community organizations in order to increase awareness among the general public to the correctional process.

PUBLICATIONS:

O-350 Court Worker programmes handbook
Provided to all volunteers in the court programme. Information on court procedure, common offences, procedures used, offering assistance, and referral agencies. Limited number of copies.

O-351 Interested in helping others?
Leaflet. Description of Elizabeth Fry Society activities, objectives and philosophy.

NAME: Family Counselling Service of Kingston
The Credit Counselling Service of Kingston

ADDRESS: 124 Wellington Street
Kingston, Ontario
(613) 542-4912 or 542-4911

CONTACT: Jack Watkins

FUNCTIONS AND PROGRAMMES:

Public Legal Education is accomplished in the context of counselling individuals. The clients, from juveniles to adults, ask questions mainly concerning family, bankruptcy or debtor law. They will refer the client to other agencies when the subject matter is beyond their expertise.

Speakers are also available to give lectures and seminars on various topics.

NAME: Information Exchange

ADDRESS: Social Planning Council
310 Bagot, Suite 109
Kingston, Ontario
K7K 3B5 (613) 542-7316

CONTACT: John Cornish

FUNCTIONS AND PROGRAMMES:

The Exchange keeps copies of various statutes and government pamphlets and provides a referral service to appropriate agencies.

PUBLICATIONS:

O-352 Where to turn
107 p. Directory of services, including
government offices and various agencies. 1978.
\$1.25.

NAME: Queen's Law Students' Legal Aid Society

ADDRESS: Macdonald Hall
Queen's University
Kingston, Ontario
K7L 3N6 (613) 547-2694

CONTACT: Susan Breau, Chairperson Queen's Legal Aid

FUNCTIONS AND PROGRAMMES:

This service is offered by law students from the Faculty of Law at Queen's University in Kingston under the authority of the Ontario Legal Aid Act. The students are supervised by a full time director who is a qualified lawyer. The Legal Aid Society has three projects in existence; one operating

out of the law school along with a clinic in downtown Kingston; a Belleville office which operates full time during the summer and two times a week during the school year on Tuesday and Thursday evenings; and a Rural project that serves Frontenac and Lennox and Addington counties with several community clinics and a travelling van.

In each project, cases are assigned to students. In addition, the Legal Aid Society is presently in the process of developing a Community Law Programme to provide legal education to those it serves. This service is free. The areas of law covered include: family matters, landlord and tenant problems, rent review problems, traffic offences, consumer protection, summary criminal offences, change of name, administrative matters and others.

PUBLICATIONS:

- O-353 Legal Aid services
Leaflet. Describes the services available from Queen's Law Students' Legal Aid Society.
- O-354 Queen's Law Students Legal Aid Manual
300 p. Covers all areas of the law with instructions on how to deal with various legal problems. \$9.00.
- O-355 You and the law
Pamphlet. Produced in cooperation with Queen's student government. Covers all areas of the law.
-

KITCHENER

NAME: Anselma House: A Refuge for Women and their Dependant Children

ADDRESS: 84 Frederick Street
Kitchener, Ontario
N2H 2L7 (519) 742-1271

CONTACT: Barb Samuel

FUNCTIONS AND PROGRAMMES:

The staff of the house offers counselling and referral services to those in need. A programme of public education is also underway to better inform the public of the problem of battered wives and children. The services offered are available at no cost throughout the Waterloo region from 9:00 to 5:00 each weekday.

NAME: Community Court Clinic

ADDRESS: Provincial Court (Family Division)
200 Frederick Street
Kitchener, Ontario
N2H 6N9 (519) 576-6120

CONTACT: Doris J. Baker
Richard Strype

FUNCTIONS AND PROGRAMMES:

The Community Court Clinic is not incorporated. The board hires one director to manage the affairs of the Family Court Counselling Unit. This same person is cross appointed to the Graduate Faculty of Social Work of Wilfred Laurier University so that the family court setting may be utilized as a teaching centre for Master of Social Work candidates. The staff is available to receive referrals from family court judges related to evaluations of juveniles and their families, to conciliate in access and custody matters and to do marital, family and individual counselling. Referrals are also accepted from the family court administrative staff, police officers, probation officers, school attendance counsellors, and self referrals.

The social work service is provided at the court on a same day basis. Home visits are made when juveniles or children are being assessed. Written reports are presented in cases where they are required. This service is available to anyone in the judicial district of Waterloo who is before the family court or who has the potential of being before this court. There is no fee to the user for this service.

AUDIO-VISUAL:

The clinic has not produced any material for general public distribution. It has a 29 minute colour audio-visual cassette for use by social workers looking at the truancy issue and reporting to the court. The tape is owned by the Faculty of Social Work at Wilfred Laurier University and will be loaned only when a professional social worker is available to head discussion around six segments which include two court scenes.

NAME: Community Information Centre

ADDRESS: 18 Queen Street North
Kitchener, Ontario
N2H 2G8 (519) 579-3800

CONTACT: Larry Himmelman

FUNCTIONS AND PROGRAMMES:

Information and Referral: Information concerning the programmes of agencies and government departments in the community is constantly updated and available to the public. Pamphlets and leaflets on legal topics are distributed. Summary advice is given on simple matters and referrals are made to other services. Public speakers may be available on request.

Legal information Clinic: A legal information clinic is operated on Tuesday evenings from 7:00 - 9:00 p.m. The service is available to provide information, advice, and guidance on problems with a legal component. Persons should call the Community Information Centre to make and appointment.

Regional Information Bank Service: Resource files with details about the programmes and services of local agencies and government departments are maintained at the Centre and are available for use by agency personnel and others.

PUBLICATIONS:

O-356 Directory of community services for Waterloo region
Describes the programmes and services available locally.

NAME: Rockway Gardens Senior Citizen Centre

ADDRESS: Kitchener Parks and Recreation
1405 King Street East
Kitchener, Ontario
N2G 2N9 (519) 885-7395

CONTACT: Pat McLachlin

FUNCTIONS AND PROGRAMMES:

A law clerk provides assistance in drawing up simple wills for low income senior citizens. Service is available one morning a week at no cost.

A legal information clinic is held one evening weekly where a staff services advisor makes referral. There is no cost.

Some lawyers can be called to make visits to homebound seniors. Cost as arranged between lawyer and client.

Information provided through lectures, workshops, interviews on consumer law, human rights, rent review legislation, insurance law and liability available at no cost.

Pre-retirement courses offer lectures on the legal considerations of retirement. Investment in retirement course offers information on the legal considerations of investing.

Volunteer drivers and home repair tradesman are kept informed through talks and newsletters on the matter of liability.

The Centre distributes approximately 250 different pamphlets from various government agencies and service groups but has no publications of its own.

NAME: Victim Offender Reconciliation Project

ADDRESS: 8 Water Street North
Kitchener, Ontario
N2H 5A5 (519) 744-9041

CONTACT: Wayne Northley

FUNCTIONS AND PROGRAMMES:

V.O.R.P. is a community education programme dealing with the criminal justice system in the Waterloo region. The service is offered by V.O.R.P. staff, volunteers and probation officers.

AUDIO-VISUAL:

O-357 Crime and the community
Eight half hour 3/4" video cassettes covering criminal law, the police, the courts, correctional facilities and alternatives. 1977.

PUBLICATIONS:

O-358 V.O.R.P. has not published any materials as yet but is preparing an information packet, as yet untitled, to be published in fall 1978. This will be a concise, reference guide to the functioning of the criminal justice system in the Waterloo region.

NAME: Youth in Conflict with the Law
Waterloo Region

ADDRESS: 159 1/2 Frederick Street
Kitchener, Ontario
N2H 2M6 (519) 745-6591

CONTACT: Margaret Telegdi, Project Co-ordinator

FUNCTIONS AND PROGRAMMES:

Youth in Conflict with the Law is a community organization directed towards young offenders, aged 16-25, most of whom are coming into contact with the legal system for the first time. Case workers provide court house service at the Provincial Court House - Criminal Division explaining to them the role of duty counsel, availability of Legal Aid and the importance of legal representation. Some of these people become clients at which point a more active role is taken. Assistance is available to deal with immediate needs such as money, a place to stay, as well as longer term goals including job hunting and educational upgrading. A basic principle of Y.C.L. is that offenders are most susceptible to "changing their ways" in the period between the occurrence of the offence and sentencing and its service focuses on that period.

A recreational programme has been organized involving staff, clients and community volunteers.

Another important programme is the anti-shoplifting campaign directed mainly at students in local schools. The purpose of the campaign, which involves the showing of a film and a presentation by a staff member, is to present shoplifting in this perspective, as a crime and to make the audience aware of its consequences - legal, personal and social.

There is no charge for any of these services.

AUDIO-VISUAL:

O-359 Shoplifting
21 minutes, colour, 16 mm. movie as an element of the anti-shoplifting campaign. A presentation including a showing of the film will be performed by a Y.C.L. staffer on request. 1974.

PUBLICATIONS:

O-360 Y.C.L. publishes a pamphlet and a newsletter which describe the organization and update the community and Y.C.L. members on recent activities and developments. Both publications, written by Dionyx McMichael and Andrew Telegdi, are about 4 pages long.

LEAMINGTON

NAME: South Essex Community Council

ADDRESS: 88 Erie Street South
Leamington, Ontario
N8H 3B3 (519) 326-8629

CONTACT: Joanne Fillimore

FUNCTIONS AND PROGRAMMES:

Law Student Programme: Students from L.A.W. are there once per week to give legal advice to those who can't afford it. Particularly summary criminal, landlord and tenant and Small Claims Court matters are covered.

Legal Aid Interviews: Applications and financial interviews are given to those not qualifying for L.A.W. and for those who have engaged a lawyer.

Landlord and Tenant Bureau: Non-legal staff explain the legislation in lay language to both landlords and tenants.

Preventive Law activities include giving advice counselling and participation in a Diversion programme for juveniles. The Council plans sessions to orient immigrants with Canadian laws.

PUBLICATIONS:

O-361 Community forum
Column in the local newspapers of Kingsville, Leamington and Wheatley. Includes information particularly on new legislation .

LONDON

NAME: Consumer Complaint Bureau

ADDRESS: Faculty of Law Building
Room 120
University of Western Ontario
London, Ontario
N6A 3K7 (519) 679-6103

CONTACT: Bert Boyce

FUNCTIONS AND PROGRAMMES:

Advice is given and attempts are made to solve consumer complaints involving defective products, dissatisfaction with services, misleading advertising, etc. This bureau, operated by students, attempts consumer education through group discussions.

PUBLICATIONS:

O-362 The informed consumer
Pamphlet. A consumer awareness manual. 1978.
\$5.00.

NAME: Consumers' Association of Canada
 (London and District)

ADDRESS: 1644 Hillside Drive
 London, Ontario
 N6G 2P9

PUBLICATIONS:

O-363 Improve that move
8 p. Produced to assist consumers planning long
distance or local moves covering liability and tax
deductability as well as several helpful tips for
the consumer and definitions.

NAME: Family Consultant Service
 London Police Force

ADDRESS: P.O. Box 3415
 London, Ontario
 N6A 4K9 (519) 438-3291

CONTACT: Rosemary Broemling, Service Co-ordinator

FUNCTIONS AND PROGRAMMES:

The Family Consultants function as a support service to the London Police Force. In this role, it offers crisis information, brief assessment and referral to appropriate services to any individual or family who has had contact with a police officer and is wishing this assistance. There is no fee for this service.

In this role, the Service has occasion to outline individual rights, reiterate aspects of law that the officer has discussed and advise in a general way. Clients are encouraged to utilize appropriate legal services before taking any action.

NAME: Family Court Duty Counsel Programme

ADDRESS: 2nd Floor, Family Court,
80 Dundas Street, East
London, Ontario
N6A 1E7 (519) 679-7099 or
(519) 434-1683 (Judge's Chambers)

CONTACT: Mr. Arthur Harris (Court Administrator)
Judge Genest

FUNCTIONS AND PROGRAMMES:

Students from the University of Western Ontario Law School have acted in the past as agents in applications under the Deserted Wives and Children's Maintenance Act. With the passing of the new Family Law Reform Act, however, their status in court is still unclear. Whether or not students will be able to continue to act as duty counsel has not yet been determined so the project's future is in doubt.

NAME: Information London

ADDRESS: 294 Dundas Street
London, Ontario
N6B 1T6 (519) 432-2211

CONTACT: David Harvey, Director

FUNCTIONS AND PROGRAMMES:

The information centre provides information and assistance to individuals concerning: individual and family counselling, social services, health, employment recreation, education, government services and community organizations. People with special needs are directed to proper services and programmes. Information is also available with respect to consumer and landlord and tenant problems.

Contact may be made by telephone or personal interview.

PUBLICATIONS:

- O-364 Ethnic and multicultural groups
Pamphlet. Over 120 organizations representing 46 ethnic and cultural backgrounds are listed complete with membership size, contact person and a description of the groups' activities. Student cultural groups and cultural resource centres are also listed. \$1.00.
- O-365 London community services directory
134 p. Lists almost 400 organizations and government services available in London. With easy to use indexes, information includes the telephone number, contact person and description of health, counselling, social assistance, and education services among others. Inserts \$5.50 and binder \$4.00.
- O-366 Publications and resources
Leaflet. Listing of guides on services and organizations available at Information London.
- O-367 Service clubs
25 p. Directory of name, phone number of a contact person, the month of elections, and activities of each service club in London. \$2.00.
- O-368 Services for seniors
Pamphlet. A directory of services and benefits available to London's seniors. In addition to government and social programmes, it contains information on accomodation, transportation, home services, discounts to seniors and more. \$7.50.

NAME: London Legal Clinic

ADDRESS: 121 Queens Avenue
 London, Ontario
 N6A 1H9 (519) 679-6771, 679-6772,
 679-6773, 679-6774

CONTACT: G. M. Dickinson

FUNCTIONS AND PROGRAMMES:

Law students and lawyers give legal advice and representation in Court to the general public who financially qualify on various legal matters (e.g. summary convictions, landlord tenant, family problems.)

Speakers programme: Upon request, speakers will give information to various public groups, high schools, etc., of a legal nature.

NAME: London Status of Women Action Group

ADDRESS: 124 Baseline Road East
London, Ontario
N6C 2N8 (519) 438-1114

CONTACT: Barbara Houston

FUNCTIONS AND PROGRAMMES:

To promote unity among those who share a common interest in improving the status of women and in eliminating barriers to the right of self-determination for women. To press for the implementation of the recommendations of the Report of the Royal Commission on the Status of Women. Also monitors and reviews legislation and/or policy formation at all levels of government which directly affect the interests of women and to take appropriate action as necessary.

NAME: London Women's Resource Centre

ADDRESS: 388 Dundas Street
London, Ontario
N6B 1V8 (519) 432-8693

CONTACT: M.E. Duncan, President

FUNCTIONS AND PROGRAMMES:

This is basically a resource centre where women come to discuss their problems. Information concerning women's legal rights is given to the public by way of: distribution of pamphlets, individual counselling, and referral to other agencies. There is also access to some films at the Resource Centre.

A sexual assault crisis line is associated with this group. Volunteers lecture on women's legal rights vis-à-vis sexual assault, domestic law, and family property law. A slide-lecture presentation on rape is available. Questions on labour law and women are referred to Womanpower, 120 Carling Street, London.

PUBLICATIONS:

O-369 LWRC newsletter
Monthly. It deals with the laws affecting women
and the activities of the various women's
organizations in London.

NAME: Planned Parenthood

ADDRESS: 388 Dundas Street
London, Ontario
N6B 1V8 (519) 433-1891

CONTACT: Dr. C. Grindstaff, President

FUNCTIONS AND PROGRAMMES:

The law pertaining to abortion, adoption, male and female sterilization is often included in lectures and counselling. Planned Parenthood offers general and individual educational services on fertility control techniques, etc. Individual counselling and referral for medical birth control methods including male and female sterilization. Women with unwanted pregnancies may obtain counselling.

NAME: Student Legal Aid Society

ADDRESS: Room 120
Faculty of Law
University of Western Ontario
London, Ontario
N6A 3K7 (519) 679-2818

CONTACT: Bert Boyce

FUNCTIONS AND PROGRAMMES:

This Society offers legal assistance to needy members of the community. Occasionally, talks are given on various topics to high school students; presentations are made at University events held for the general community; legal advice on summary matters is given.

NAME: Womanpower Incorporated
ADDRESS: 120 Carling Street
London, Ontario
N6A 1H6 (519) 438-1782
CONTACT: Sherri Birtwhistle

FUNCTIONS AND PROGRAMMES:

The programme consists basically of career counselling, as well as programmes in job searching techniques. They also work in conjunction with the Human Rights Commission. Various pamphlets of a legal nature (women's rights, employment law) are distributed. Where necessary people are referred to Student Legal Aid.

MALTON

NAME: Malton Community Council
ADDRESS: Westwood Mall,
7205 Gorway Drive,
Malton, Ontario
L4T 2T9 677-6585

FUNCTIONS AND PROGRAMMES:

Legal counselling Monday-Friday 9 a.m. - 5 p.m. A lawyer will be coming in once a week for a few hours starting in September, 1978. (Legal Aid provides duty counsel by a lawyer one night a week).

MARKHAM

NAME: Information Markham
ADDRESS: 199 Main Street North
Markham, Ontario
L3P 1Y4 (416) 294-4300
CONTACT: G. Patton

FUNCTIONS AND PROGRAMMES:

This organization is a phone-in, drop-in community Information Centre, serving Markham, Thornhill, Unionville, and Stouffville. They also distribute pamphlets on Health, etc. Where necessary, referrals are made to Lawyers or to Legal Aid. On request, a speaker is available to discuss services that are provided.

MISSISSAUGA

NAME: Duty Counsel Clinic

ADDRESS: 93 Dundas Street East
Mississauga, Ontario
L5A 1W7 () 459-6633

FUNCTIONS AND PROGRAMMES:

The Peel County Legal Aid Office sponsors this clinic which has a lawyer in attendance on Wednesdays from 6:00 - 9:00 p.m. to give free legal advice and to issue legal aid application forms.

NAME: Mississauga Tenant Action Centre

ADDRESS: 469 Hensall Circle
Unit 9
Mississauga, Ontario

CONTACT: Denise Larocque

FUNCTIONS AND PROGRAMMES:

Advice is given to the general public regarding the Landlord and Tenant Act, and the Rent Review Act.

PUBLICATIONS:

O-370 Leaflet. Describes the Action Centre and covers landlord and tenant, and rent review.

NIAGARA FALLS

NAME: Information Niagara

ADDRESS: 5017 Victoria Avenue
Niagara Falls, Ontario
L2E 4C9 (416) 356-4636

CONTACT: Irene Ellis, Co-ordinator

FUNCTIONS AND PROGRAMMES:

Legal Clinic: free legal information is available on all areas of law to the general public on Thursday evenings 7:00 - 9:00 p.m. The service is offered by various lawyers in the area handled through Legal Aid in Welland. Summary advice is available as well as filling out Legal Aid applications or referral to a lawyer.

Depot for drug and alcohol addiction information for the Addiction Research Foundation with information and films available.

Landlord and Tenant Bureau - for the area of Niagara Falls and St. Catharines as well as handling consumer problems.

PUBLICATIONS:

- O-371 Directory of community services in the regional municipality of Niagara
67 p. A list of agencies and service organizations. \$2.00 to \$3.00.
- O-372 INFO - Community services newsletter
5 p. Bimonthly. Directed to newspaper editors, elected representatives and health agencies dealing with news from various community social services.
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OAKVILLE

NAME: Halton Consumer and Credit Counselling Service

ADDRESS: 168 Lakeshore Road East
Oakville, Ontario
L6J 5C1 (416) 845-3811

FUNCTIONS AND PROGRAMMES:

The Service helps individuals and families find the most satisfactory solution to financial problems. The functions of the Credit Counselling Service are:

- a. to provide remedial and preventative debt counselling, including help in debt consolidation, if requested.
- b. to act as an intermediary between debtors and creditors in working out mutually satisfactory arrangements for orderly payment of debts.
- c. to provide education and advice on budgeting and the use of credit facilities.
- d. to seek co-operation of merchants, lending institutions, and others to achieve and promote successful financial management by individuals and families.
- e. to provide educational programmes to acquaint the public with proper credit use and appropriate corrective and remedial measures, including governmental or legislative action.

NAME: Information Central

ADDRESS: 120 Navy Street
Oakville, Ontario
(416) 845-3255

FUNCTIONS AND PROGRAMMES:

Information Central is a telephone referral service, giving information and aid in contacting government departments, public or voluntary organizations, businesses, consumer agencies, counselling services, health services, daycare and special events or meetings.

NAME: Oakville Family Service Bureau

ADDRESS: 168 Lakeshore Road East
Oakville, Ontario
L6J 5C1 (416) 845-3811

CONTACT: Dora Gail

FUNCTIONS AND PROGRAMMES:

Family Services is a non-profit social agency whose primary aim is enrichment of family life through education, counselling and related services to families, individuals and groups. The Family Service Bureau is supported primarily through United Way contributions. In addition, fees are charged according to individual circumstances. The staff also provides consultation to other services and agencies, referrals, training of social work students, and speakers to community groups.

Office hours are:

9:00 to 5:00 Monday, Tuesday and Friday.

9:00 to 9:00 Wednesday and Thursday.

NAME: Oakville Information Service

ADDRESS: 329 Lakeshore Road East
P.O. Box 163
Oakville, Ontario
L6J 4Z5 (416) 844-2040

CONTACT: Mrs. Judith Barrett
Executive Director of the Social Planning Council
Oakville and District

FUNCTIONS AND PROGRAMMES:

The information service functions as a referral service to health and social service agencies, to statutory agencies such as Manpower, UIC, Family Benefits, Welfare and to lawyers or the legal aid. General information on the qualifications required by statute for family benefits, welfare, or UIC is also provided.

PUBLICATIONS:

O-373 Community services for older people
24 p. 1975.

O-374 Lists of day care facilities, clubs,
organizations.

O-375 Oakville and district community services directory
80 p. \$6.00.

ORANGEVILLE

NAME: Information Bureau - Dufferin

ADDRESS: 70 First Street
Suite 102
Orangeville, Ontario
L9W 2E5 (519) 941-6931

CONTACT: Syndi McDougall, Co-ordinator

FUNCTIONS AND PROGRAMMES:

The Bureau acts as an information and referral service. They do not publish material themselves, but do distribute pamphlets printed by various government and community groups. Summary advice is given on simple matters, and referrals are made to the appropriate agency for more complex problems.

ORILLIA

NAME: Information Orillia

ADDRESS: 18 Peter Street North
Orillia, Ontario
L3V 4Y7 (705) 326-7743

CONTACT: Eunice Streeter

FUNCTIONS AND PROGRAMMES:

One full time staff member and two volunteers act as an information and referral agency on legal matters such as consumerism, landlord and tenant, family matters and employment standards. They also distribute pamphlets published by the provincial and federal governments. Assistance is also given in filling out forms and returns. Pamphlets of a legal nature are available.

NAME: Orillia Bar Association
Free Legal Advice and Referral Service

ADDRESS: 18 Peter Street North
Orillia, Ontario
(705) 326-6141

CONTACT: Doug Lewis
c/o Crawford Farr, Lewis, Worling and Booth
Box 520, Orillia, Ontario
L3V 6K4 (705) 325-2753

FUNCTIONS AND PROGRAMMES:

Approximately 30 lawyers rotate every Monday night giving private interviews to applicants. Wherever possible the problem is answered that evening. If the problem is more complex the applicant is referred to a particular lawyer on a rotating basis who practices in that particular field of law.

Legal Aid applications are available in order to institute the procedure in obtaining a legal aid certificate.

OSHAWA

NAME: Information Oshawa

ADDRESS: c/o Arts Resource Centre
50 Centre Street South
Oshawa, Ontario
(416) 728-6233

CONTACT: Jeanette Babington
Administrator

FUNCTIONS AND PROGRAMMES:

Information, often of a legal nature, is distributed and legal problems are referred to legal aid agencies or lawyers.

NAME: The Salvation Army - Family Services

ADDRESS: 11 John Street
Oshawa, Ontario
L1H 1E4 (416) 723-7422

CONTACT: Captain Don Leach

FUNCTIONS AND PROGRAMMES:

The Family Services department of the Salvation Army provides counselling and referral services to people with family related problems. Also, volunteer workers make regular visits to inmates at the Whitby Jail to give them moral support and counselling, and to make family contacts.

OTTAWA

NOM: L'Association Maison Chimo

ADRESSE: 221, avenue Primrose
Ottawa, Ontario
K1R 6M7 (613) 236-5906

CONTACT: Yvon Guindon, Directeur général
Jeanette Guindon, Directrice adjointe

FONCTIONS ET PROGRAMMES:

Chimo offre un services de réhabilitation et de counselling aux adultes mis en liberté. Il leur apporte des renseignements sur leurs droits et leurs responsabilités et les prépare à se ré-intégrer dans la vie quotidienne.

NOM: Bureau de consultation propriétaires et locataires

ADRESSE: 1187, rue Wellington
Ottawa, Ontario
K1Y 2Z6 (613) 725-2045

CONTACT: Wayne Crutchlow

FONCTIONS ET PROGRAMMES:

Le Bureau fournit des conseils et des informations aux propriétaires et aux locataires en ce qui concerne leurs obligations, leurs droits et leurs recours légaux. Il reçoit et étudie des plaintes et sert de médiateur dans les disputes entre locataires et propriétaires.

NOM: Centre de service communautaire de Dalhousie

ADRESSE: 43, rue Eccles
Ottawa, Ontario
K1R 6S3 (613) 238-8210

CONTACT: Duncan Matheson

FONCTIONS ET PROGRAMMES:

Des avocats de l'Aide juridique sont disponibles tous les lundis soirs pour donner des conseils au public. Le centre offre également des discours publiques qui traitent divers sujets juridiques. Ces services sont disponibles en anglais, en français et en italien.

NOM: Centre d'information communautaire
d'Ottawa-Carleton

ADRESSE: 377, rue Rideau
Ottawa, Ontario
K1N 5Y6 (613) 238-2101

CONTACT: Huguette Petruk

FONCTIONS ET PROGRAMMES:

Le centre d'information sur les services de bien-être, de la santé, de l'éducation, des loisirs et des services juridiques.

PUBLICATIONS:

O-376 Répertoire des services communautaires
224 p. Contient des références sur les ressources communautaires d'Ottawa-Carleton. 1978. \$4.00.
Bilingue.

NAME: Chimo House Association

ADDRESS: 221 Primrose Avenue
Ottawa, Ontario
K1R 6M7 (613) 236-5906

CONTACT: Yvon Guidon, Executive Director
Jeanette Guindon, Assistant

FUNCTIONS AND PROGRAMMES:

Chimo House is a chartered, incorporated, non profit organization helping inmates to help themselves upon release from penal institutions. The programme offers shelter, clothing, assistance in job finding, group counselling and resource information on legal rights and duties.

NAME: Citizen Dispute Services

ADDRESS: 195A Bank Street
Ottawa, Ontario
K2P 1W7 (613) 238-3429

FUNCTIONS AND PROGRAMMES:

A group of individuals interested in the concept of applying mediation to the criminal justice system is presently serving the downtown core. So far, minor property offences, public mischief and certain occurrences of common assault are being considered for mediation.

NAME: Community Information Centre of Ottawa-Carleton

ADDRESS: 377 Rideau Street
Ottawa, Ontario
K1N 5Y6 (613) 238-2101

CONTACT: Huguette Petruk

FUNCTIONS AND PROGRAMMES:

Community Information is an enabling programme to assist individuals and groups with respect to knowledge and access to needed community social, medical and legal resources.

PUBLICATIONS:

O-376 Directory of information services
224 p. A reference to the major services in the fields of education, health, welfare and recreation. 1978. \$4.00.
Bilingual.

NOM: Conseil des locataires de logements à prix modique
d'Ottawa

ADRESSE: 374, rue Besserer
Ottawa, Ontario
K1N 6B8 (613) 232-2653

CONTACT: Dorothy O,Connell, Présidente
Madelle Diana Ward, Secrétaire

FONCTIONS ET PROGRAMMES:

Le Conseil cherche à améliorer les conditions de vie dans les logements municipaux d'Ottawa et assiste dans la formation d'associations de locataires de logements subventionnés. Il rencontre régulièrement le Bureau de Direction de la Commission des logements d'Ottawa.

NAME: Dalhousie Community Service Centre

ADDRESS: 43 Eccles Street
Ottawa, Ontario
K1R 6S3 (613) 238-8210

CONTACT: Duncan Matheson

FUNCTIONS AND PROGRAMMES:

Legal Aid lawyers are available for advice on Monday nights from 4:00 p.m. to 7:00 p.m. In addition, a speakers programme is carried on periodically which discusses matters of legal, social and medical interest. The services offered are available in English, French or Italian. A community centre, this organization offers medical, social and counselling services as well as legal advice.

NOM: Gais de l'Outaouais (G.O.)

ADRESSE: C.P. 2919, Station D
Ottawa, Ontario
K1P 5W9 (613) 233-0152

CONTACT: Paul-François Sylvestre, Président
Roger Galipeau, Secrétaire

FONCTIONS ET PROGRAMMES:

G.O. cherche à servir la communauté gaie en offrant des services qui ne sont pas offerts par d'autres agences communautaires et de lutter contre les lois oppressives et

d'initier la réforme légale à tous les niveaux pour obtenir les pleins droits civils pour les gais.

NAME: Gays of Ottawa (G.O.)

ADDRESS: P.O. Box 2919
Station D
Ottawa, Ontario
K1P 5W9 (613) 233-0152

CONTACT: Paul-François Sylvestre, President
Roger Galipeau, Secretary

FUNCTIONS AND PROGRAMMES:

While G.O.'s primary goal is to provide services to the gay community not offered by other social service agencies it also lobbies to combat oppressive legislation and to initiate legislative reform at all levels of government to provide full civil rights for gay people.

NAME: Interval House of Ottawa-Carleton

ADDRESS: c/o 43 Eccles Street
Ottawa, Ontario
K1R 6S3

CONTACT: Caroline Sinclair

FUNCTIONS AND PROGRAMMES:

Interval House provides temporary accommodation for mothers and their children who have been abused, deserted, evicted or burnt out. It offers referrals to community agencies, counselling and generally assists residents in assessing their situations and making decisions about their futures.

NAME: Landlord and Tenant Advisory Bureau

ADDRESS: 1187 Wellington Street
Ottawa, Ontario
K1Y 2Z6 (613) 725-2045

CONTACT: Wayne Crutchlow

FUNCTIONS AND PROGRAMMES:

The Bureau gives legal information with respect to the Landlord and Tenant Act and the Rent Review Act. The Bureau also gives advice and mediates disputes between landlords and tenants concerning rental practices, rights and remedies.

NAME: Ottawa Community Law Programme

ADDRESS: Room C339G
1385 Woodroffe Avenue
Ottawa, Ontario
K2G 1V8 (613) 725-7280

CONTACT: Beatrice W. Ross

FUNCTIONS AND PROGRAMMES:

The O.C.L.P. offers a series of lectures with discussion periods given spring and fall and directed to the general public of the Ottawa area without charge. Lecturers are members of the local bar assisted by resource people in special areas. Areas of law covered have included:

You, Your Car and the Highway Traffic Act
Wills and Estates
Civil Rights
Buying and Selling a Home
Landlord and Tenant Law
Consumer Law
Small Claims Court
Family Law
Insurance
Employment

PUBLICATIONS:

O-377 Advising the small businessman
30 p. 1978. \$1.25.
Available in French.

O-378 Buying and selling a home
30 p. 1978. \$1.25.
Available in French.

O-379 Directory of legal and social resources for the
Ottawa area
8 p. 1978.
Available in French.

O-380 Wills and estates
30 p. 1978. \$1.25.
Available in French.

NAME: Ottawa Tenants Council for Public Housing

ADDRESS: 374 Besserer Street
Ottawa, Ontario
K1N 6B8 (613) 232-2653

CONTACT: Ms. Dorothy O'Connell, President
Ms. Diana Ward, Secretary

FUNCTIONS AND PROGRAMMES:

The Council tries to improve living conditions of public housing in Ottawa and assists in the formation of tenants associations in public housing. It meets regularly with the Board of Directors of the Ottawa Housing Authority.

NAME: Outreach Programme

ADDRESS: 2483 Walkley Road
Ottawa, Ontario
K1G 3H2 (613) 521-1023 or
737-5115

CONTACT: J. Gullen, Supervisor

FUNCTIONS AND PROGRAMMES:

A team of four workers who are located in Confederation Court, a public housing community in South-East Ottawa, offers a drop-in and referral service at a neighbourhood level. The team integrates personal service and community development. It provides crisis intervention, counselling, co-ordination of resources, information and referral and acts to enhance the capacity of the community to act collectively toward improving their social environment.

NOM: Le Programme de droit communautaire d'Ottawa

ADRESSE: Salle C339G
1385, rue Woodroffe
Ottawa, Ontario
K2G 1V8 (613) 725-7280

CONTACT: Beatrice W. Ross

FONCTIONS ET PROGRAMMES:

Le programme de droit communautaire offre des discours et des forums publics dans la région d'Ottawa. Ce service est gratuit. Diverses matières juridiques y sont traitées telles que:

La loi de la route
Les libertés civiles
La vente et l'achat d'une maison
Le droit du consommateur
Les petites créances
Le droit de la famille
L'assurance
Le chômage
Droits du locataire

PUBLICATIONS:

- O-378 L'achat et la vente d'une maison
30 p. 1978. \$1.25.
Disponible en anglais.
- O-377 Conseils pour l'homme d'affaires
30 p. 1978. \$1.25.
Disponible en anglais.
- O-379 Répertoire de services sociaux et juridiques de la
région d'Ottawa
8 p. 1978.
Disponible en anglais.
- O-380 Successions et testaments
30 p. 1978. \$1.25.
Disponible en anglais.

NOM: Programme Outreach

ADRESSE: 2483, chemin Walkley
Ottawa, Ontario
K1G 3H2 (613) 521-1023 ou 737-5115

CONTACT: J. Gullen, Directeur

FONCTIONS ET PROGRAMMES:

Une équipe de quatre travailleurs du Centre communautaire de Confederation Court offre de l'aide immédiate en cas de détresse: counselling, renseignements et service de référence.

NOM: Université d'Ottawa
Programme de droit préventatif

ADRESSE: 105, rue Copernicus
Ottawa, Ontario
K1N 6N5 (613) 231-5855

CONTACT: Doug Thomas

FONCTIONS ET PROGRAMMES:

Le programme de droit préventatif offre un programme de discours aux écoles secondaires et au grand public. Divers sujets juridiques y sont traités. Ce service bilingue est gratuit.

NAME: University of Ottawa
Preventive Law Programme

ADDRESS: 105 Copernicus Street
Ottawa, Ontario
K1N 6N5 (613) 231-5855

CONTACT: Doug Thomas

FUNCTIONS AND PROGRAMMES:

This Programme has a three-pronged approach. P.L.P. has a regular lecture programme, which is available to high schools and community groups. Lectures are regularly given in French and English. This year, the Programme will be hopefully expanded to make services more available to senior citizens in particular. These lectures cover all areas of law of interest to the lay person. P.L.P. also sends out a monthly news column, "The Law and You", to 51 newspapers across Ontario. Finally the Programme publishes in French and English one or two booklets on areas of general interest, such as landlord and tenant law and personal property law, per year.

PUBLICATIONS:

O-381 Landlord and tenant update: a guide to the law of residential tenancy
60 p. Outlines the current law relating to residential tenancies, found in Part 4 of the Landlord and Tenant Act. Available in English only at present. French version is being translated. 1977.

- O-382 The law and youth
58 p. Survey of laws affecting young people. Chapters on family law, law and students, drugs and alcohol, medical treatment, contracts, damage to persons and property, police, and juvenile delinquency. 1977.
- O-383 Senior citizens and the law
Outlines to senior citizens how to use legal resources and to inform them of the various benefits available to them. Available early 1979.
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NAME: University of Ottawa
Student Legal Aid Society

ADDRESS: 105 Copernicus Street
Ottawa, Ontario
K1N 6N5 (613) 231-5855

CONTACT: David R. Gilhooly

FUNCTIONS AND PROGRAMMES:

The organization was established in 1972, and has 18 part-time summer staff and 240 volunteers from September to April. They provide preventive law activities through the use of counselling services etc. This is the "mother" organization for the University of Ottawa Preventive Law Programme.

Assistant Duty Counsel in Family Court: available to all persons concerning family law on Monday to Friday from 8:30 a.m. to 2:30 p.m. and at particular trials. This function also includes juvenile delinquent matters.

Assistant Duty Counsel at Remand Court: available to all persons who need immediate assistance in criminal law, Monday to Friday 8:30 a.m. to 12:00 p.m. and trials at specified items.

Duty Counsel at Traffic Court: available to all persons needing assistance covering the areas of criminal law (i.e. highway traffic legislation). Monday to Friday from 9:30 a.m. to 12:00 p.m. and 1:30 p.m. to 4:00 p.m. and specified trials.

Duty Counsel at Drug and Impaired Court: for those persons needing assistance in criminal law, on Monday from 10:00 a.m. to 12:00 p.m. and Friday 2:00 p.m. to 4:00 p.m. as well as specified trials.

Legal advice, negotiations, trials at Small Claims Court for persons earning under \$8,000.00 yearly: this service is available at specified times for trial.

Legal Clinic: held at the University of Ottawa for those persons earning under \$8,000.00 per year, in all areas of the law, on Monday and Wednesday from 6:30 p.m. to 9:00 p.m. and Thursday from 2:00 p.m. to 4:30 p.m.

PETERBOROUGH

NAME: Peterborough Information Centre and Volunteer Bureau

ADDRESS: 165 King Street
Peterborough, Ontario
K9J 2R8 (705) 743-2523

CONTACT: Katharine Bingham, Director

FUNCTIONS AND PROGRAMMES:

Information Centre: An information and referral service answering questions about community and social services, government assistance programmes, health services, consumer services, hobbies and interest groups, courses and recreational activities. Clients are referred to the appropriate agency to meet their needs. Data is also provided on the unmet needs of the community.

Consumer Help Service: Assistance and advice is provided with respect to consumer problems and complaints. Problems requiring legal or court action are referred to the proper legal services.

Volunteer Bureau: to recruit, interview, and refer volunteers to agencies who need them as well as supplying volunteer drivers for financially and physically handicapped. Probationers are also placed in community service work.

PUBLICATIONS:

O-384 Handbook of community services
Lists and outlines the services offered by approximately 300 voluntary agencies and organizations in Peterborough and district.

REXDALE

NAME: New Welfare Action Centre

ADDRESS: 2428 Islington Avenue
Suite 9
Rexdale, Ontario
M9W 3X8

CONTACT: Mike Foster

FUNCTIONS AND PROGRAMMES:

Advocacy: offered by paralegals, this service is directed toward low and medium income persons and covers areas of law such as welfare, unemployment insurance, landlord and tenant and rent review.

Legal Education: seminars and lectures are offered on various legal topics.

Information and Referral: offered by paralegals. Pamphlets and other materials are available.

PUBLICATIONS:

O-385 To Cut red tape
130 p. Covers welfare, Canada pension,
unemployment insurance, housing and legal aid.
\$2.00.

RICHMOND HILL

NAME: Helpmate Information

ADDRESS: 10 Trench Street
Richmond Hill, Ontario
L4C 4Z3 (416) 883-2234

CONTACT: Rhelda Stockall, Programme Co-ordinator

FUNCTIONS AND PROGRAMMES:

Some legal information is distributed in pamphlets. Referrals are made where necessary.

NAME: Social Planning Council

ADDRESS: P.O. Box 524
Richmond Hill, Ontario
(416) 884-9133

CONTACT: B.E. Machan at Lawlor, LeClaire

FUNCTIONS AND PROGRAMMES:

Legal Aid Clinic: Practitioners, whose salaries are paid by Ontario Legal Aid, provide advice to the general public in all areas of law. This service is available every Tuesday night from 7-10 p.m. (free of charge) at the offices of Richmond Hill Family Services, 10225A Yonge Street, Richmond Hill. Appointments should be made by phoning 884-9148.

ST. CATHARINES

NAME: Women's Place and Resource Centre

ADDRESS: 9 Salina Street
St. Catharines, Ontario
L2R 3K2 (416) 684-8331

CONTACT: Jan Fowlie, Executive Director

FUNCTIONS AND PROGRAMMES:

Women's Place provides temporary shelter to women and their children who are in a crisis situation. Social workers provide general counselling to mothers and wives on such areas of law as battering, assault and divorce. Clients are advised of their rights but are also referred to Legal Aid.

ST. THOMAS

NAME: St. Thomas - Elgin Information Services

ADDRESS: 538 Talbot Street
St. Thomas, Ontario
N5P 1C4 (519) 631-1100

CONTACT: B. Hodge,
R. J. Woxman

FUNCTIONS AND PROGRAMMES:

Operated by the St. Thomas Chamber of Commerce, the programme involves the distribution of pamphlets and other written material, the giving of summary advice and information in areas of competence, as well as the referral of complex problems to the correct agency.

PUBLICATIONS:

O-386 The business beat
Monthly, 8 page newsletter provided free of charge. Covers business interest in the community; contains information of community interest and has articles of a legal nature such as new legislation.

SARNIA

NAME: Information Sarnia-Lambton

ADDRESS: 224 North Vidal Street
Sarnia, Ontario
N7T 5Y3 (519) 336-2422

CONTACT: Miss Pat Malloy

FUNCTIONS AND PROGRAMMES:

They act as a referral and information service by giving information over the phone, providing booklets and pamphlets, as well as referring people to the correct agency.

NAME: Women's Interval Home of Sarnia-Lambton, Inc.

ADDRESS: 209 Essex Street
Sarnia, Ontario
N7T 4S1 (519) 337-9642

CONTACT: Charlene McMahon

FUNCTIONS AND PROGRAMMES:

The Home provides temporary shelter for physically abused women and their children. The area of main concern is family law; most cases involve peace bonds, assault charges, custody and support and divorce. Counsellors will help a woman make her initial appointment with a lawyer and give her support

when she goes to her lawyer and to court. If the woman is financially able, she will pay for her room and board. The Home will help a woman apply for general welfare assistance if she needs it.

SAULT STE. MARIE

NAME: Information and Referral Centre

ADDRESS: 8 Albert Street East
Sault Ste. Marie, Ontario
P6A 2H6 (705) 949-6565

CONTACT: W. Savage

FUNCTIONS AND PROGRAMMES:

Information, sometimes of a legal nature is distributed. Referral, where necessary, is made to other agencies when legal problems arise.

SIMCOE

NAME: Haldimand - Norfolk Information Centre

ADDRESS: 95 Pond Street
Simcoe, Ontario
N3Y 2T5 (519) 426-6655

CONTACT: Mary Gilbertson

FUNCTIONS AND PROGRAMMES:

Information as to various services available is given over the telephone, pamphlets are distributed and referrals are made to appropriate agencies.

A landlord and tenant bureau is also established in the Information Centre.

Directories are printed with regional information.

STRATFORD

NAME: Information Centre Stratford and District

ADDRESS: 19 St. Andrew Street
Stratford, Ontario
N5A 1A2 (519) 271-7080

CONTACT: Beth Garland, Co-ordinator

FUNCTIONS AND PROGRAMMES:

Operates essentially as a referral service with some federal and provincial pamphlets available.

PUBLICATIONS:

O-387 Information Centre Stratford and District community information directory
172 p. looseleaf guide. List of community services and agencies for Stratford and the surrounding district. 1978. Available at cost.

SUDBURY

NAME: The Committee on Human Rights of Sudbury and Region

ADDRESS: 251 Lorne Street South
Sudbury, Ontario
(705) 674-4338

CONTACT: Joseph Tschirky, President

FUNCTIONS AND PROGRAMMES:

Investigation of Human Rights Cases: Human rights workers and board members meet with the people concerned and investigate cases dealing with topics such as the Human Rights Code, Employment Standards Act as well as the Landlord and Tenant Act.

Information and Referral Service: The Committee has a library for public use as well as distributing government pamphlets, copies of bills, Law Reform Commission papers, etc. They are also involved with lectures, displays and survey work, available to the general public and covering the Human Rights Code.

Volunteers are also involved in radio or television hot-line programmes, in addition to mediation and negotioation of civil disputes regarding human rights cases.

THUNDER BAY

NAME: Legal Aid Assessment Unit
Ontario Ministry of Community and Social Services

ADDRESS: 1805 East Arthur Street
Thunder Bay, Ontario
(807) 475-1610, 475-1245

CONTACT: Barbara Hookham

FUNCTIONS AND PROGRAMMES:

A Legal Aid Assessment officer will provide lectures to the general public, native groups, university and community college classes, etc., on the Ontario Legal Aid Plan and services available in the area.

NAME: Northwestern Ontario Women's Centre

ADDRESS: 316 Bay Street
Thunder Bay, Ontario
P7B 1S1 (807) 345-7802

CONTACT: Noreen Lavoie

FUNCTIONS AND PROGRAMMES:

The Centre offers a place where women in Northwestern Ontario may obtain free legal information. Workers from the Centre will also accompany and support women in dealing with lawyers and courts when requested to do so. A resource file is available to the workers and volunteers to aid in giving advice to women. The Centre is open daily from 9:30 a.m. to 4:30 p.m.

PUBLICATIONS:

O-388 Fact sheet
Explains the implication of the new Ontario Family Law Reform Act.

O-389 Northern woman journal
A newspaper-like format is employed in a bi-monthly publication of approximately 16 pages.

The articles feature items of interest to women, especially aimed at feminists. \$0.50 per issue and has a mailing list of 800.

O-390 An 18 page pamphlet pertaining to women's rights is currently being printed.

TORONTO

NAME: Addiction Research Foundation

ADDRESS: 33 Russell Street
Toronto, Ontario
(416) 595-6000

CONTACT: Information Centre

FUNCTIONS AND PROGRAMMES:

Information counsellors are involved in educating the public about drug laws through general publications.

AUDIO-VISUAL:

- O-391 Detoxication - the Ontario model
Video-cassette. Colour. 13 minutes.
Covers arrest procedures for drunkenness. Suitable for general public. Available for rent or purchase.
- O-392 Outside/inside addiction training in corrections
Video-cassette. Colour. 13 minutes.
Covers drugs and crime. Aimed at corrections staff. Available for rent or purchase.

PUBLICATIONS:

- O-393 Drinking/driving in Ontario
11 p. Information Review Paper. Discusses drinking and driving in relation to collision costs, insurance rates, Ontario laws, breathalyzer, blood alcohol level and intervention. Includes bibliography.
- O-394 Drug reference chart
Chart. Outlines dangers, offences and induced behaviour relating to use of various drugs.
- O-395 Facts about alcohol
Leaflet. Deals with the effects and use of alcohol and the law relating to it. 1975.

- O-396 Facts about amphetamines; and other central nervous system stimulants
Leaflet. Deals with the effects, the use and the law of amphetamines and its related drugs. 1975.
- O-397 Facts about barbiturates; and other sedative hypnotics
Leaflet. Deals with the effects, the use and the law of barbiturates and other sedative hypnotics. 1975.
- O-398 Facts about cannabis; marijuana, hashish, etc.
Leaflet. Deals with the effects, the use and the law relating to cannabis. 1976.
- O-399 Facts about hallucinogens
Pamphlet. Deals with the general effects of hallucinogens and the specific effects of the drugs in this group such as LSD, MDA, mescaline, etc.; explains the law relating to hallucinogens. 1976.
- O-400 Facts about LSD
Leaflet. Deals with the effects and use of LSD and the law relating to it. 1975.
- O-401 Facts about opiates
Leaflet. Deals with the effects and use of opiates and the law relating to them. 1976.
- O-402 Facts about PCP (phencyclidine)
Leaflet. Deals with the effects of PCP and the legal aspect of the drug. 1976.
- O-403 Facts about solvents and aerosols (volatile hydrocarbons)
Leaflet. Deals with the effects of volatile hydrocarbons. 1976.
- O-404 Facts about tranquillizers
Leaflet. Deals with the effects and use of minor tranquillizers and the law relating to them. 1976.
- O-405 Ride
Leaflet. Deals with alcohol and impaired driving and related Criminal Code offences.
- O-406 Tobacco
Leaflet. Deals with the tobacco smoke constituents, the effects of smoking, the use and the law. 1976.

- O-407 Revised 1978 educational materials catalogue
50 p. A complete listing of the resources
available for use from the Addiction Research
Foundation.
- O-408 Sources of information about drug laws
Information Review paper. Lists primary and
secondary source material relating to drug laws.
-

NAME: The Assessment and Treatment of the Offender in an
Open Door Setting

ADDRESS: c/o Queen Street Mental Health Centre
999 Queen Street West
Toronto, Ontario
M6J 1H4 (416) 533-8501 ext. 228

CONTACT: I. Wayne, M.D., Co-ordinator
Forensic Psychiatry

FUNCTIONS AND PROGRAMMES:

Involved in the assessment and treatment of
offenders referred by the Courts, the legal system, probation and
parole, the correctional system (both provincial and federal).

Lectures are given to medical students on Law and
Psychiatry (University of Toronto), law students (Osgoode and
University of Toronto), post-graduate residents in Psychiatry and
community resources in forensic psychiatry.

NAME: Black Resources and Information Centre

ADDRESS: 427 Bloor Street West
Toronto, Ontario
M5S 1X7 (416) 960-3697

CONTACT: Ian Francis, Executive Director

FUNCTIONS AND PROGRAMMES:

The Black Resources and Information Centre (BRIC)
is a non-profit charitable organization founded in November 1975,
to provide badly needed services and facilities for the Black
community. The Centre is involved in many community activities:
immigrant counselling, legal services, resource development,
community communications, community development training, etc.

Black Community Legal Education Outreach Project:
to ensure that Black immigrants in Metro-Toronto are given proper
advice and information on existing federal laws that have a direct

relation to them as immigrants, i.e. Federal Human Rights Act, Immigration Act, Citizenship Act. The information is provided through community seminars, small groups sessions, discussion groups, and distribution of legal information materials.

Community Legal Assistance Programme: a weekly legal clinic whose primary focus is to deliver free legal service to the Black community in areas where individuals from that community cannot afford the services of a paid lawyer. While the programme is primarily designed for Blacks, the clinic is open to any person seeking legal advice and assistance.

NAME: Bloor Bathurst Information Centre

ADDRESS: 1006 Bathurst Street
Toronto, Ontario
M5R 3G8 (416) 531-4613
531-4614

CONTACT: Elizabeth Tyrwhitt, Centre Co-ordinator

FUNCTIONS AND PROGRAMMES:

The Centre is involved with giving information to the public. This information is often of a legal nature. Pamphlets from various government agencies are distributed free of charge. The Centre is also involved in giving summary legal advice and referrals are made to the appropriate agency where necessary.

A legal assistance clinic is operated by law students on Tuesday, Wednesday and Thursday evening between 5:00 and 7:30. No appointment necessary.

NAME: Catholic Children's Aid Society of Metropolitan Toronto

ADDRESS: 26 Martland Street
Toronto, Ontario
M4Y 1C8 (416) 925-6641

CONTACT: Jane McNally
Public Relations Person

FUNCTIONS AND PROGRAMMES:

The Children's Aid Society has two broad objectives: ensuring that the community's children are provided with adequate protection, security and a chance for development; and ensuring their legal rights as described in detail in the

Ontario's Child Welfare Act. In synoptic form these objectives may be stated as:

1. The protection of children from neglect or abuse.
2. Provision of services to troubled families to prevent or correct situations which may lead to abuse or neglect of children.
3. To provide care for children unable to remain with their own families.
4. To provide counselling and help to single parents.

The Society is given specific responsibilities under Ontario's Child Welfare Act and is given authority to carry them out. Protection services for children - the prompt investigation of all reports of children in danger of neglect or abuse - are maintained 24 hours daily, 365 days a year. Services extend throughout Metro Toronto through five branches, ten district offices and various project offices.

PUBLICATIONS:

O-409 Independence house: stepping stairs to growth
Leaflet. Describes facilities provided by CCAS
meant to carry out spirit of Child Welfare Act.

NAME: Centre for Spanish-Speaking People

ADDRESS: 582-A College Street
Toronto, Ontario
M6G 1B3 (416) 533-8545

CONTACT: Mrs. Patricia Brunaver
Programme Co-ordinator

FUNCTIONS AND PROGRAMMES:

The Centre receives funds from the federal and provincial governments through the Immigration Department and the Ministry of Culture and Recreation respectively. It supplies legal information over the phone or through interviews at the Centre. When necessary the staff will refer clients to other agencies. The Centre translates materials from the Unemployment Insurance Commission, the Women's Bureau and the Board of Education. Some of the translated materials are published in the local newspapers, the "El Popular" and the "Critica".

PUBLICATIONS:

O-410 Immigrant working women
Pamphlet. Talks about the social and cultural

changes women go through moving from their homeland to North America.

O-411

Working permit

Pamphlet. Discusses immigration policy in Canada.

NAME: Children's Aid Society of Metropolitan Toronto

ADDRESS: Administrative Offices and Centralized Services
33 Charles Street East
Toronto, Ontario
M4Y 1R6 (416) 924-4646

CONTACT: Elizabeth Marsh
Communications Co-ordinator

FUNCTIONS AND PROGRAMMES:

The Children's Aid Society has two broad objectives: ensuring that the community's children are provided with adequate protection, security and a chance for development; and ensuring their legal rights as described in detail in Ontario's Child Welfare Act. In synoptic form these objectives may be stated as:

1. the protection of children from neglect or abuse
2. provision of services to troubled families to prevent or correct situations which may lead to abuse or neglect of children
3. to provide care for children unable to remain with their own families
4. to provide counselling and help to single parents.

The Society is given specific responsibilities under Ontario's Child Welfare Act and is given authority to carry them out. Protection services for children - the prompt investigation of all reports of children in danger of neglect or abuse - are maintained 24 hours daily, 365 days a year. Services extend throughout Metro Toronto through five branches, ten district offices and various project offices.

AUDIO-VISUAL:

O-412

Take my hand

26 min., colour, 16 mm. sound.

Maps out how the adoption system works, the difficulties of fostering and the tragedy of the broken home.

PUBLICATIONS:

- O-413 Adoption.....for you?
Pamphlet. Covers many areas of the adoption process.
- O-414 The child and your profession
10 p. Designed primarily to educate those professionally with children (doctors, nurses, lawyers, law, enforcement officers, teachers) as to the problems faced by children and how CAS may help.
- O-415 Children's Aid Society of Metropolitan Toronto
Annual report. Back issues available.
- O-416 Consider for a moment the problems of this community of little people
13 p. Outlines functions and services of CAS, problems facing children and how the community may help.
- O-417 Our children; community co-operation
CAS magazine published tri-yearly. Back issues available.

BRANCH OFFICES:

Toronto West Branch
33 Charles Street East 924-4646

-District No. 1
1678 Bloor Street West 924-4646

-District No. 2
8 Spadina Road 924-4646

-York Community Services
1651 Keele Street 653-5400

Toronto East Branch
15 Huntley Street 961-1369

-District No. 3
15 Huntley Street 961-1369

-District No. 4
951 Queen Street East 924-4646

-Regent Park 863-1768

Scarborough Branch
843 Kennedy Road 755-4111

-Sub-Office
Family Services
2401 Eglinton Ave. E. 755-4111

-Warden Woods 694-1138

-West Hill Community
Service 284-7083

North York Branch
5414 Yonge Street 221-1161

-Sub-Office
Family Services
5799 Yonge Street 221-1161

-Lawrence Heights 787-4549

Etobicoke Branch
1243 Islington Avenue 239-8131

NAME: Community Information Centre of Metropolitan
Toronto

ADDRESS: 110 Adelaide Street East
Toronto, Ontario
M5C 1L1 (416) 863-0505

CONTACT: Elizabeth M. Wray

FUNCTIONS AND PROGRAMMES:

This Metro-wide information and referral service maintains and provides up to date information regarding a wide range of community services; assists persons in making contact with appropriate organizations or resources or suggests possible alternatives. Service available in several languages.

PUBLICATIONS:

The Centre acts as a resource and consultation centre for other organizations and promotes the dissemination of information through the following publications:

- O-418 Community services in Metropolitan Toronto
179 p. A comprehensive directory to service groups in Metro Toronto. 1977. \$4.00 for loose-leaf pages; \$3.00 extra for binder.
- O-419 Federal members of Parliament
1977. \$1.00.

O-420 Income tax clinics
Lists Income Tax clinics in Toronto. 1978.
\$2.00.

O-421 Provincial members of Parliament
1977. \$1.00.

NAME: Community and Legal Aid Services Programme (CLASP)

ADDRESS: Osgoode Hall Law School
York University
4700 Keele Street
Downsview, Ontario
M3J 2R5 (416) 667-3143

CONTACT: Mary Coakley, Administrative Co-ordinator

FUNCTIONS AND PROGRAMMES:

CLASP provides legal services for people who cannot get legal aid, but who meet the requirements and fall within the area of student competency.

Adult Training Centre in Brampton: Law students give lectures to male inmates on Wednesday afternoon.

CLASP provides law students upon request to give lectures on legal topics to various community groups.

PUBLICATIONS:

O-422 Law for community clinics, a manual by the
Community and Legal Aid Services Programme and the
Students' Legal Aid Society of the University of
Toronto. 4th ed. Edited by Carol Beckmann.
309 p. Introduces the various areas of law a law
student will face, such as evidence, landlord and
tenant, consumer protection, employment standards,
family law, welfare, unemployment insurance, drug
offences. 1977. \$4.00.

O-423 A working person's handbook
70 p. Covers employment standards, OHIP, UIC,
WCB, OWA, CPP and Safety. Quantities limited.

NAME: Community Legal Education Programme

ADDRESS: 105 Davenport Road
Toronto, Ontario
M5R 1H6 (416) 967-5183

CONTACT: Wendy Geyer

FUNCTIONS AND PROGRAMMES:

The Community Legal Education Programme was formerly the Toronto Community Law Programme established in 1974 to respond to the needs of people for basic information about the law and the legal process. It was begun and continues to operate on the premise that while legal advice is available to the public through lawyers and legal aid services, there is no source of legal information for the community. The programme is designed to teach basic law in areas of general concern. It is hoped that through legal education, people will be better able to protect their rights, know the legal remedies available and deal with lawyers from a more informed position - in other words, demystify the law.

The programme consists of courses in approximately 15 areas of the law such as Making a Will, Buying and Selling Home, Landlord and Tenant Law, Marriage and Divorce, and a Immigration Law which are offered in libraries and community centres around Metropolitan Toronto, the surrounding area and Hamilton. These courses are usually held on two consecutive nights and are taught by lawyers, law professors, law students, and knowledgeable lay people who donate their time to CLEP. The courses are free and require no pre-registration. A series of courses are offered three times a year (i.e. fall programme, winter-spring programme, summer programme). In addition, special programmes are arranged for groups on request.

Other parts of the programme include a Corrections Project in several prisons and training schools, offering programmes to inmates on laws of interest to them, such as You and Your Car, Landlord and Tenant Relations, Family Law. The High Schools Project provides law seminars for teachers and speakers for the classrooms, to supplement the regular law programme for students. The High Schools Project includes a bi-annual symposium, Fusion, for high school teachers of the law, which has a province-wide attendance of several hundred.

In addition CLEP puts on a ten-week series on the law every fall on CJRT Radio (Ryerson), and is developing a series for cable TV stations.

Courses on areas of the law of general interest are also given in English as well as Italian, Greek and Portuguese with the assistance of various community organizations of these ethnic groups. A series of 20 pamphlets on various areas of the law has been printed in these languages and English. These pamphlets are distributed free of charge through community centres and organizations.

AUDIO-VISUAL:

A slide presentation with leader's guide of about one hour in length covering:

O-424 Human rights

O-425 Immigration

PUBLICATIONS:

O-426 Buying and selling a home, by Yolanta Lewis
47 p. Outlines the legal and financial aspects of
buying and selling a home. 1977. \$2.00.

O-427 Consumer protection law, by Joan Lax, et al.
30 p. Discusses the consumer's right under the
law; covers legislation affecting contracts,
loans, warranties, etc. 1976. Being revised.
\$2.00.

O-428 Criminal law, by Elliot Allen and Harriet Sachs
28 p. Explains what happens to a person if he or
she has committed, or is suspected of committing a
crime. 1975. \$2.00.

O-429 Employment rights and unemployment rights, by
Yolanta Lewis. 2nd ed.
45 p. Examines the individual and collective
bargaining systems, and examines the rights of the
worker who is unemployed because of a shortage of
work, lack of skills or disability. 1977. \$2.00.

O-430 A guide to the Ontario Legal Aid Plan and the
clinics
60 p. 1978. \$2.00.

O-431 Highway traffic law
60 p. 1978. \$2.00.

O-432 Income tax, by Yolanta Lewis and Glenn Rivard
27 p. Covers some aspects of the Canadian Income
Tax Act that are of greatest interest to the
average taxpayer. 1978. \$2.00.

O-433 Landlord and tenant law, by Howard Roger, et al.
20 p. Covers the more important areas of the
present landlord and tenant law. 1976. \$2.00.

O-434 Making a will
38 p. Deals with the new Succession Law Reform
Act. 1978. \$2.00.

O-435 Marriage and divorce, by Harriet Sachs and
Geraldine Waldman

42 p. Reviews the laws which regulate marriage, divorce and other aspects of family life. 1978. \$2.00.

- O-436 Mental health and the law, by Alec Fiszau and Elliot Allen
11 p. Deals with the legal aspects of mental health. 1976 \$2.00.
- O-437 Municipal law, by Jennifer Jordan and David Phillips
23 p. Explains how a municipal government works, and where a municipality receives its legal power, and what functions it performs. 1977. \$2.00.
- O-438 Small business law and self employment
60 p. 1978. \$2.00.
- O-439 Small Claims Court, by Glenn Rivard. 2nd ed.
44 p. Explains the procedure of the Small Claims Court. 1978. \$2.00.
- O-440 Youth and the law, by Glenn Rivard. 2nd ed.
43 p. Deals with different legal topics and how they affect youth: covers areas of school, family life, juvenile delinquency and crime; examines how the youth's legal rights change when becoming an adult. 1977. \$2.00.
- A series of 20 pamphlets averaging 4-10 pages directed towards immigrants are available in four languages: English, Greek, Italian, and Portuguese.
- O-441 Buying and selling real estate
- O-442 Child welfare, by Caron Reimer
Pamphlet. Deals with the obligation of the parents, and the court and the Children's Aid Society, towards the welfare of a child. 1977.
- O-443 Citizenship
- O-444 Consumer beware, by Caron Reimer
Pamphlet. Explains the important legislation in the area of advertising of goods: the Business Practices Act, the Combines Investigation Act and Sale of Goods Act. 1977.
- O-445 Divorce, by Nancy Harbin
Pamphlet. Deals with legal divorce: grounds for divorce, refusal to grant, reconciliation, custody of children, financial support and the need for a lawyer. 1977.

- O-446 Employment and unemployment rights
- O-447 Family court, by Audrey Bayduza
Pamphlet. Reviews the disputes that can be taken
to Family Court. 1977.
- O-448 Human rights
Pamphlet.
- O-449 Immigration, by Brian Sherman
Pamphlet. Discusses the rules relating to
admission to Canada as an immigrant and the rules
relating to deportation. 1977.
- O-450 Landlord and tenant law
Pamphlet.
- O-451 Marriage, by Caron Reimer
Pamphlet. Deals with the legal aspects of
marriage. 1977.
- O-452 Motor Vehicle Accident Claims Fund
Pamphlet.
- O-453 Patients rights, by Caron Wishart
Pamphlet. Deals with the rights of a patient and
those of mentally ill person. 1977.
- O-454 Police powers
Pamphlet.
- O-455 Rent review, by Rubin Dexter
Pamphlet. Covers the tenants' rights under the
Residential Premises Rent Review Act. 1977.
- O-456 Small business law
Pamphlet.
- O-457 Small claims court
Pamphlet.
- O-458 Where to go when you have a problem
Pamphlet.
- O-459 Wills
Pamphlet.
- O-460 Youth and credit
Pamphlet.
-

NAME: Credit Counselling Service of Metropolitan Toronto

ADDRESS: 74 Victoria Street
Suite 618
Toronto, Ontario
M5C 2P2 (416) 366-5251

FUNCTIONS AND PROGRAMMES:

Preventive and remedial counselling is provided free of charge to working debtors. After a personal interview and a review of the total financial position of the debtor, a counsellor will work out a budget and a feasible repayment scheme. If repayment proves to be impossible the service will refer the debtors to the appropriate agencies.

The Credit Counselling Service distributes two pamphlets both under the name "Consumer Credit" outlining many of the facets of credit.

NAME: Dufferin-Eglinton Information Centre

ADDRESS: 636 Glenholme Avenue
Toronto, Ontario
M6E 3G9 (416) 789-4394, 789-4395

CONTACT: Mary Zaffino

FUNCTIONS AND PROGRAMMES:

As a local community Centre, assistance is provided to people in finding solutions to social, legal, health, governmental, and environmental problems. This is done by either providing information or by referring enquiries to the appropriate service available in the community.

Some examples on which advice is provided are:

- housing
- daycare
- family and budget counselling
- legal counselling
- recreation programmes
- senior activities and services
- financial assistance
- consumer programmes

The Centre distributes information of a legal nature, particularly, unemployment insurance, workman's

compensation and Canada Pension. More complex legal problems are referred to the appropriate agency.

NAME: The Elizabeth Fry Society

ADDRESS: 215 Wellesley Street East
Toronto, Ontario
M4X 1G1 (416) 924-3708

CONTACT: Phyllis G. Haslam

FUNCTIONS AND PROGRAMMES:

The main purpose of the Society is to assist women in conflict with the law. In this regard they are involved with the counselling of female offenders as well as making referrals to private agencies. A committee on the board deals with public education and social action. The purpose is to give people an understanding of the female offender by visiting schools and sending out speakers on request to any organization.

The Society publishes 8 newsletters annually which are available to the public after paying a \$5.00 membership fee. In addition there is a reference library on the premises which is open for public use. Appointments to use the library are preferred. Arrangements to use the library outside normal business hours may occasionally be made.

NAME: Extended Duty Counsel Project

ADDRESS: Old City Hall
Toronto, Ontario
(416) 591-0200

CONTACT: J. Weisdorf

FUNCTIONS AND PROGRAMMES:

Six full time staff act as duty counsel in this experimental programme. While they will not act as lawyers for the parties, they will represent them in court when they are unable to get a lawyer for motions, bail hearings, etc.

NAME: Families and Friends Centre

ADDRESS: 558 Gerrard Street East
Toronto, Ontario
M4M 1X9 (416) 466-3852

CONTACT: Mrs. Judy Hoffman

FUNCTIONS AND PROGRAMMES:

Subsidized by the Deputy Superintendant, the 30-member staff provides social services from baby-sitting to legal referral. They give information on bail, immigration, jail function, probation and parole, temporary absence, legal aid and welfare.

PUBLICATIONS:

O-461 Families and Friends Centre
Leaflet. Introduces the function and services of the Centre.

NAME: Industrial Accident Victims Group of Ontario

ADDRESS: Mailing address:
P.O. Box 86
Station "L"
473 Oakwood Avenue
Toronto, Ontario
L5P 1A2 (416) 651-5650
651-1245

Location address:
1255A St. Clair Avenue West
Toronto, Ontario
M6E 1B8

CONTACT: Vincent Denielis

FUNCTIONS AND PROGRAMMES:

The Group will represent injured workers on the Workmen's Compensation Board, Unemployment Insurance Commission, Canada Pension Plan and Welfare cases.

Students, supervised by Osgoode Hall Law School, and full-time lay advocates, give summary advice as well as representing clients on appeals.

NAME: Injured Worker's Consultants

ADDRESS: 671 Danforth Avenue
Suite 304
Toronto, Ontario
M4J 1L3 (416) 461-2411

CONTACT: Stuart Crombie

FUNCTIONS AND PROGRAMMES:

Paralegal counselling and representation in all matters relating to the Ontario Workman's Compensation Act. Office hours are Monday to Friday, 9:00 to 4:30 and Saturday, 9:00 to 1:00.

NAME: International Chemical Workers' Union

ADDRESS: 1262 Don Mills Road
Suite 4B
Toronto, Ontario
M3B 2W7 (416) 449-6933

CONTACT: Research and Education Department

FUNCTIONS AND PROGRAMMES:

While problems of a strictly "legal" nature are handled by the Union's lawyers, the Research and Education Department arranges seminars approximately four times a year. These seminars deal with practical problems encountered in fields relating to labour law including workmen's compensation, unemployment insurance, etc.

NAME: John Howard Society of Ontario

ADDRESS: 980 Yonge Street
Suite 407
Toronto, Ontario
M4W 2J5 (416) 925-2205

CONTACT: Gordon MacFarlane, Executive Director
Kitty Bourne, Administrative Secretary

FUNCTIONS AND PROGRAMMES:

1. Community responsibility for the control of crime: To enable citizens to participate in the control of crime in their communities, through community education programmes, and by influencing government policy and legislation. This can be accomplished in a spirit of independence and freedom from political restrictions or government, business, labour, or professional biases.

2. Citizen participation in criminal justice: To provide citizens with a means of uniting to address the problems, help formulate and monitor the standards of criminal justice

policy and practice and to advocate progressive changes in the criminal law and justice system.

3. Providing direct services: To respond to the needs of offenders and potential offenders by providing direct services and opportunities to assume full, responsible citizenship, free of crime. Traditionally, in Canada, direct services to offenders have constituted the major role of non-governmental agencies in relation to the criminal justice system.

AUDIO-VISUAL:

The Society only levies postage or delivery charges for these films:

- O-462 Crime, prison and alternatives
16 mm. 23 min. A specially designed media package which looks at the facts behind the reality of crime. Used in conjunction with public speakers available in the Society's community education programme.
- O-463 The odds against
16 mm. A description of the criminal justice system in the United States done on a case history basis. The systems in Canada and the United States are so similar that the film is applicable here. Brief descriptions are given of probation and parole.
- O-464 Time off the streets
16 mm. film. 30 min. Unrehearsed interviews with staff and inmates of Ontario institutions and the Ministry of Correctional Services.
- O-465 Two years or more
16 mm. film. 30 min. Deals with Canadian penitentiaries and some problems by following the experience of one offender. Supply is limited and borrower is required to pay transportation.

PUBLICATIONS:

Community Education Series 1

Information papers:

- O-466 The agony of law reform, by Richard J. Stanbury
3 p. Describes some aspects of the law reform process.

- O-467 Imprisonment in Canada: a historical perspective,
by Michael S. Cross.
4 p.
- O-468 Security, anxiety and the flight into punishment,
by Dr. J.W. Mohr
2 p. Describes the backlash effect of the
criminal justice system.
- O-469 Turning the inside out: on limiting the use of
imprisonment, by Richard V. Ericson
4 p.
- Community Education Series 2
- Information sheets: Deals with elements of the
criminal justice system in a question and answer
format. Topics include:
- O-470 Bonding
- O-471 The Canadian Penitentiary Service
- O-472 Federal Temporary Absence Programmes
- O-473 National Parole
- O-474 Ontario's Temporary Absence Programme
- O-475 Pardons
- O-476 Crime
Pamphlet. Deals very generally with crime and the
role of the John Howard Society of Ontario.
- O-477 Criminal justice bibliography, by Laure Evans
18 p. Prepared to aid students and teachers in
Criminal Justice units of the "Man in Society" and
"Canadian Law" courses in the Ontario High School
Curriculum.

NAME: Law Line

ADDRESS: 84 Queen's Park Crescent
Toronto, Ontario
 (416) 978-7293

FUNCTIONS AND PROGRAMMES:

Lawline is a telephone legal information and
referral service. It has one full time staff person, the
co-ordinator, five students working on Lawline projects during the
summer, and volunteer law students during the school year. It is

situated in the University of Toronto Law School. The majority of calls deal with landlord/tenant, family law, petty criminal, and consumer law. Advice is not given over the telephone, students limiting themselves to giving information, and callers in need of further advice and assistance are referred on to an appropriate source of such assistance. No referrals are made to individual lawyers. The service is available 7 hours per day, 5 days per week in the metropolitan Toronto area, although about 20 calls per month come from other towns and rural areas.

Lawline is now in the process of writing articles answering specific questions in the areas of public interest law for publication in local community newspapers.

NAME: Legal and Literary Society of Osgoode Hall Law School

ADDRESS: Room 118
Osgoode Hall Law School
York University
4700 Keele Street
Downsview, Ontario
M3J 2R3 (416) 667-3141

CONTACT: Murray Miskin, President
Charleen Brenzall, Administrative Assistant

FUNCTIONS AND PROGRAMMES:

The Legal and Literary Society is the elected representative student government of Osgoode Hall Law School. It represents the views of Osgoode students to outside individuals and organizations, provides services to students within the law school, and funds and sponsors a number of clubs and activity groups which provide service to the community.

Sponsored groups in the law school which provide services include:

- Articling Office (Room 116, 667-2585) - law student employment service.
- Canadian Bar Association (chapter).
- Canadian Journal of Family Law (667-6392).
- Christian Fellowship.
- Committee for Constitutional Debate - organizes discussions of Canada's constitution.

- Community and Legal Aid Services Programme (667-3143) - provides a wide range of free legal services to persons of low income.
- Gay Caucus - liason and speakers are provided relating to gay people and the law.
- High School Project - provides speakers on legal matters for area high schools.
- John White Society - arranges for speakers to visit the law school.
- Law Union (chapter).
- Obiter Dicta - weekly student newspaper.
- Osgoode Hall Law Journal.
- Phi Delta Phi Legal Fraternity (chapter).
- Toronto Community Law Programme - provides speakers on legal matters to community groups.
- Women's Caucus - provides speakers, films, workshops, legal advice to women in the community.

NAME: Metropolitan Toronto Association for the Mentally Retarded

ADDRESS: 186 Beverley Street
Toronto, Ontario
M5T 1Z2 (416) 361-0773 ext. 34

CONTACT: Adrian Wydes, Head Librarian

FUNCTIONS AND PROGRAMMES:

The Association operates a lending library (The Howard E. Bacon Memorial Library) dealing exclusively with mental retardation.

At time of writing the library contained 8 volumes dealing with legal issues.

NAME: Metro-Toronto Legal Services
Federation of Metro-Tenants' Association

ADDRESS: 165 Spadina Avenue
Suite 26
Toronto, Ontario
M5T 2C4 (416) 364-1486

CONTACT: J. de Klerk

FUNCTIONS AND PROGRAMMES:

Representation: by paralegals at rent review hearings and appeals at no cost to organized tenants' groups mostly in the Metro-Toronto area.

Educational workshops: by paralegals in apartment buildings or in local area for tenants' groups or the general public, discussing the Landlord and Tenant Act and the Rent Review Act.

Advice: given over the phone on landlord and tenant and rent review problems.

Court cases: offered by para-legals with special attention given to tenants from organized associations and groups.

Organizing: staff aid in the organization of tenants into associations.

AUDIO-VISUAL:

O-478 Fighting on equal ground; a look at rent review
Videotape. 15-20 min.
1976.

O-479 Limited dividend programme
Tape. 15-20 min.
Deals with tenants in a limited dividend building.

O-480 Organizing tenants
Videotape. 15-20 min.
1977.

PUBLICATIONS:

O-481 Federation of Metro Tenants' Associations
newsletter
Bi-monthly. Informs on rent review legislation.

O-482 Organizers' kit
7 p. Gives information to tenants on how to organize an association. 1977.

NAME: Modern Talking Picture Service (M.T.P.S.)

ADDRESS: 1875 Leslie Street
Don Mills, Ontario
M3B 2M6 (416) 444-7347
(serves Ontario and Manitoba)

FUNCTIONS AND PROGRAMMES:

This organization offers free of charge 16 mm. films on a variety of topics of general interest to schools, churches, clubs, colleges, business, industry, community groups and organizations. The films vary in length from 10 minutes to 60 minutes. In the legal area there are several films at present:

- O-483 Across the city and into the trees
Discusses the problem of zoning encountered by the National Capital Commission in Ottawa.
- O-484 Bankruptcy
Gives causes and alternatives to bankruptcy, responsibility of debtor and creditor payment priorities and the Bankruptcy Act.
- O-485 Capital gains
Describes capital gains, when it applies and how to live with it.
- O-486 Doing it wrong
Traces the unfortunate weekend of average teenagers who "fall into" crime without realizing the possible consequences.
- O-487 Fraud you lose
Overview of several types of fraud.
- O-488 Housing: its everybody's business
Highlights planning procedures involved in housing developments.
- O-489 How Jerry got smarter
Story of getting into and out of trouble with the Ontario Business Practices Act.
- O-490 More than a red coat
Describes the functions of the RCMP.
- O-491 Planning in Ontario
Concentrates on the planning process in Ontario, with emphasis on approval of subdivisions, official plans and available government assistance.
- O-492 Signs and lines
Explains new international road signs.

O-493

Taxation

Explains how proper planning and record keeping can save business men tax dollars.

NAME: Neighbourhood Information Centre

ADDRESS: 81 Barrington Avenue
Toronto, Ontario
M4C 4Y9 (416) 698-1626

CONTACT: J. Harvey

FUNCTIONS AND PROGRAMMES:

The Centre distributes pamphlets and leaflets of a legal nature and makes referrals to the appropriate agency. Legal aid clinic is open Tuesday evenings between 6:00 and 9:00. Phone for an appointment.

The Centre also operates a consumer help office handling complaints involving consumer transactions.

NAME: Neighbourhood Information Post

ADDRESS: 265 Gerrard Street East
Toronto, Ontario
M5A 2G3 (416) 924-2543

CONTACT: Cindy Wildey

FUNCTIONS AND PROGRAMMES:

Information and advice: answering questions about services, programmes and eligibility, as well as distributing pamphlets.

Referral: making contact with the appropriate agency and directing the client to this agency.

Income Tax Clinic: from January to May assistance is given in filling tax forms, tax credits, etc., by the staff and volunteers.

NAME: Ontario Dental Association

ADDRESS: 234 St. George Street
Toronto, Ontario
M5R 2P1 (416) 922-3900

CONTACT: J.C. Gillies
Executive Director

FUNCTIONS AND PROGRAMMES:

The Association is a voluntary organization which provides a consensual method of dispute resolution in patient-dentist relations.

Senior members of the dental profession in 38 component societies (geographically distributed) offer a voluntary problem solving mechanism for patient-dentist disputes.

NAME: Ontario Federation of Agriculture

ADDRESS: 387 Bloor Street East
Suite 502
Toronto, Ontario
M4W 1H9 (416) 967-6660

CONTACT: J. M. Murray
Director of Properties

FUNCTIONS AND PROGRAMMES:

The OFA is a voluntary organization of farmers working to improve farm income and the social well-being of Ontario farmers.

The OFA provides a number of different services to its members. It provides the members assistance with various business and property problems (land expropriation, drainage works, taxation). The OFA is also willing to assist members with business problems that arise from time to time (contractual problems, arbitrary government action, etc).

The OFA also acts as a "quasi" ombudsman for its members in that it will not only explain various laws and regulations but will attempt to mediate in the dispute. As well, many other kinds of advice can be given (land use planning, pollution, water wells, etc.).

The OFA owns the Ontario Farm Machinery Agency which acts as a watchdog on farm machinery pieces. The OFMA also can act as a retailer in order to provide some financial leverage for OFA members.

The OFA also provides reduced cost advertising in certain farming publications.

Members of the OFA are automatically enrolled in the Canadian Federation of Agriculture.

The OFA publishes a monthly "Management Digest". It is an 8 page newsletter produced by OFA's Department of Information and Public Relations. While reporting on OFA organizational issues, it also keeps members up to date on the farm issues.

PUBLICATIONS:

- O-494 Individual service members' manual
4 p. Explains the workings of the OFA and the various services it provides to its members.
- O-495 Management digest
Monthly news letter. Informs members of timely issues of interest as well as any organizational activities. \$2.00 per year.
Available in English or French.

BRANCH OFFICES:

Brant-Halton-Wentworth:

c/o CIAG
403 Fairview Drive
Brantford, Ontario
M3R 6T2 (519) 759-5790

Bruce-Grey:

363 10th Street
Hanover, Ontario
N4N 1P5 (519) 364-4413

Dundas-Glengarry-Prescott-Leeds-Russell
Stormont-Brenville-Lanark-Renfrew
Ottawa-Carleton Region:

108 Raglan Street South
Renfrew, Ontario
K7V 1P0 (613) 432-2541

9 Chamber Street East
Smith Falls, Ontario
K7A 2Y2 (613) 283-4374

126 St. Catherine Street
St. Isidore de Prescott, Ontario
K0C 2B0 (613) 524-2100

Elgin-Kent-Essex:

c/o CIAG, Box 1163
419 St. Clair Street
Chatham, Ontario
N7L 3K4

Haldimand-Norfolk:

40 Kent Street North
Simcoe, Ontario
N3Y 3S2 (519) 426-7411

Hastings Prince Edward-Lennox and Addington
Frontenac:

c/o CIAG
191 North Front Street
Belleville, Ontario
K8N 1E6 (613) 968-4100

Huron:

Box 429
Clinton, Ontario
N0M 1L0 (519) 482-9642

Middlesex-Lambton:

c/o CIAG
291 King Street
London, Ontario
N6B 1R8 (519) 433-2151

Niagara North and South:

R.R. 3
Fenwick, Ontario
L0S 1C0 (416) 892-2126

Oxford:

Box 263
220 Springbank Avenue
Woodstock, Ontario
N4S 7R3 (519) 537-2915

Perth:

OFA, Box 580
1 Market Place
Stratford, Ontario
N5A 1A4 (519) 273-2032

Peterborough-Durham Region-Victoria-Northumberland:

c/o CIAG
Box 569
270 George Street North
Peterborough, Ontario
K9J 6Z7 (705) 743-4281

Simcoe-York-Peel:

Newmarket Shopping Plaza
c/o CIAG
Suite 208, Davis Drive
Newmarket, Ontario,
L3Y 2N4 (416) 895-7261

c/o CIAG
505 Dominion Avenue
Midland, Ontario
L4R 1P7 (705) 526-6591

Waterloo-Wellington-Dufferin:

c/o OFA, Room 109
CIAG Building
Priory Square
Guelph, Ontario
N1H 6P8 (519) 824-4400
(Thurs. only phone Waterloo Stockyards
(519) 884-1080)

NAME: Ontario Hospital Association
ADDRESS: 150 Ferrand Drive
Don Mills, Ontario
(416) 429-2661

CONTACT: R.A. Slute

FUNCTIONS AND PROGRAMMES:

This organization does not provide information on legal education to the public at large although seminars and materials are provided to its member organizations as to changes in regulations, laws and so on that may affect them at present and in the future.

NAME: Ontario Medical Association
ADDRESS: 240 St. George Street
Toronto, Ontario
(416) 925-3264
CONTACT: Andrew Gillies

FUNCTIONS AND PROGRAMMES:

This organization on a selective basis does inform member physicians about regulations on matters that specifically affect the whole membership. They help members with legal problems i.e. defray costs, if it is to be of a "test case" nature that may in the future affect several of its members.

NAME: Ontario Métis and Non-Status Indian Association

ADDRESS: 5385 Yonge Street
Suite 30
Willowdale, Ontario
M2N 5R7 (416) 226-2890

CONTACT: Louis Bruyère, President

FUNCTIONS AND PROGRAMMES:

A major aim of OMNSIA is to encourage and help Métis and non-status Indian people in Ontario to do as much as they can by themselves to resolve their housing, educational, employment and other social and economic problems in order to develop their communities. Community development workers with the Association pursue this aim by organizing groups of Métis and non-Status Indians throughout Ontario.

The community development workers are primarily resource people. They provide information about the dial services, provincial and federal project assistance funds, and local administrative channels which people can use to help solve their problems and develop their communities.

NAME: Ontario Safety League

ADDRESS: 409 King Street West
Toronto, Ontario
M5V 1K1 (416) 362-1516

CONTACT: T.W. Thompson
Public Information Manager

FUNCTIONS AND PROGRAMMES:

The main function the OSL sees for itself is the object of educating the public as to the dangers on the street and the prevention of accidents.

The OSL sees itself with 5 primary objectives:

1. To help the people of Ontario to protect themselves from death, injury and the destruction of property resulting from accidents.

2. To promote safety in all fields of activity, with the exception of industry and agriculture, as long as they continue to be served by other competent agencies.

3. To advise, assist and co-operate with public authorities at every level of government (federal, provincial, and municipal) in advancing the cause of public safety.

4. To conduct a continuous and vigorous programme of public education designed to focus attention upon the cause of accidents and to inform the public on how to avoid accidents.

5. To co-operate with local safety councils to help them provide a useful service to their community. The League operates as an independent, non-commercial, non-profit, non-sectarian, and non-political organization.

6. The OSL sponsors programmes that ensure the standards in certain driver education courses are at a more than acceptable level:

- (1) Pro Drivers
- (2) Approved Commercial Driving Schools
- (3) Driver Award Programme
- (4) Commercial Fleet Courses
- (5) Defensive Driving Course
- (6) Motorcycle Driver Training
- (7) Bits about Wheels

7. As well the OSL sponsors outdoor recreation safety programmes including:

- (1) Snowmobiles
- (2) Canoe Camping Program
- (3) Outdoor Living Radio Services

8. Another area of programmes is the family safety area. Some programmes are:

- (1) School postals which are delivered monthly on various topics.
- (2) Elmer the Safety Elephant Programme
- (3) BP Canada Road Safety Show
- (4) Block Parent Programme
- (5) Maintenance of a film lending library
- (6) Programmes on fire safety
- (7) A "Safe" Hallowe'en programme.

The OSL prints pamphlets on various topics as well as distributing monthly press releases which are distributed to all media. (These frequently result in interviews.)

The OSL also is able to provide staff speakers to various groups on request.

AUDIO-VISUAL:

The OSL has an extensive film list which is available on request. Relevant films are reported below but for a more up to date listing direct contact should be made. The Catalogue of films is entitled "Safety Films" and was last reprinted in September 1976. The last printed addition/deletion amendment was printed in January 1978.

O-496 Drinking, driving, and the law
54 slides. Colour. 18 mins. The show is designed to explain recent changes in the Criminal Code, including the amendments allowing use of roadside breath testers.

NAME: Ontario Teacher's Federation

ADDRESS: 1260 Bay Street, Suite 700
Toronto, Ontario
M5R 2B5 (416) 966-3424

CONTACT: William A. Jones
Secretary-Treasurer

FUNCTIONS AND PROGRAMMES:

Governed by the Teaching Profession Act, the O.T.F. is interested mainly in maintaining discipline in the teaching profession.

Its contact with the public is small. It is a teachers' organization, interested mainly in maintaining the conditions required by the act and any profession.

PUBLICATIONS:

O-497 Professional conduct and the professional teacher
14 p. Provides an organized summary of the procedures relating to those legal and professional problems which occur within the teaching profession. 1974.

NAME: Parkdale Community Legal Services

ADDRESS: 1267 Queen Street West
Toronto, Ontario
M6K 1L5 (416) 521-3411

CONTACT: Zoya Stevenson

FUNCTIONS AND PROGRAMMES:

Parkdale is involved in a project designed to acquaint advocates with the process of tribunals. Sessions are geared to people who would be appearing before the tribunal.

Unemployment Insurance Commission Client Self Help Project: designed to inform U.I.C. clients of the procedures so they can help themselves. The project involves seminars as well as providing a kit for the client.

Welfare Organizing Project: a student documents specific examples of client welfare problems, with a view to taking each particular complaint to all levels of welfare administration. The advocates council to which the welfare administration would be accountable.

Welfare Training Sessions: designed to develop ways to develop welfare training sessions particularly for community workers and organizers.

Municipal Law: In the past Parkdale has offered this 6 week course to help residents deal more effectively with by-law changes and develop projects by introducing the public to laws which govern municipal developments.

Parkdale is currently campaigning for the need to increase clinics and legal aid. Students distribute material and speak to groups on request regarding the value of legal aid.

Parkdale offers a Tenants' advocacy Workshop and speakers on tenant organization and rent review.

A pilot project has been initiated in cooperation with St. Christopher Older Adult Centre, to set up a series concerning the rights of the elderly.

Parkdale has worked with teachers to help them obtain materials which they can use in the classroom and to enlarge their knowledge of the legal system.

PUBLICATIONS:

O-498 All in the family
Pamphlet. Surveys in an easy-to-understand manner such concepts as the legal requirements of

marriage, divorce proceedings, support after divorce and the legal rights of children. Needs to be updated due to the new Family Law Reform Act. \$1.00.

- O-499 Can I change my name?
Pamphlet. Explains the legal procedure involved in changing your name.
- O-500 Consumers' rights
Pamphlet. Surveys consumers rights under the Sale of Goods Act, Consumer Protection Act, and Business Practices Act. 1975. \$1.00.
- O-501 A death in the family?
Explains briefly the duties of an executor or administrator and the concepts of probate and death benefits.
- O-502 Do I need a will?
Pamphlet. Provides general information as to the advantages of a will and how to make and/or change a will.
- O-503 How to deal with a racist incident
Pamphlet. Explains the Ontario Human Rights Code and also sections under the Criminal Code concerning assault or hate literature.
- O-504 Family Law Reform Act 1978
Pamphlet. Describes the major changes and the new rights under the FLRA in the areas of family property, support and domestic contracts.
- O-505 Immigration: do's and don'ts
Pamphlet. Sets out a list of do's and don't when immigrating to or visiting Canada. 1978.
- O-506 Newsletter
Monthly.
- O-507 Parkdale Community Legal Services
Pamphlet. Generally sets out PCLS's aims and functions and also the criteria for qualification of free legal services.
- O-508 Welfare is your right
Pamphlet. Sets out budgeting requirements, application procedures and special assistance under welfare benefits.

O-509

Your rights as a tenant

36 p. Sets out in a question and answer format various commonly asked questions in landlord and tenant law: rent review, what landlords can and can't do, advantages of a written lease, etc. 1976. \$1.00.

NAME: Patients' Rights Association

ADDRESS: 40 Homewood Avenue, Apt. 315
Toronto, Ontario
M4Y 2K2 (416) 923-9629

CONTACT: Mrs. Anne Coy
Vice Chairman

FUNCTIONS AND PROGRAMMES:

This is a voluntary group which is financed through membership and private donations. It also receives grants from the International Women's League and the Secretary of State. The association handles complaints from patients, promotes awareness of their legal and moral rights.

PUBLICATIONS:

O-510

Patients' rights manual

21 p. Outlines the legal and moral rights of patients eg. confidentiality. It describes the present complaint system and gives addresses of complaint agencies. A list of the key medical references is also given. Free to members. \$0.50 - \$1.00 to libraries and other agencies, depending on the quantity required.

NAME: People and the Law Research Foundation, Inc.

ADDRESS: 356-A Queen Street West
Toronto, Ontario
(416) 362-7758

CONTACT: Mr. Dick Nellis

FUNCTIONS AND PROGRAMMES:

Funded through the Ministry of Justice, the organization provides summary legal advice and referrals. It provides legal resources to communities by doing research on legislation and translation.

NAME: A Quaker Committee on Jails and Justice

ADDRESS: 60 Lowther Avenue
Toronto, Ontario
M5R 1C7 (416) 922-6128

CONTACT: Margaret Hancock

FUNCTIONS AND PROGRAMMES:

AQCJJ, established in 1975, is geared ultimately toward abolishing the criminal justice systems, and works toward this goal in three more immediate ways: through direct service work done by volunteers in Toronto Jails; through education by means of a bi-monthly newsletter, abolition workshops and a speaker's panel; through political action such as involvement with the National Moratorium on Prison Construction, public demonstrations when appropriate, letter-writing campaigns to politicians to speak out against specific issues and cases, and the presentation of briefs to Royal Commissions which apply to the criminal justice field.

PUBLICATIONS:

- O-511 AQCJJ Newsletter
Bi-monthly. Covers news and views on prisons and criminal justice from an abolitionist perspective.
- O-512 Criminal justice, by Elain Bishop
56 p. Deals with the Canadian criminal justice system, asking questions and suggesting alternatives. \$1.00.
- O-513 Instead of prisons
208 p. For abolitionists, covering the why of abolition, demythologizing views of prison, a model for dismantling the prison system, etc. \$6.50.

NAME: Riverdale Socio-Legal Services

ADDRESS: 835 Queen Street East
Toronto, Ontario
(416) 461-1168

CONTACT: Valerie Lavergne

FUNCTIONS AND PROGRAMMES:

Established in 1977, and funded by the Ontario Legal Aid Plan, RSLs will offer a full-time legal service in the near future. A task force is involved in hiring staff and making

policy choices. The Woodgreen Community Centre has operated an evening legal clinic with a volunteer lawyer for 18 years. RSLs will consist of 1 full-time lawyer, a full-time socio-legal worker and a receptionist. They will provide traditional legal services and assistance to clients with social service problems. Providing legal education and working with the community to discern problems and needs will also be the goals of this service.

NAME: The Salvation Army Correctional Services

ADDRESS: 432 Sherbourne Street
Toronto, Ontario
M4X 1K2 (416) 923-2381

CONTACT: Captain E. Fisher

FUNCTIONS AND PROGRAMMES:

The Army is occasionally engaged in speaking by invitation to various community organizations showing the involvement of the Army in the Criminal Justice System. They have also tried to stir community interest through volunteerism and in this regard there is specialized training through their own resources and that of the Ministry of Corrections Volunteer Training Programme.

The Army has its personnel in most Law Courts as well as in Provincial and Federal Penal Institutions. Accused persons requesting Army attention are put under Army care by the judge and are serviced from "courtroom to sentence expiry date", both while in prison or in a Salvation Army Rehabilitation Centre. "Release and Aftercare Service" to the client is also provided by the Army.

The Salvation Army Corrections Department also does Pre-release Reports and Parole Supervision for the Federal Parole Board.

Under its Corrections programme the Army operates a "Victim Car" service as well as a Suicide Bureau.

NAME: Student's Legal Aid Society

ADDRESS: 84 Queen's Park Crescent
Room 108 B
Toronto, Ontario
M5S 1A1 (416) 978-6497

FUNCTIONS AND PROGRAMMES:

S.L.A.S. operates several legal clinics out of community centres, primarily in downtown Toronto, as well as the Campus Legal Assistance Centre on the University of Toronto Campus. In addition it runs Lawline, a telephone legal information project.

PUBLICATIONS:

O-422 Law for community clinics, a manual by the Community and Legal Aid Services Programme and the Students' Legal Aid Society of the University of Toronto. 4th ed. Edited by Carol Beckmann. 309 p. Introduces the various areas of law a law student will face, such as evidence, landlord and tenant, consumer protection, employment standards, family law, welfare, unemployment insurance, drug offences. 1977.

NAME: Tenant Hotline

ADDRESS: 2061 Eglinton Avenue West
Toronto, Ontario
M6E 2K6 (416) 656-5500

CONTACT: Kenneth Hale

FUNCTIONS AND PROGRAMMES:

Tenant Hotline Phone Service: offered by a lawyer and community legal workers. Summary advice is given on landlord and tenant, rent review and related areas, 7 days a week, 24 hours per day.

Tenant Hotline Office: offered by a lawyer and community legal workers. The office offers legal consultation, pamphlets, booklets, information and research services.

PUBLICATIONS:

O-514 Information sheet
Deals with the Landlord and Tenant Act. 1976.

NAME: Toronto Rape Crisis Centre

ADDRESS: P.O. Box 6597
Station "A"
Toronto, Ontario
M5W 1X4 (416) 964-7477

CONTACT: Lynne White, Office Co-ordinator

FUNCTIONS AND PROGRAMMES:

The purpose of the Centre is to support and assist victims of rape and sexual assault and provide community education materials which aid in rape prevention.

Rape Crisis Line: a 24 hour, 7 days a week service for someone to talk to, who will understand what has happened and can help i.e. by accompanying the victims to the hospital, police or court. Counselling is given to the woman, family and friends and referrals are made to the appropriate legal agencies.

The TRCC also has a programme of public education through speakers programmes, printed information and education for agencies dealing with rape victims.

PUBLICATIONS:

- O-515 The legal aspects of rape
Pamphlet. Deals with the criminal offence of rape, the evidence required, the legal process, the trial procedure, the legal advice for rape victims and the lesser sexual offences. \$0.75.
- O-516 Newsletter
Quarterly. Contains a variety of articles on the issue of rape, as well as reviews of new books and films. \$5.00 per year for individuals. \$12.00 per year for institutions.
- O-517 Recommendations
7 p. Outlines recommendations for changes in the rape laws. \$0.75.
- O-518 Rape - the crime against women
35 p. Questions and answers about rape, The law, One woman's story, Alternatives, Bibliography. \$2.50.

NAME: University of Toronto Community Clinic

ADDRESS: St. Christopher House
84 Augusta Avenue
Toronto, Ontario
(416) 364-8456

CONTACT: Kathleen Baker
Administrative Assistant

FUNCTIONS AND PROGRAMMES:

This agency does not offer any legal education services for the public yet, however they "house" legal education services offered by Parkdale clinic students and law students.

NAME: YWCA Development Centre

ADDRESS: 15 Birch Avenue
Toronto, Ontario
M4V 1E1 (416) 925-3137

CONTACT: Barbara Peltz

FUNCTIONS AND PROGRAMMES:

A major concern of the staff at the Development Centre is to provide information and services designed to meet women's continuing personal development needs, broaden their social awareness, and increase their understanding of women's issues. The services provided include:

Women's Resource Centre: This library houses Toronto's largest public collection of material on women's issues. The well catalogued book collection covers a wide variety of topics. Those books concerned with the legal rights of women include topics such as pregnancy, birth control, abortion, race, marriage, divorce, family property, wife beating, prostitution, welfare, name changing, employment, law reform, mental illness and single women.

The Women's Information and Referral Service: Women may obtain the information they seek directly from the Centre, or they will be referred to other services in the community which are equipped to meet their particular needs. A brief description of these other service groups is offered in the semi-annual publication "Women's Groups in Toronto" which is available for a small fee at the Centre.

Legal Clinic: Staffed by women law students from the University of Toronto, this clinic offers free legal advice. By appointment only: call 925-1154.

WATERLOO

NAME: Community Information Centre

ADDRESS: 18 Queen Street North
Kitchener, Ontario
N2H 2G8 (519) 579-3800

CONTACT: Larry Himmelman

FUNCTIONS AND PROGRAMMES:

Information and Referral: Information concerning the programmes of agencies and government departments in the community is constantly updated and available to the public. Leaflets and pamphlets on legal topics are distributed. Summary advice is given on simple matters and referrals are made to other services. Public speakers may be available on request.

Legal Information Clinic: A legal information clinic is operated on Tuesday evenings from 7:00-9:00 p.m. The service is available to provide information, advice, and guidance on problems with a legal component. Persons should call the Community Information Centre to make an appointment.

Regional Information Bank Service: Resource files with details about the programmes and services of local agencies and government departments are maintained at the Centre and are available for use by agency personnel and others.

PUBLICATIONS:

O-519 Directory of community services for Waterloo region
Describes the programmes and services available locally.

NAME: Legal Resource Office

ADDRESS: Federation of Students
University of Waterloo
Waterloo, Ontario
N2L 3G1 (519) 885-0840

CONTACT: Jim Bishop, Office Co-ordinator

FUNCTIONS AND PROGRAMMES:

The Legal Resource Office acts as a referral service for legal questions, assists in answering queries, refers to Legal Aid and maintains a library of legal resources. The office occasionally conducts information seminars of various aspects of law and publishes newspaper articles as well. They also process change of name applications.

Consultations are free, other services provided at cost for photo-copying and typing.

PUBLICATIONS:

O-520

Information handbook

For the students at the University of Waterloo, contains a 10 p. article entitled "You and the Law" as well as a "Guide to the Landlord and Tenant Act".

NAME: Waterloo Regional Landlord and Tenant Advisory Bureau

ADDRESS: 8th Floor, Marsland Centre
Waterloo, Ontario
N2J 4G7 (519) 885-9484

CONTACT: Elmer L. Moore, Regional Solicitor

FUNCTIONS AND PROGRAMMES:

Two legal practitioners are available to advise the staff of the Bureau, who in turn advise the general public in landlord and tenant matters. Copies of the Landlord and Tenant Act and miscellaneous forms pertaining to landlord and tenant matters are available free of charge from the Bureau.

Speakers Programme: Two practitioners will lecture to high school students on landlord and tenant matters. The lectures are approximately one hour in length and are followed by a question and answer period. The practitioners also give interviews to the local radio stations regarding landlord and tenant problems.

NAME: Waterloo Regional Rape Distress Centre

ADDRESS: Box 675
Waterloo, Ontario
N2J 4A3 (519) 886-3170

FUNCTIONS AND PROGRAMMES:

The Centre operates as a rape and sexual assault clinic. There is a 24 hour distress line. Staff will accompany persons to hospital, police and court. They will counsel the victim and family and make referrals to professional help if needed.

WELLAND

NOM: Service d'information de Welland

ADRESSE: Bibliothèque publique de Welland
140, rue King
Welland, Ontario
L3B 3J3 (416) 73404557

FONCTIONS ET PROGRAMMES:

Le Service d'information de Welland offre aux citoyens de la région des renseignements et de l'information sur les services gouvernementaux et autres agences. Souvent le service s'adresse à des problèmes d'ordre juridique et lorsqu'il est nécessaire, il réfère le client à l'Aide juridique.

Clinique sur l'impôt sur le revenu: organisée cette année pour les personnes-âgées, les étudiants et ceux ayant un faible revenu.

NAME: Welland Information Service

ADDRESS: c/o Welland Public Library
140 King Street
Welland, Ontario
L3B 3J3 (416) 734-4557

FUNCTIONS AND PROGRAMMES:

The Welland Information Service gives local residents information and direction about government and community services or about any other matter of a practical nature. Sometimes, inquiries deal with a legal matter. The Service helps, in particular, senior citizens, the uneducated, inexperienced youth and newcomers. Service is provided in French and English. Lists of various local organizations are also available. The Information Service helps people with their correspondence and/or forms they have to fill out.

Statistics that are kept, identify gaps in community services and are available to any government or community social planning group.

Income Tax Clinic: organized this year for students, senior citizens and low-income people.

WEST HILL

NAME: West Hill Community Services

ADDRESS: 4301 Kingston Road
West Hill, Ontario
M1E 2N1 (416) 284-8083

CONTACT: Carol Evans or Joyce Williams

FUNCTIONS AND PROGRAMMES:

One programme is involved with information giving - sometimes of a legal nature - concerning topics as family benefits, services to mother-led families, children's services, juvenile probation, etc.

Secondly they plan programmes around the needs of the community - meals on wheels, seasonal income-tax clinics, a United Community Fund special programme for seniors and a Canada Works grant to serve mothers and their small children.

A Legal Clinic is held every Wednesday evening all year. Two lawyers from this community will give summary advice regarding legal problems.

WILLOWDALE

NAME: Link's Community Information and Referral

ADDRESS: 5126 Yonge Street
Willowdale, Ontario
M2N 5N9 (416) 223-9727

CONTACT: Evelyn Evertman

FUNCTIONS AND PROGRAMMES:

There is a legal aid clinic every Tuesday evening from 6:30 to 8:00. A lawyer employed by Legal Aid will give summary advice. Call for an appointment.

The centre also distributes pamphlets and leaflets explaining legal topics such as landlord and tenant, women's rights and small claims court.

NAME: Ontario Forestry Association

ADDRESS: 150 Consumers Road
Willowdale, Ontario
M2J 1P9 (416) 493-4565

CONTACT: J.D. Coats
Executive Vice President

FUNCTIONS AND PROGRAMMES:

The O.F.A. has no formal contact mechanism for the public at large. Essentially, it provides forest related information regarding tree farming and taxation.

It provides information with respect to market value assessment and various tax incentive programmes. When the problems are of a more specific nature, the client is referred to a lawyer.

The O.F.A. has acted as expert witnesses in various forest property tax cases.

PULLICATIONS:

O-521 Ontario forests
Quarterly magazine. Provides information in the interest of public education concerning forests and related natural resources and their use for pleasure, profit and education. Free to members.

WINDSOR

NAME: Better Business Bureau of Windsor and District

ADDRESS: 500 Riverside Drive West
Windsor, Ontario
N9A 5K6 (519) 258-7222

CONTACT: Joseph L. Amort

FUNCTIONS AND PROGRAMMES:

To provide inquirers with information concerning the reputation of the companies with whom they are considering dealing. In addition to this, the Bureau supplies specific codes concerning a consumer's rights under the law i.e. in home improvements they indicate consumers have a right to withhold 15% of the total contract amount to protect against Mechanics Liens. Any information concerning consumer rights is gleaned from existing published material.

A new service that will be offered shortly is the release of a membership directory. Its purpose is to give consumers easy access to the members. As members must adhere to a strict code of ethics (firms may be barred from membership and members may be ejected), it is hoped that consumers might adopt a preventative attitude towards consumer problems.

The Bureau distributes publications put out by the Better Business Association of Canada. Many of these are bilingual and can be obtained free or for a minimal charge.

PUBLICATIONS:

- O-522 The Bureau will be publishing a new series of booklets on the most common problem areas faced by consumers. The series will be unique in that they will address those factors which could occur that would endanger or entirely eliminate any satisfaction received in purchasing goods or services and how to prevent those factors from occurring.
- O-523 They will also be publishing a new manual on increasing the possibility of success when a consumer launches a suit in Small Claims Court.

NAME: Community Corrections Council of Windsor

ADDRESS: 1787 Walker Road
Windsor, Ontario
N8W 3P2 (519) 254-9430

CONTACT: Margaret Stanowski

FUNCTIONS AND PROGRAMMES:

The C.C.C.W. offer a public education programme in the area of corrections. The programme consists of public lectures and seminars. Topics dealt with include:

Legal Codes: juvenile and assault criminal law and related situations leading to contact with the law; arrest and charges; rights.

Court Process: arraignment; bail; lawyers; juvenile and/or adult rights; pleas; trial; all levels of courts; diversion programmes.

Sentences: factors considered; diversion; fines; restitution; probation; discharges; community service careers; incarceration.

Incarceration: training schools; provincial correctional centres; penitentiaries; psychiatric centres.

Inmate Release: probation; aftercare; parole; leaves of absence; wardship; effects of criminal record; pardons.

Related Subjects: child welfare, family law.

Programmes are designed to meet the needs of particular groups. The programme is free of charge and available to schools, clubs and the general public. It is presented by a variety of resource people such as social workers and legal practitioners. The C.C.C.W. is soon to be associated with the Ontario Association of Corrections and Criminology.

The Council makes available a number of films covering the areas outlined in their public education programme.

NAME: Community Law Programme

ADDRESS: Faculty of Law
University of Windsor
Windsor, Ontario
N9B 3P4 (519) 254-4155

CONTACT: Professor R.A. MacDonald, Director

FUNCTIONS AND PROGRAMMES:

High School Speakers Programme: Law students give short talks and answer questions on legal topics. This service is available free of charge, on request.

Seminars: The CLP has offered seminars and public forums to special interest groups such as social workers, librarians and high school teachers. These services are available in the Essex County area, free of charge.

Summer Institute for High School Teachers of Law: a two week programme covering legal topics such as: contracts, property, criminal law and organizations. For application contact the Ministry of Education in Toronto.

Community Law Caravan: The Programme operates a portable classroom/display vehicle. This 29 foot Winnebago is available during the academic year for presentations and displays at shopping malls and other locations throughout Southern Ontario. During the summer it travels for ten weeks to 26 cities and towns in Northern Ontario. Seminars, public lectures and forums are presented on request and throughout the day the vehicle is available as a walk-in legal information display unit.

AUDIO-VISUAL:

- O-524 Alice who did that to your face?
Videotape, 3/4" video cassette or 1/2" reel to reel.
Documentary on battered women focussing on the alternatives available. 1977.
- O-525 Buying a house
Videotape, 3/4" video cassette or 1/2" reel to reel. 30 minutes. 1974.
- O-526 Child abuse
Videotape, 3/4" video cassette or 1/2" reel to reel. 30 minutes. 1975.
- O-527 Child custody trial
Videotape, 3/4" video cassette or 1/2" reel to reel. 30 minutes.
Scenes of a trial and an interview with a county court judge. 1975.
- O-528 A consumer action in the small claims court
Videotape, 3/4" video cassette or 1/2" reel to reel. 30 minutes.
Demonstrates the action brought by a householder against an appliance dealer for failing to live up to his guarantee. 1976.
- O-529 Impaired driving
Videotape, 3/4" videotape or 1/2" reel to reel. 30 minutes.
Deals with the arrest by police, the administration of breathalyzer test and the trial of the accused. 1974.
- O-530 Maintenance and the Family Court
Videotape, 3/4" video cassette of 1/2" reel to reel. 30 minutes.
Deals with the application of a wife to the Family Court for maintenance. 1975.
- O-531 Marriage breakdown
Videotape, 3/4" video cassette or 1/2" reel to reel. 30 minutes.
Interview between separated husband and wife and their respective lawyers, once the marriage has broken down. 1975.
- O-532 Mock trial/moot appeal
Videotape, 3/4" video cassette or 1/2" reel to reel. 30 minutes.
Presents this method of teaching law to high school students via a sample case. 1976.

PUBLICATIONS:

- O-533 Administrative law in Canada: unemployment Insurance, by Charles Morison
54 p. Describes the law relating to unemployment insurance as of May 1, 1978. 1978.
- O-534 Battered women: emergency shelter and the law, by Mark Handleman and Wendy Ward
84 p. A report on the establishment of Hiatus House, a haven for abused women, in Windsor and an outline of the law relating to wife abuse. 1976.
- O-535 Canadian community law journal
Annual. Includes articles, notes, and reviews as well as a directory of major public legal education programmes. 1977.
- O-536 Canadian legal research guide; with special reference to Ontario law, by Paul T. Murphy.
rev. ed.
34 p. Describes how to research a legal problem; covers statutes, regulations, cases, articles, directories and dictionaries. 1976.
- O-537 The Law and the family: family property, by Nancy Harbin
60 p. (approx.) An outline of the effects of recent Ontario legislation in the family property law area. 1978.
- O-538 Law and the lay-person; courts and trials, by Rod MacDonald
4 p. Describes both the civil and criminal court structure in Ontario and provides an outline of basic criminal and civil procedure. 1976.
- O-539 Law and the lay-person; a handbook on tenants' rights, by James Lockyer
55 p. Covers the rights and duties of tenants' associations. 1976.
- O-540 Law and the lay-person; legal aid
Leaflet. Gives information on how to apply for legal aid, types of legal problems covered, and lists of area directors. 1977.
- O-541 Law and the lay-person; small claims court
22 p. Describes how to commence an action, the alternatives, the trial, and collecting on the judgement. 1976.
- O-542 Law and the lay-person; social security, by Shelley Freeman
44 p. Covers several of the major financial

assistance programmes offered by the government of Ontario and the federal government. 1976.

- O-543 Law and the lay-person; the market place and you,
by Cathy Brown
21 p. Covers contracts, negligence and consumer
legislation. 1976.
- O-544 Legal survival kit for students, by Rory Edge and
Earl Parker
16 p. Provides legal information to high school
students, on alcohol, drugs, the authority of
teachers, police powers, contracts and damage done
to persons and property. 1975.
- O-545 Mechanics of the courts: evidence, by S.I.
Bushnell
14 p. Outlines the rules which determine the
types of proof which are permitted or required in
civil and criminal trials. 1976.
- O-546 Mechanics of the courts: mock/moot, by Susan De
Gruchy
16 p. Explains how a teacher may organize a
demonstration civil trial (mock) of appeal in a
civil case (a moot); describes techniques of oral
argument, the trial and appeal procedure. 1976.
- O-547 Mechanics of the court: remedies, by Edward Veitch
32 p. Covers the kinds of compensation or redress
a person may get in a civil action: damages,
restitutionally, coercive, declaratory. 1976.
- O-548 Ontario catalogue of public legal education
resources
323 p. A catalogue of programmes, audio-visuals
and publications in the public legal education
area in Ontario. 1977.
- O-549 Our Canadian legal heritage, by Paul T. Murphy and
Shelley Freeman
18 p. Designed for grade 8 students, this
illustrated comic book provides a history of the
law in Canada. 1976.

NAME: Hiatus House

ADDRESS: 664 California Avenue
Windsor, Ontario
N9B 2Z2 (519) 253-2197

CONTACT: Donna Miller, Director

FUNCTIONS AND PROGRAMMES:

Hiatus House is a centre for battered and threatened wives. It offers a residential programme for short periods of time. A social worker is available to provide counselling services. For legal advice, referrals are made to Legal Aid or Legal Assistance of Windsor.

PUBLICATIONS:

O-550 Hiatus House
Leaflet. Describes of what wife abuse is, what Hiatus House is and the services offered.

NAME: Legal Assistance of Windsor

ADDRESS: 85 Wyandotte Street West
Windsor, Ontario
N9A 5W6 (519) 256-7831

CONTACT: Michael Ray

FUNCTIONS AND PROGRAMMES:

Twenty law students, under the supervision of the director provide legal assistance for those who are unable to afford the service of a lawyer. Part-time services are available to:

- 1) Amherstburg, Anderdon
Malden Community Centre
- 2) Nicklin House
Leamington, Ontario
- 3) St. Clair College, Adult Retraining Building
Windsor, Ontario
- 4) Senior Citizen's Building
Windsor, Ontario
- 5) Landlord-Tenant Bureau
Windsor, Ontario
- 6) Multicultural Council
Windsor, Ontario
- 7) Belle River Municipal Building
Belle River, Ontario
- 8) Essex Community Information
Essex, Ontario

A group of social work students, under the supervision of a social worker provide: crisis intervention, referral to other agencies, and the effective co-ordination of social and legal services.

L.A.W. works in conjunction with Hiatus House to help abused mothers and their children.

Various symposiums are undertaken covering a wide range of topics including "Sex and the Law" and "Crisis Intervention".

Research projects have included: Legal Problems of Incarcerated Persons, Childrens' Rights, Battered Women and the Law, A Child's Ombudsman, Clinical Programme Evaluation, and Law and the Deaf.

Workshops have been held concerning senior citizens and the law and the Family Law Reform Act, 1978.

Speakers Programme: The director and students of L.A.W. participate in public speaking programmes in high schools, St. Clair College, University of Windsor and community organizations.

Diversion Programme: Law students along with Duty Counsel inform first juvenile offenders that they may enter the programme. The juvenile agrees to perform a compensatory task. This provide a means for them to assume responsibility outside the court process for their behaviour.

Duty Counsel Assistance Programme: Five students assist Duty Counsel in Provincial and Narcotics Court.

L.A.W. works in conjunction with the Detroit Bar Association and Lawyer Reference Service on numerous international transborder problems.

NOM: Programme de droit communautaire

ADRESSE: Faculté de droit
Université de Windsor
Windsor, Ontario
N9B 3P4 (519) 254-4155

CONTACT: Me. R.A. MacDonald, Directeur

FONCTIONS ET PROGRAMMES:

Service aux écoles secondaires: Les étudiants de la Faculté sont disponibles pour s'adresser aux étudiants sur

divers sujets juridiques. Ce service gratuit est disponible selon la demande.

Conférences: Le programme de droit communautaire monte des conférences pour l'intérêt de certains groupes dans la communauté, tels que les travailleurs sociaux, les bibliothécaires et les enseignants. Ce service gratuit est limité au comté d'Essex.

Institut d'été pour les professeurs de droit aux écoles secondaires: Un programme de deux semaines qui touche sur divers aspects de la loi, tels que les contrats, les biens fonds, le droit pénal et les organisations juridiques. Pour y participer contactez le ministère d'Education à Toronto.

La caravane du droit communautaire: La caravane offre au moyen d'une voiture Winnebago de 29' qui sert de centre d'information et de salle de classe portative. Elle est disponible pendant l'année scolaire pour installation dans les centres d'achat et autres endroits à travers le sud-ouest ontarien. Pendant l'été, la caravane voyage à travers 26 villes au nord de l'Ontario pendant une période de dix semaines. Des conférences publiques et des discours sont offerts et la caravane elle-même sert de centre d'information.

PUBLICATIONS:

- O-549 Notre héritage juridique, par Paul T. Murphy et Shelley Freeman
18 p. Ce livret à bande dessinée décrit l'histoire juridique canadienne. Cette publication vise les élèves de la huitième année. 1976.
- O-544 Trousse de survivance légale, par Rory Edge et Earl Parker, traduction de Francine Giguère
16 p. La trousse offre des renseignements aux élèves des écoles secondaires sur l'alcool, la drogue, l'autorité scolaire, la police, les contrats et la responsabilité civile. 1976.

NAME: University of Windsor
Student Legal Aid Society

ADDRESS: Faculty of Law
Windsor, Ontario
N9B 3P4 (519) 253-7150

CONTACT: Linda Kolyn
David Starr

FUNCTIONS AND PROGRAMMES:

Volunteer law students provide free summary advice and represent clients who qualify financially, in Small Claims, Provincial Court Criminal Division (summary convictions only), Family Court, Traffic Court, and some County Court actions. Areas frequently dealt with include: landlord and tenant problems, immigration, family, unemployment insurance and consumer complaints.

Union on Injured Workers Programme: Law students represent injured workers in Workmen's Compensation Board cases.

St. Clair College Project: The same services that are provided at the law school are provided to community college students.

Speakers Programme: In co-operation with the Community Law Programme, law students speak to high school and community groups throughout Essex County, on various aspects of the law.

NAME: Windsor and Essex Child Abuse and Neglect Association (W.E.C.A.N.)

ADDRESS: P.O. Box 2458
Walkerville Postal Station
Windsor, Ontario
N8Y 4S2 (519) 252-0082 or 252-1306
(after 8:00 p.m.)

CONTACT: Marina Clemens, President

FUNCTIONS AND PROGRAMMES:

W.E.C.A.N. is a volunteer associatin operating under the Board of Directors composed of professionals from many areas and of laypeople as well. It sponsors a number of lectures and workshops to interested groups who wish to learn more about the prevention of child abuse. This speakers' programme frequently deals with the legal aspects of child abuse, particularly the problems with reporting cases of abuse. Members of the local bar have participated. This service is free but a nominal fee may be charged where extra costs are incurred. W.E.C.A.N. also maintains a reference library of materials available to the public.

PUBLICATIONS:

O-551 W.E.C.A.N. make it happen!
Leaflet. Outlines the nature of child abuse and the services of W.E.C.A.N. Association.

NAME: Windsor-Essex Community Information Service

ADDRESS: 65 Wyandotte Street West
Windsor, Ontario
N9A 5W6 (519) 253-2491

CONTACT: Beatrice Sheehan

FUNCTIONS AND PROGRAMMES:

No formal public legal information programmes are given, however, summary information, and referrals are. Booklets from various government and community resources are distributed.

WOODBIDGE

NAME: Help Information and Referral Service

ADDRESS: 132 Woodbridge Avenue
Woodbridge, Ontario
L4L 1A8 (416) 851-2333

CONTACT: Helen Poulis, Staff Director

FUNCTIONS AND PROGRAMMES:

The Centre acts as a referral agency to other legal services in the area. Information and materials are also distributed.

Mother's Break: Once a week during the day mothers get together. The programme includes discussions with guest speakers, on various topics, including law.

WOODSTOCK

NAME: Information Oxford

ADDRESS: Box 955
Woodstock, Ontario
N4S 8A3 (519) 539-4889

FUNCTIONS AND PROGRAMMES:

Information, often of a legal nature is distributed in the form of pamphlets and leaflets. Other problems are referred to the appropriate agency.

MEDIA

The entries under media include radio stations and newspapers. They are not distinguished and are listed alphabetically by municipality.

BARRIE

NAME: Barrie Examiner

ADDRESS: 16 Bayfield Street
Barrie, Ontario
L4M 3A4 (705) 726-6537

CONTACT: The Editor

FUNCTIONS AND PROGRAMMES:

The paper carries a regular column each Wednesday called "Marketplace" which deals with consumer complaints. In addition, Mr. Noble, a local lawyer, writes a legal column from time to time, outlining changes and developments or explaining things about the law.

BELLEVILLE

NAME: CJBQ Quinte Broadcasting Company Limited

ADDRESS: 45 Bridge Street East
Belleville, Ontario
(613) 968-5555

CONTACT: Bill Conlin

FUNCTIONS AND PROGRAMMES:

This station has a hot-line show Monday to Friday which on many occasions deals with legal subject matter such as local property improvement by-laws and legislature changes of a provincial and federal nature. They also have their M.P.'s and M.P.P.'s on as often as possible.

CHATHAM

NAME: Chatham Daily News

ADDRESS: 45 - 74th Street
Box 2007
Chatham, Ontario
N7M 2G4 (519) 354-2000

CONTACT: Douglas Waite

FUNCTIONS AND PROGRAMMES:

The paper has a column called the "Prime Beef", a complaint column where people may air their views and some solutions may be found with the help of the newspaper.

CORNWALL

NAME: CFIX Radio Limited

ADDRESS: 1308 Pitt Street
Cornwall, Ontario
(613) 932-3356

FUNCTIONS AND PROGRAMMES:

The winter programming includes a regular talk show that often touches on local by-laws. They also endeavour to interview M.P.'s and M.P.P.'s.

FORT FRANCES

NAME: CFOB Radio

ADDRESS: Box 800
Fort Frances, Ontario
(807) 274-5341

FUNCTIONS AND PROGRAMMES:

This station employs one person working on public legal education on a part-time basis. Three radio programmes are offered in a legal vein.

"Your Town Canada": This programme is consumer oriented and presents items of community interest to all ages and segments of the public. It may be heard three times per day.

"General News Spots": This show, heard every hour is involved with news reporting, often of a legal nature.

"Talkback": This hot-line show, heard Monday to Friday 9:00 - 10:00 a.m. from September to June, discusses matters of local concern.

GUELPH

NAME: CJOY-AM Radio, CKLA-FM Radio

ADDRESS: 75 Speedvale Avenue East
Guelph, Ontario
N1E 1M3 (519) 824-7200

CONTACT: CJOY-AM: Gord Field
CKLA-FM: Don LeBlanc or Guus Hazelaar

FUNCTIONS AND PROGRAMMES:

CJOY-AM has a programme on Sunday mornings during which elements of the housing industry are discussed. Open line programmes are broadcast at certain times of the year (eg. income tax time, during elections, etc.).

CKLA-FM has a daily half hour interview programme about current affairs and general interest subjects entitled "Hazelaar Report". Guelph City Council meetings are broadcast live. Each day, several brief 3 minute features of local interest are broadcast.

NAME: The Daily Mercury

ADDRESS: 8 - 14 MacDonnel Street
Guelph, Ontario
N1H 6P7 (519) 822-4310

CONTACT: The Editor, or Pat Brannon

FUNCTIONS AND PROGRAMMES:

Each week a column called "Got a Question" is published for Guelph Information, a community information and referral centre. The column follows a question and answer format,

and the broad spectrum of topics usually involves some legal aspects.

HAMILTON

NAME: Hamilton Spectator

ADDRESS: 44 Frid Street
Hamilton, Ontario
(416) 526-3333

FUNCTIONS AND PROGRAMMES:

"You asked" is a weekly column written by the Central Information Bureau in Hamilton. Questions, often of a legal nature, submitted by readers are answered.

KINGSTON

NAME: CKLC Radio, St. Lawrence Broadcasting

ADDRESS: 99 Brock Street
Kingston, Ontario
K7L 1S1 (613) 544-1380

CONTACT: Programme Director

FUNCTIONS AND PROGRAMMES:

Lindsay Scotten offers a daily interview programme from 1:00 to 2:00 p.m., often featuring local MPs, MPPs, as well as lawyers discussing developments and problem areas in the law.

NAME: CKWS AM-FM, TV 11; Frontenac Broadcasting Company

ADDRESS: 170 Queen Street
Kingston, Ontario
K7K 5Y2 (613) 544-2340

CONTACT: Floyd Patterson

FUNCTIONS AND PROGRAMMES:

"Open Line Radio Show": CKWS-AM is heard between 9 and 11 a.m., Monday to Friday. This programme discusses all sorts of legal and other related problems.

"Saturday Night": this television programme is shown between 6:30 and 7:00 on Saturday evening on CKWS-TV. It discusses many legal and public issues.

"Gillian": this show on CKWS-TV is hosted by Gillian Sadinski, daily at 12:30 p.m. It is primarily oriented toward the female audience and topics discussed include consumer contracts, rights of prisoners, etc.

A daily editorial both on CKWS-AM and on CFMK-FM discusses legal matters from time to time. These editorials often discuss the spirit of the law, the wisdom of tough or easy enforcement, the impingement of laws on individual freedom, etc., rather than the factual content of the law. In addition, a number of information programmes on the FM station occasionally mention laws and regulations as an incidental part of the topic.

NAME: WHIG Standard

ADDRESS: 306 King Street
Kingston, Ontario
K7L 4Z7 (613) 544-5000

CONTACT: W.F. Stanton

FUNCTIONS AND PROGRAMMES:

This paper has no public legal education service as such; however law related stories and articles, for example consumer related stories, are published throughout the year as part of the regular reporting news service. Publicity is also given to groups offering legal education and services in the Kingston area.

KITCHENER

NAME: Kitchener-Waterloo Record

ADDRESS: 225 Fairway Road
Kitchener, Ontario
N2C 1X2 (519) 579-2231

CONTACT: Gene McCarthy

FUNCTIONS AND PROGRAMMES:

The paper has no regular service aimed at specifically informing the public of its legal rights. It does, however, attempt to explain through its news-reporting, the ramifications of new legislation of decisions in the courts. It also features a tax column at income tax time, in the spring, and reports police and court news on a daily basis. Feature articles are often included dealing with changes and developments in the law from time to time.

LONDON

NAME: London Free Press

ADDRESS: P.O. Box 2280
Station A
London, Ontario
N6A 4G1

FUNCTIONS AND PROGRAMMES:

In addition to regular news coverage the paper has an action line on consumer problems or complaints.

LUCKNOW

NAME: Lucknow Sentinel

ADDRESS: Box 38
Lucknow, Ontario
N0G 2H0 (519) 528-2822

CONTACT: The Editor

FUNCTIONS AND PROGRAMMES:

Offers a column called "Impact" which is designed to act as a sounding board for complaints, as well as solving problems.

NIAGARA FALLS

NAME: CJRN Radio

ADDRESS: Radio Niagara Ltd.
4668 St. Clair Avenue
P.O. Box 710
Niagara Falls, Ontario
L2E 6X7 (416) 356-6710

CONTACT: Robert O'Brien, Programme Director

FUNCTIONS AND PROGRAMMES:

"CJRN Call for Action" is a volunteer service sponsored by Radio Niagara. Members of the public are invited to call (416) 688-6350 every Tuesday and Thursday between 11:00 a.m. and 1:00 p.m. with any problems they might have. This service is not broadcast on the air and is manned by volunteers. Many inquiries are of a legal nature and referrals are made to appropriate agencies or services.

OTTAWA

NAME: Le Droit

ADDRESS: 375 Rideau Street
Ottawa, Ontario
K1N 5Y7 (613) 237-3050

CONTACT: Jean Guy Bruneau

FUNCTIONS AND PROGRAMMES:

"La loi de l'impôt" is a weekly column covering various areas of the law such as income tax, written by practitioners in the Ottawa area.

PETERBOROUGH

NAME: Radio CKPT 1420 Ltd.

ADDRESS: P.O. Box 177
Peterborough, Ontario
K9J 6Y8 (705) 742-8844

CONTACT: Jack Roe, Programme Director

FUNCTIONS AND PROGRAMMES:

CKPT-AM: Alan Porteous airs a daily editorial which deals with matters of interest on the local, regional, national and international level. Mr. Porteous also hosts a weekly (Wednesday, 9-10 a.m.) phone-in talk show. Both of these forums frequently focus on educational information relating to consumer rights and responsibilities, as well as such rights and responsibilities as they relate to citizens generally.

FM affiliate, CKQM: Public affairs broadcast, known as File 105, 1/2 hour in duration, aired twice daily. The format is basically an interview style where the subject matter often turns to legal topics. For example, File 105 ran a series dealing with divorce with a guest expert who was a local lawyer. Programme host: Dale Sproule.

PICTON

NAME: Picton Gazette

ADDRESS: Box 80
Picton, Ontario
K0K 2T0 (416) 476-3201

CONTACT: The Editor

FUNCTIONS AND PROGRAMMES:

The paper often publishes materials put out by various federal and provincial government ministries. Advice as to how to deal with government agencies is included in editorials.

ST. THOMAS

NAME: St. Thomas Times Journal

ADDRESS: 16 Hincles Street
St. Thomas, Ontario
(519) 631-2790

CONTACT: Garnett Kelso

FUNCTIONS AND PROGRAMMES:

News coverage includes a regular editorial from a columnist at Queen's Park who endeavours to explain legislative changes.

SARNIA

NAME: CHOK Radio, Sarnia Broadcasting Ltd.

ADDRESS: 148 Front Street
Sarnia, Ontario
N7T 5S3 (519) 336-1070

CONTACT: Karl Monk

FUNCTIONS AND PROGRAMMES:

A hot-line show, daily from 1:00 to 2:00 p.m. and from 6:30 to 7:30 p.m., features Peter Henderson as moderator. Legal issues of a political and consumer nature often came up and if they can't be answered at the time, conference type phone situations are set up with a person who can answer them. The show delves into investigative reporting on occasion where answer to questions seem to be slow coming.

NAME: CKOD Radio
Dancy Broadcasting Ltd.

ADDRESS: 546 North Christina Street
Sarnia, Ontario
(519) 336-1250

CONTACT: John Divinski

FUNCTIONS AND PROGRAMMES:

"The John Divinski Show" is a telephone talk show, aired weekdays between 9 - 10 a.m. Topics discussed cover many aspects of the law. Experts in the field are often featured.

SAULT STE. MARIE

NAME: Sault Ste. Marie Star
ADDRESS: 369 Queen Street, East
Sault Ste. Marie, Ontario
P6A 1Z3 (705) 253-1111
CONTACT: Doug Millroy

FUNCTIONS AND PROGRAMMES:

John Rice, a local lawyer, often contributes explanations and commentaries on developments in the law. The impact of new laws is explored and explained.

STRATFORD

NAME: Stratford - Beacon Herald
ADDRESS: 108 Ontario Street
Stratford, Ontario
(519) 271-2220
CONTACT: Ron Carson

FUNCTIONS AND PROGRAMMES:

The paper has semi-regular federal and provincial coverage by columnists. It concentrates on local by-law coverage as well as city council happenings.

TORONTO

NAME: CBL Radio
ADDRESS: 354 Jarvis Street
Toronto, Ontario
(416) 925-2311
CONTACT: Jack Crane

FUNCTIONS AND PROGRAMMES:

"In Her Majesty's Name" is a 5 part, 5 week programme which examines the criminal justice system including

prisons, court structure and sentencing. CBL has programmes of a similar nature from time to time although the subject matter is not always legal education.

NAME: CBLT-TV

ADDRESS: 354 Jarvis Street
Toronto, Ontario
(416) 925-3311

CONTACT: Jack Crane

FUNCTIONS AND PROGRAMMES:

"Ombudsman" programme is produced in Toronto for the purpose of acting as a social service to cut through red tape. Government ministers often appear to answer questions or offer assistance. Robert Cooper is the host.

NAME: CHIN Radio, Radio 1540 Ltd.

ADDRESS: 637 College Street
Toronto, Ontario
(416) 531-9991

CONTACT: John Forster

FUNCTIONS AND PROGRAMMES:

A hot-line show from 10 - 11 a.m. on Monday to Friday often discusses legal problems.

NAME: CKEY Shoreacres Broadcasting

ADDRESS: Star Building
1 Yonge Street
Toronto, Ontario
(416) 361-1281

CONTACT: Diana Woods

FUNCTIONS AND PROGRAMMES:

This station offers public service announcements for public meetings and courses offered by community services and government agencies.

WAWA

NAME: Wawa Algoma News Review

ADDRESS: Box 1100
Wawa, Ontario
P0S 1K0 (705) 856-2267

CONTACT: The Editor

FUNCTIONS AND PROGRAMMES:

Carries a weekly column called "Know your Law", put out by S.L.A.S. in Ottawa, explaining legal problems in layperson's language.

WELLAND

NAME: CHOW Radio
Wellport Broadcasting Limited

ADDRESS: Welland, Ontario
(416) 732-4433

CONTACT: Gordon Burnett

FUNCTIONS AND PROGRAMMES:

This station has a talk show entitled "Report from Parliament Hill" where moderator Joan Blanchard interviews people from the government and then opens the line to questioning by the public.

NAME: Welland - Port Colborne Tribune

ADDRESS: 228 Main Street East
Welland, Ontario
(416) 732-2411

CONTACT: T. Thurston

FUNCTIONS AND PROGRAMMES:

In addition to regular news coverage, the weekend edition carries the "Welland Information Service", column which answers any and all questions, sometimes of a legal nature.

For several weeks during tax time, advice on how to file an income tax return is given. Informative stories as to how changes in laws will affect people are included as well as interviews with the local Crown Attorney and Judges.

WINDSOR

NOM: CBEF, Radio Canada

ADRESSE: 267 Pelissier
Windsor, Ontario
N9A 4K4 (519) 254-5116

CONTACT: Claude Hurtubise, directeur
Pierre Côté, relations publiques

FONCTIONS ET PROGRAMMES:

CBEF a une émission quotidienne d'affaires publiques "L'Express du Sud" de 16h:15 à 18h:00 où elle renseigne l'auditoire francophone au sujet des lois et de leurs changements.

NAME: The Windsor Star

ADDRESS: Ferry and Pitt Street
Windsor, Ontario
N9A 4M5 (519) 255-5711

CONTACT: Carl Morgan, Editor

FUNCTIONS AND PROGRAMMES:

In addition to regular news-reporting, the following are featured in the Windsor Star:

"Star Alert": An action-line column appearing Monday to Friday, dealing with a variety of reader inquiries and complaints: from consumer problems to complaints about government agencies and services. An attempt is made to provide answers, settle disputes and generally to inform the public. The column frequently deals with problems that have legal implications.

"Tax Bargains" appears each week in Tuesday's tabloid. Gives advice on how to save tax dollars when investing.

Each Thursday there is a consumer column written by Karen Hall, dealing with many topics which have a legal aspect.

"The Watson file" is a weekly consumer column.

Tax Tips appears each year at tax time. This column provides assistance in the preparation and filing of income tax forms.

COMMERCIAL PUBLICATIONS

This section refers to books on selected legal topics which are of interest to the general public. This listing only includes books which are oriented to Ontario law. Those texts which are of a broader national focus are listed in the National Directory which has a more extensive Commercial publications section.

BUSINESS ORGANIZATIONS and CO-OPERATIVES

- O-552 Goldsmith, G. and McQuillan, P.E.
Industrial assistance programs in Canada, 5th ed.
Toronto, CCH Canadian, 1977. 304 p. \$9.50.
Outlines federal and provincial programmes
which provide an incentive for industrial
development or research, as of September 1,
1977. Sets out eligibility criteria, type and
extent of assistance, and other pertinent
information.
- O-553 James, J.D.
Incorporation and business guide for Ontario.
3rd ed.
Toronto, Self-Counsel, 1976. 120 p. \$9.95.
Designed specifically for those interested in
forming their own corporations.

CONSUMER LAW

- O-554 Neilson, William A.W.
Consumer and the law in Canada.
Downsview, Osgoode Hall Law School, 1970. 538 p.
A set of introductory materials of interest and
assistance to legal and non-legal persons.
Illustrates the interaction of law and the
advancement of consumer interests.

COURTS

- O-555 Gilchrist, Peter.
Small claims court guide for Ontario. 3rd ed.
Toronto, Self-Counsel, 1977. 109 p. \$2.95.
Guide for the layperson to the small claims
court, its procedures and forms.

ENVIRONMENTAL LAW

- O-556 Estrin, David and Swaigen, John.
Environment on trial. rev. ed.
Toronto, Macmillan, 1978. \$6.95.
Designed to help anyone fight to preserve and
defend the environment, the text studies recent
environmental cases and new statutes. For
lawyers, business persons, teachers and the
general public.

- O-557 Rounthwaite, Ann.
Pollution and the law in Canada.
Toronto, Self-Counsel, 1975. 82 p. \$2.50.
A guide to public participation: how you can use the law to stop pollution where it already exists, and how you can obtain the power to participate in environmental planning.

FAMILY LAW

- O-558 David, Rodica.
Marriage and family law in Ontario. 2nd ed.
Toronto, Self-Counsel, 1977. 192 p. \$3.95.
Covers all aspects of marital breakdown.
Includes information on what to do when giving evidence, and being served with court documents in family law disputes. Contains sample forms.
- O-559 James, J.D.
Divorce guide for Ontario. 3rd ed.
Toronto, Self-Counsel, 1977. 85 p. \$7.95.
A manual on how to obtain your own divorce.
Includes a glossary of terms and sample forms.

LABOUR LAW

- O-560 Levinson, M. and Sack, J.
Ontario Labour Relations Board Practice.
Toronto, Butterworths, 1973. 552 p. \$24.25.
A practical problem-oriented book written in the context of actual proceedings before the OLRB. Designed for the lawyer or layperson appearing before the Board, but useful for other interested parties. Updated by supplement.
- O-561 Rovet, Ernest.
Employee/employer rights in Ontario. 3rd ed.
Toronto, Self-Counsel, 1977. 96 p. \$2.95.
Covers many areas of the labour field, including: wages, hours of work, rest periods, maternity leave, workers' compensation, etc.
Also provides information on choosing or forming a union.
- O-562 Sanderson, J.P.
Labour arbitration and all that.
Toronto, Richard DeBoo, 1976. 137 p. \$13.75.
For those involved or interested in the arbitration of grievances, labour and/or management. Deals with the procedure in a standard arbitration case.

LANDLORD and TENANT

- O-563 Brace, Paul Edward.
Landlord/tenant law in Ontario.
Toronto, Coles, 1977. 236 p. \$8.95.
Well written, comprehensive view of Ontario
landlord/tenant relations, including both
residential and commercial leases. Sample
forms and reproductions of pertinent statutes
and regulations are included.
- O-564 Lamont, Donald H.
Residential tenancies. 3rd ed.
Toronto, Carswell, 1977. 232 p. \$18.50.
Discusses the provisions of the Landlord and
Tenant Act.
- O-565 McInnes, Ron.
Landlord/tenant relations for Ontario. 3rd ed.
Toronto, Self-Counsel, 1976. 148 p. \$2.50.
Acquaints landlords and tenants with the rights
and duties arising under their relationship:
specifically, the Residential Premises Rent
Review Act, 1975 and the Landlord and Tenant
Act, Part IV.
- O-566 Upans, V.R.
Ontario Residential Tenancies Manual.
Toronto, CCH Canadian, 1978. 128 p. \$8.00.
Reference guide to the provisions of the
Landlord and Tenant Act (Ontario), Part IV and
the Residential Premises Rent Review Act.
Usable in other jurisdictions. May be more
technical than other texts available.

MOTOR VEHICLES

- O-567 Gilchrist, Peter.
Right that ticket: Ontario guide to traffic
court. 4th ed.
Toronto, Self-Counsel, 1977. 88 p. \$2.50.
Layperson's manual on how to challenge traffic
tickets in court.

REAL ESTATE TRANSACTIONS

- O-568 Holland, Robert.
Buying your own home; action kit.
Toronto, Clark Irwin, 1975. One portfolio.
\$6.50.
Kit contains booklet of text, forms, tables,
etc. Excellent for the layperson wishing to do
some of the legal work involved in buying your
own home.

- O-569 Holland, Robert.
Selling your own home; action kit. 2nd ed.
Toronto, Clark Irwin, 1975. One portfolio.
\$6.50.
 Kit contains forms, text, etc. Allows
 layperson to do most of the work without direct
 help from a lawyer.
- O-570 Rose, Stanley M.
Real estate buying/selling guide for Ontario.
3rd ed.
Toronto, Self-Counsel, 1977. 191 p. \$3.50.
 Provides guidelines to consider when buying or
 selling a house. Discusses role of lawyer in
 real estate transaction. Includes sample
 forms.

WILLS and ESTATES

- O-571 Caroe, Laurence C.
Probate guide for Ontario.
Toronto, Self-Counsel, 1976. \$9.95.
 This book shows, in simple non-technical
 language, how to apply for and obtain letters
 probate or administration and transfer the
 assets to the beneficiaries. Includes a guide
 to the actual mechanics of probate procedure, a
 glossary of terms and a table of tax rates.
- O-572 Caroe, Laurence C.
Wills/probate procedure for Ontario. 3rd ed.
Toronto, Self-Counsel, 1976. 103 p. \$2.95.
 Designed to inform the layperson how to make a
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